



Ultrasound Technician/RDMS

Job Description

June 2023

Job Title: Ultrasound Technician/RDMS

Reports to: Executive Director

Classification: Hourly

Weekly Schedule: TBD

Pay Rate: TBD

JOB SCOPE

The Ultrasound Technician is responsible for furthering PCW's mission to provide education on positive alternatives to abortion by performing limited OB Ultrasound scans on abortion-vulnerable clients.

GENERAL DUTIES

- Performs limited ultrasound scans on scheduled or walk-in clients to:
 - Confirm intrauterine pregnancy
 - Estimate gestational age
 - Confirm fetal cardiac activity
- Prepares for ultrasounds appointments by collaborating with client advocates and learning about the clients' situation
- Explains the ultrasound procedure in simple terms to clients, and answers any medical questions that they may have pertaining to the procedure
- Presents images and preliminary findings to clients, as well as to signing physician via eKYROS (client database)
- Offers pro-life encouragement when deemed appropriate within the ultrasound room, rooted in medical knowledge and Christian truth
- Maintains ultrasound equipment and supplies; cleans the ultrasound room and orders supplies as needed
- Makes appropriate follow-up phone calls to clients related to the ultrasound results and procedure

- Maintains client records and medical notes related to the ultrasound procedure in the eKYROS database and clients' paper file
- Utilizes basic computer skills with interfacing of Mindray ultrasound machine with eKYROS
- Interacts with PCW's Client Services Manager (CSM) to facilitate the daily schedule and to communicate insights and concerns that impact client counseling
- Works closely with the ED and CSM to create and maintain best practices, policies and procedures regarding the ultrasound services provided at PCW
- Assists other staff members and volunteers as needed, including at PCW fundraising events that occur outside of normal business hours
- Ensures appropriate safeguards, privacy and confidentiality of clients' records

QUALIFICATIONS & EXPERIENCE REQUIRED

- Preferably an RDMS, registered in OB/GYN, or RN with sonography experience —
Qualifications:
 - Medical professional currently licensed as an RN, PA, NP, CNWW, MD or DO in good standing
 - Solid computer skills: comfortable with the latest technology, track ball/mouse, uploading digital images, electronic medical records
 - Working knowledge of OB anatomy/physiology, willingness to perform both abdominal and transvaginal scans
 - Good vision with ability to discriminate subtle differences in shades of gray scale tissue, recognizing anatomical landmarks, with attention to fine detail
 - Steady hands, with good hand-eye coordination — must use both hands during procedures...handling the transducer with fine skill and simultaneously adjusting controls on the computer-based console
 - Spatial ability — the ability to think about objects in three dimensions and draw conclusions about those objects with limited information
 - Ability to multi-task
 - Ability to stand for extended periods during procedures
 - Ability to recall procedural process, as well as remembering scan outcomes for documenting after the client's departure
 - Commitment to on-going study
- Must be pro-life, and be in agreement with the Catholic Church's teachings on abortion, marriage, premarital sex, contraception and related matters
- Must demonstrate the ability to communicate effectively, both in written and spoken form, with clients, their supporters, staff and volunteers