



## CLERGY COMMUNICATIONS

100 East Eighth Street Cincinnati, Ohio 45202

(To be filed in loose leaf binder and kept in parish archives)

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# DEPARTMENT OF EXECUTIVE SERVICES

## *CHANCERY OFFICE*

### **ARCHIVES RENOVATION COMPLETE**

The renovation of the Archdiocese of Cincinnati Archives has come to completion with the last pieces of furniture put in place and the doors being opened for research. A blessing by Archbishop Schnurr and an open house for the archives is scheduled for Tuesday, May 19, 2015, 2:30 - 5:00 p.m. Staff of the archdiocese as well as guests will be able to tour the building and enjoy a selection of records out for viewing. Already in the past several months a handful of researchers have visited the archives to study a variety of subjects, as it has become known that research appointments can be made. This has been a long road for the archives and the archdiocese has an archives facility to be proud of. Information about the archives can be found on the archdiocesan website. Please contact Sarah Patterson if interested in learning more about the archives or to schedule a visit: 513.421.3131x3002 or [spatterson@catholiccincinnati.org](mailto:spatterson@catholiccincinnati.org).

## ***OFFICE OF SAFE ENVIRONMENT FOR THE PROTECTION OF CHILDREN AND YOUTH***

### **VIRTUS® FACILITATOR TRAINING SESSION SCHEDULED**

The next VIRTUS® Facilitators Training Session is currently scheduled to take place on Thursday and Friday, June 10 - 11, 2015 at St. Susanna Church in Mason. Anyone who wants to attend this June session must send the following information to **Joe Riede, via email, at [jriede@catholiccincinnati.org](mailto:jriede@catholiccincinnati.org)**.

1. Full legal name; 2. Archdiocesan institution where person works;
3. City where institution is located;
4. Person's title;
5. Person's telephone number;
6. The last four digits of person's Social Security number; and
7. The email address that person wants to use for correspondence purposes.

### **ANNUAL USCCB AUDIT CERTIFICATION LETTERS**

All pastors, parish administrators, principals and other leaders of Archdiocese of Cincinnati institutions will be receiving a letter asking them to certify that their institutions have received and implemented the Archdiocese of Cincinnati's *Decree on Child Protection* during the USCCB audit period and fiscal year July 1, 2014 to June 30, 2015. Please sign and **return those letters to Joe Riede via email: [jriede@catholiccincinnati.org](mailto:jriede@catholiccincinnati.org) or fax: 513.421.6225.**

## **MANDATORY FACILITATOR TRAINING**

Thank you to all those facilitators who have attended the VIRTUS® Version 3.0 of the Protecting God's Children for Adults Program rollout. If you are a current Facilitator and have not attended the training **this training is mandatory for facilitators**. The 3.0 training is designed to ensure that each of our facilitators has the materials available to be successful and to ensure our message is consistent. Each facilitator will receive an updated CD, updated participant's workbook, binder inserts and an electronic copy of the updated PowerPoint presentation. The training is an hour and half long and will be given for a final time at the following locations and times.

**Friday, May 22 – Pilarczyk Center, Dayton; 10:00 – 11:30 a.m.**

**Friday, May 22 - Archdiocesan Central Offices, Cincinnati; 1:00 – 2:30 p.m.**

To sign up for these sessions, log into your VIRTUS® account and click on the Training Tab. Click on the "Live Training" link and then the "pre-register for an upcoming live training session in your area" link to register for this class. These classes are located at the end of the session listings. Thank you for the time you spent preparing to be a VIRTUS® facilitator. The fact that you volunteered your time to take the training demonstrates the importance you place on protecting the youth of the Archdiocese.

## **LOCAL SEC TIP OF THE MONTH**

Priests, deacons, auxiliary services personnel, personnel furnished by a third party contractor, employees or volunteers must **never transport one child alone**. There should be at least two adults in every vehicle that transports children. In exceptional situations, it may be permitted for one adult to transport children in a vehicle, provided a caravan of vehicles goes directly from point A to point B, with no stops in between; when traveling in a caravan there must be a minimum of one adult in every vehicle. If a vehicle is traveling alone, there must be at least two adults in the vehicle; Children must be directly transported to their destination, or make only previously planned stops (e.g. stopping for food or gas on a long trip). If an emergency stop must be made, all reasonable efforts must be made to ensure that two adults are present (e.g. calling another car in the caravan to pull over as well); Children must never be transported without written permission from the child's parent or guardian; Clerics, auxiliary services personnel, personnel furnished by a third party contractor, employees or any volunteers must avoid unnecessary physical contact with children while in the vehicle.

## ***VOCATIONS OFFICE***

### **APRIL 5 - MAY 24: "RUN FOR THE CALL" RUN-A-THON**

"Run for the Call" is sponsoring an Archdiocesan-wide Easter Run-a-thon to raise funds to support our seminarians in need of additional financial assistance. Participants are asked to log the miles they run or walk throughout the Easter season and collect pledges for those miles. The goal is to have at least 50 members running a total of 5000 miles in that time. Participants can join at any time. To learn more or to sign up, please visit [runforthecall.wordpress.com](http://runforthecall.wordpress.com) or call Wayne Topp at 513.421.3131x.2891.

**“THE HANDMADE OF THE LORD” (MARY’S SERVANT HEART)  
EVENING OF REFLECTION FOR WOMEN**

The Our Lady of the Holy Spirit Center in Norwood will host an evening of reflection sponsored by Regnum Christi on **Wednesday, May 13**. The evening begins with Mass at 7:00 p.m., followed by a guided meditation, opportunity for confession, a talk, and, of course, refreshments and social time. There is no charge for this event.

**CHOSEN: MONTHLY HOLY HOUR FOR VOCATIONS**

Monthly holy hour, every second Thursday of the month, with prayerful music for those discerning a Vocation or praying for Vocations - **Thursday, May 14 and Thursday, June 11**, beginning at 8:00 p.m. at Our Lady of the Holy Spirit Center in Norwood, Ohio. Sponsored by the Archdiocese Vocations Office and Children of Mary. Come and bring a friend!

**MAY 15 - 18: COME & SEE EXPERIENCE IN THE GLENMARY MISSIONS!**

The trip will include visits to Glenmary missions, opportunities to meet priests and brothers, time with other men in discernment as well as personal and group reflection and prayer. This trip is for single men between the ages 18-40. Please contact Br. David at [vocations@glenmary.org](mailto:vocations@glenmary.org) or 513.881.7411 for more information.

**PRIESTHOOD ORDINATION**

We encourage all priests to join us in the ordination of three young men to the priesthood on **Saturday, May 16, 2015** at 11:00 a.m. at St. Peter in Chains Cathedral.

**Rev. Mr. Adrian Hilton  
Rev. Mr. Ethan Moore  
Rev. Mr. Eric Wood**

Please pray for these men. Congratulations!!

**COFFEE AND CONVERSATION WITH FRANCISCAN SISTERS OF THE POOR**

The Franciscan Sisters of the Poor wish you a joyous Easter season and welcome you to join them for coffee and conversation on **Sunday, May 17** after the 10:00 a.m. Mass at St. Clare Chapel, 60 Compton Rd., 45215 (near Wyoming). This is a great opportunity for those discerning a religious vocation. If you need additional information, please call Sr. Jo-Ann at 513.761.9040x156 or [www.sfp-vocations.org](http://www.sfp-vocations.org). All are welcome! Bring your family and friends.

**ANDREW DINNER RETREAT**

A retreat for all men who have attended an Andrew Dinner this past year will take place at Mount St. Mary’s Seminary of the West on **Saturday, June 13**. The retreat will run from 1:00 - 4:00 p.m. with registration at 12:30. The day will include Adoration, Mass and social interaction with seminarians as well as a talk by Father Dan Schmitmeyer. Parents are encouraged to attend with their sons as there will be a separate program for them as well. All interested in attending should contact the Vocation Office.

**“CAST OUT INTO THE DEEP” Vocation Retreat for Young Men Grades 6-8**

The Our Lady of the Holy Spirit Center in Norwood will be hosting a vocation discernment retreat for young men in grades 6-8 on **June 26 - 27**. The retreat includes Mass, Eucharistic Holy Hour, food, recreation and the opportunity to meet with men of various vocations including

Father Dan Schmitmeyer, the Vocation Director for the Archdiocese. For more information, please email [anne@olhsc.org](mailto:anne@olhsc.org) or call 513.351.9800x302.

### **UPCOMING EVENTS TO MARK ON YOUR CALENDAR**

- **Seminarian Ultimate Frisbee Tour**
  - o **July 25** – 10:00 a.m. – 1:00 p.m., Athenaeum
  - o **August 5** – 6:00 – 9:00 p.m., St. Theresa of the Infant Jesus, Covington, OH
  - o **August 8** – 10:00 a.m. – 1:00 p.m., Wright State University Campus Ministry
- **National Vocation Awareness Week**
  - o **November 1 - 7, 2015** – The vocation office will be purchasing resources for your use in parishes and schools.

### ***OFFICE OF RELIGIOUS***

#### **RETIREMENT FUND FOR RELIGIOUS**

Once again the people of the Archdiocese of Cincinnati have been very generous. From the 2014 Collection, \$700,000 was sent to the National Office. Thank you to pastors and other parish staff who help to make this happen. And thank you to all of you who returned your parish information on what materials and how many you want for next year's collection. We will be helping to save trees and postage.

#### **THE YEAR OF CONSECRATED LIFE**

Many events continue to be planned and supported throughout the Archdiocese in parishes, through the Central Offices and by Religious Communities. Thank you! Check [www.catholiccincinnati.org](http://www.catholiccincinnati.org) – Homepage – Resources – Consecrated Life 2015 for resources and events.

### ***DIACONATE OFFICE***

#### **FATHER SHAWN MCKNIGHT**

Father Shawn McKnight will be returning to the Athenaeum on Saturday, **September 19** to conduct another workshop for the deacons. This time it will be on the deacon's role in the liturgy. Father McKnight will discuss topics related to proper movements within the liturgy that involve the deacons. The event will be 9:00 a.m. to 3:00 p.m. and will include lunch. There is no cost for the event and we will livestream it so that deacons who cannot attend will be able to watch it online. The response from Father McKnight's first workshop was overwhelmingly positive. His knowledge of the diaconate is a great blessing.

#### **MARIA STEIN RETREAT**

The annual deacon retreat will be held October 9 through October 11. This year's retreat master will be Deacon Thom Winger. Deacon Winger is a nationally recognized speaker in both the corporate world and as a retreat master. He has conducted sessions for companies like GM, AT&T, and Nabisco. He has been a speaker at the NDICE Conference here in Cincinnati. He is a high energy guy and we look forward to the retreat.

## **NDICE CONFERENCE**

The annual NDICE Conference will be held at Xavier University July 19 through July 22. The theme will be “Deacons, Living in and Ministering to the Domestic Church.” Our own Deacon John Gerke serves as president and has put together an outstanding conference this year. Archbishop Joseph Kurtz, president of the USCCB will concelebrate the opening Mass on Sunday afternoon with Bishop Binzer. Archbishop Kurtz will then be the keynote speaker after dinner on Sunday evening. Other speakers include Dr. W. Bradford Wilcox, Director of the National Marriage Project at the University of Virginia, Visiting Scholar at the American Enterprise Institute, and a Senior Fellow at the Institute for Family Studies. Dr. Wilcox, a speaker at last year’s USCCB Summit on the Family, will speak on marriage as a social justice issue and the importance of fathers in the function of family. John Michael Talbot, recognized as Catholic music’s most popular artist, leads his active ministry from the Little Portion Hermitage in Arkansas and St. Clare Monastery in Texas, where he is founder, and General Minister of the Brothers and Sisters of Charity. John Michael Talbot’s ministry is to bring revival to God’s Church “one parish at a time, renewing heart one life at a time.” Other speakers include Colleen Gerke from our own Family and Respect Life Office and Deacon Jeff Drzycimski, creator and host of the nationally syndicated radio talk show “The Catholic Café,” will share his knowledge and humor with us. There are several other speakers so as you can see this is an event well worth attending. Registration is now available at <http://ndice.net/>.

## **DEPARTMENT OF FINANCIAL SERVICES**

### ***FINANCE AND ACCOUNTING OFFICE***

#### **PARISH ACCOUNTING SOFTWARE**

We are planning to have a full day training course for new business managers and accounting staff. If interested, please notify Dan Umberg ([dumberg@catholiccincinnati.org](mailto:dumberg@catholiccincinnati.org)) or Anne Morrow ([amorow@catholiccincinnati.org](mailto:amorow@catholiccincinnati.org)). The dates and locations will be determined based on the number of applicants.

ParishSoft now has available a custom report writing module. Individual parishes interested in this added function should contact ParishSoft for details. While the Archdiocese is not currently subscribing to the custom report writing module, it can arrange a webinar for parishes interested in subscribing. Please contact Dan Umberg for information regarding the webinar.

All bank accounts and the related transactions pertaining to the parish should be recorded in the ParishSoft system. If you have questions regarding this, please contact Steve Burger ([sburger@catholiccincinnati.org](mailto:sburger@catholiccincinnati.org)) or Dan Umberg ([dumberg@catholiccincinnati.org](mailto:dumberg@catholiccincinnati.org)).

**Please close out each month when complete.** This not only helps prevent errors in dating transactions, but also helps assure that the monthly/quarterly reports that are generated from the ConnectNow system for review are not changed subsequent to approval.

We would like to remind the users of the ConnectNow System that assistance with ConnectNow accounting is available by contacting the Archdiocesan Finance Office. Various parish business managers and parish accountants also have volunteered to assist/train employees of other parishes. If you need individual assistance, please contact Dan Umberg ([dumberg@catholiccincinnati.org](mailto:dumberg@catholiccincinnati.org)) or Anne Morrow ([amorow@catholiccincinnati.org](mailto:amorow@catholiccincinnati.org)).

Remember that Videos, Release Notes, the User Guide and Online Help Articles are available to review on your “Ledgers and Payables” screen in the ConnectNow System (ParishSoft). These sources provide answers to many common and not-so-common questions regarding bookkeeping and the accounting system.

### **SALARY FOR ACTIVE PRIESTS**

The base salary for the fiscal year beginning July 1, 2015 will be increased from the current base of \$2,366 per month to \$2,413 per month (\$28,956 per year). This increase of 2% was approved by Archbishop Schnurr. The annual seniority increment is unchanged from the previous fiscal year and remains at \$201 per year. The limit on professional ministerial expenses of active priests remains at \$2,500 per year.

The 2015-2016 Salary Schedule for active priests is posted on the Human Resources page of the Archdiocese of Cincinnati website, [www.catholiccincinnati.org](http://www.catholiccincinnati.org)

### **PRIESTS’ RETIREMENT MONTHLY CONTRIBUTION**

Since July 2011, Archdiocesan locations that employ a Diocesan priest have been making monthly contributions to the Priests’ Retirement Fund. Effective July 2015, that monthly per priest charge will **increase to \$400**. Locations that share a priest will be required to contribute their share of the cost. As has been the practice since 2011, the Archdiocese will continue to draft the appropriate amount from each location’s bank account on the last business day of each month. Those locations that employ order priests should make the appropriate arrangements with the provincial for the religious order. Please contact Charlotte Carpenter in the Finance Office of the Archdiocese at 513.421.3131 x2852 with any questions.

### **DESIGNATED COLLECTIONS**

Parishes should send the monies collected for Archdiocesan Designated Collections shortly after the collection date to the Finance Office, with the exception of the Mission Sunday collection which should go to the Mission Office. These funds are not the property of the parish and should not be used for operating expenses. Thanks for your cooperation. .

### **SENIOR MINISTRY INCENTIVE**

Effective July 1, 2015, an Archdiocesan priest who is then at least 70 years old and serving in a full-time assignment is eligible to apply to the Archbishop for the newly created Senior Ministry Incentive. Eligibility will be determined annually on July 1 of each year. Once granted, the priest will be paid, in addition to his regular salary, an incentive amount equal to one-half of the payment he would be eligible for had he retired that year. This payment will be added to his salary and be paid by his location. The Archdiocese will reimburse the location on a monthly basis from funds at the Archdiocese of Cincinnati designated for priest retirement. If a priest would like to receive this benefit he should apply in writing to the Archbishop prior to July 1.

### **RETIREMENT SEMINAR PRESENTATION**

Two special presentations to all Archdiocesan employees will be offered.

1. St. Luke Parish 1440 North Fairfield Road Beaver creek, OH 45432; **Tuesday, May 5, 3:30 - 5:00 p.m.** in Kramer Hall, located on the lower floor of the main church building. Parking available in front of the church and school (school buses depart school by 3:10 p.m.).

2. Mount St. Mary Seminary/Athenaeum, 6616 Beechmont Avenue Cincinnati, OH 45230; **Wednesday May 20 3:30 - 5:00 p.m.** Presentation will be in the Bartlett Pastoral Center, which is a one-story building located to the left side of the main entrance to Mount St. Mary Seminary.

Presenters will be a Public Affairs Specialist with the Social Security Administration and Charlotte Carpenter, Director of Benefits for the Archdiocese of Cincinnati. The topics covered will include: when and how to apply for Social Security and Medicare, the AOC supplemental medical insurance benefit, applying for the AOC Lay Employee Pension Plan, and 401(k) distribution options. There will be opportunities to ask questions during and after the presentation. Please RSVP to either presentation so we can be sure to have enough materials on hand to distribute. Please email Stacey Longbottom at [slongbottom@catholiccincinnati.org](mailto:slongbottom@catholiccincinnati.org) or 513.421.3131x6607.

### **2015-2016 BENEFIT OPEN ENROLLMENT**

Open Enrollment for all benefit plans sponsored by the Archdiocese of Cincinnati is May 15, 2015 through June 1, 2015. This process is a positive open enrollment, meaning that all eligible employees must log into the Benefits Allocation System (BAS) through MyEnroll.com to elect or to waive each benefit. **If an employee does not make an election, the employee's coverage will be waived for that plan year.** Effective July, 2015, changes to employee eligibility for Medical, Dental, and Flexible Spending/Dependent Care are as follows:

- Full time employees who work 30+ hours per week or teach 15+ classroom hours per week
- Variable hour employees who have worked an average of 30+ hours per week or have taught 15+ classroom hours per week

The Archdiocese of Cincinnati is counting hours of all employees during the measurement period mandated by the Affordable Care Act (ACA) of July 1, 2014 to April 3, 2015. The new method to determine eligibility using the standard measurement period will create four classes of eligibility:

1. Eligible for all benefits
2. Eligible for medical/dental/FSA only
3. Eligible for Life & LTD insurance only
4. Benefits Ineligible

All employees that have benefits currently, anyone losing benefits due to the measurement period and working less than 30 hours/week, or anyone now eligible for health insurance benefits during the July 1, 2015 through June 30, 2016 stability period will receive a letter via U.S. Mail in early May indicating their benefit eligibility status. There will also be instructions to log into MyEnroll.com. All open enrollment materials will be posted online!

**Other key points:** Current retirees that have elected retiree coverage already **DO NOT** have to go through the Online Open Enrollment process. This also applies to Pre-65 retirees. However, if you have a current employee that is planning to retire on July 1, 2015, please instruct them to go through the open enrollment "as if" they are staying an active employee. **Administrators are then responsible to terminate that coverage OR change the class code in BAS if the employee elects the retiree supplemental insurance coverage.**

## **RISK INSPECTION REPORTS**

Annual Risk Self-Inspections help locations be pro-active in identifying potential property and/or liability risks. All locations **must** participate in this self-inspection process as we all share in the risk since we are a self-insured organization. The forms for the location self-inspections are available on the Finance Office website. Completed forms are due into the Gallagher Bassett Services office by May 31, 2015 and are to be mailed to: Mr. Paul Kenkel, Gallagher Bassett Services, 4555 Lake Forest Drive, Suite 650, Cincinnati, OH 45242. Locations which submit completed forms by this deadline will receive a credit of \$100 on the 2015-2016 Property and Liability invoice. Please contact Charlotte Carpenter the Finance Office at 513.421.3131x2852 if there are any questions. Thanks for your help with this important work.

## **RETIREMENT – LAY EMPLOYEES PENSION PLAN**

The Finance Office has recently received a number of inquiries regarding retirement and pension benefits specifically in regards to the suspension of benefits and continuing employment. The points and example below are provided for clarification of these retirement issues.

Termination of employment is defined under the Plan as the date on which the employee ceases to provide any services as an Employee (as defined in the Plan) and terminates the employment relationship. **Therefore, a reduction in hours without an actual termination of employment will not permit a Participant to commence benefits (except in certain circumstances, such as reaching the Required Beginning Date, which is the later of retirement or age 70 ½).**

The Internal Revenue Service has held that for a proper termination of employment to occur (for purposes of determining eligibility for benefits from a qualified retirement plan) the employee **“must have completely severed his employment relationship with the employer at the time the distributions are received...”** In addition, in order for a termination of employment to occur, **there must be no anticipation that the employee would continue to perform services for the employer after a certain date.**

Additionally, if the termination is for the purpose of providing the employee access to plan benefits, and if it is anticipated that prior to the actual date of termination of employment that the employee will be rehired the termination will not be viewed as legitimate. Therefore, “an employee legitimately retires when he stops performing service for the employer and there is not the explicit understanding between the employer and employee that upon retirement the employee will immediately return to service.”

There is no specific timeframe for determining whether a subsequent rehire will be considered bona fide or legitimate. **But rather it is the intention at the time of retirement that is determinative.**

**Example:** Mary Jones is the bookkeeper for St. Richard Church. Mary currently works 40 hours per week. Mary wants to “retire” and begin receiving her pension benefit but continue to work 15 hours per week at St. Richard. This is not a legitimate termination of employment since Mary: 1) never completely severed her employment and 2) “retired” with an expectation that her employment would continue.

Please contact Steve Burger at 513.421.3131x2850 or [sburger@catholiccincinnati.org](mailto:sburger@catholiccincinnati.org) or Charlotte Carpenter at 513.421.3131x2852 or [ccarpenter@catholiccincinnati.org](mailto:ccarpenter@catholiccincinnati.org) with any questions.



## **FESTIVAL REMINDERS**

With Festival season approaching, please review the following important information.

### **GAMBLING**

The Attorney General's policy for fundraising events that include games of chance is posted on the Archdiocesan website:

<http://www.catholiccincinnati.org/wp-content/uploads/2010/09/OhioCharitableGamblingLaw.pdf>

It is a requirement that **all gambling** (except for bingo) be conducted as part of a parish festival. Under Ohio law, all gambling activities require that **volunteers** be the operators of the specific games. The only exception is the payment for security personnel.

No one under the age of eighteen (18) should be permitted to **operate** a game of chance with cash prizes. Persons younger than eighteen (18), however, may **assist** in the operation of a game so long as the prize awarded is a non-cash item.

No one under the age of eighteen (18) should be permitted to **gamble** in a game of chance for cash prizes. Persons under the age of eighteen (18), may gamble for a non-cash prize as long as the intent of the game is entertainment, such as ring toss, ball toss, pick-a-prize, etc.

### **Raffle Tickets and Younger Children**

You should exercise prudence with regard to raffles and other schemes of chance. Young children should not be responsible for selling raffle tickets and the subsequent responsibility for accounting for the sales. For instance, no one under the age of eighteen (18) is permitted to purchase a State of Ohio lottery ticket. If an adult purchases a ticket and gives it to a person under eighteen (18), prudence dictates that if that ticket is a winner, the prize should be turned over to the parent or legal guardian of the child to avoid potential legal problems.

***Information Reporting Requirements*** – Form W-2-G (Certain Gambling Winnings) **must** be filed for each person who wins a prize with a fair market value of more than \$5,000. Such forms are also required if the winnings are more than \$600 and are at least 300 times the amount of the raffle ticket.

***Income Tax Withholding*** – A charity must withhold (and remit to the U.S. Treasury) federal income tax on any payment exceeding \$5,000 (net of ticket cost) that is made as part of a lottery fund raiser. A raffle is considered a lottery for withholding purposes. This also applies to non-cash items with a fair market value exceeding \$5,000 (net of ticket cost). The instructions for Forms W-2G and 5754 expand on the above paragraphs.

### **BEER**

A temporary liquor permit (F) valid for the date of the festival must be obtained from the local Department of Liquor Control. Bartenders at work or any server of alcoholic beverages that knowingly serves a person under the influence of alcohol can be sued if an intoxicated person causes bodily injury or property damage. Temporary liquor permit holders cannot sell or serve an unlimited number of drinks for a one-time admission charge.

Purchases of multiple cups of beer should be discouraged. If the parish wishes to allow adults to take beer into the area in which gambling is taking place, efforts should be made to control the possibility of children obtaining access to the beer.

The self-insurance program of the Archdiocese of Cincinnati provides liquor liability coverage for all locations covered under the program. The following recommendations are to be reviewed and put into effect when possible:

- Post signs prohibiting anyone from bringing alcoholic beverages on the premises. Violators should be asked to leave the premises.
- Liquor or beer sales should be held only within a restricted, confined, roped in or fenced in area.
- Post signs about the serving area on the legal age of drinking. The signs should also indicate that you reserve the right to verify the age of anyone wishing to purchase beer and the right to refuse to serve anyone.
- Post signs offering transportation for overindulged guests. These signs should be staffed by someone at all times in order to prevent an intoxicated person who may need assistance with transportation from wandering off.

### **FESTIVAL RIDES AND OUTSIDE FOOD SERVICE**

For-profit vendors who provide festival rides or food service must have liability insurance (\$1,000,000) with aggregate limits of two million dollars (\$2,000,000) and provide a certificate of insurance naming Archbishop Schnurr as Trustee for the sponsoring institution as an Additional Insured for the dates of the festival.

Our Insurance Office has been receiving requests for information about insurance for **Paint Ball Games, Trampolines, Bungee Jumps, Bull Riding Machines, Rock Climbing Walls and Inflatable Attractions** that some parishes wish to have at their parish festivals. Our Archdiocesan Insurance Underwriters **will not insure any** of these activities. Without insurance, the Archdiocese is 100% liable for any injuries suffered by festival participants. Accordingly, parishes and institutions **may not have** Paint Ball Games, Trampolines, Bungee Jumps, Bull Riding Machines, Rock Climbing Walls, or any Inflatable Attractions.

### **USING ALCOHOLIC BEVERAGES AS PRIZES**

**ISSUE:** Under Ohio law, may a parish/school use alcoholic beverages as prizes in a raffle or silent auction (aka a “Bid ‘n Buy”)?

**ANSWER:** A parish/school may not use alcoholic beverages as prizes in a raffle. A parish/school may use certain alcoholic beverages as prizes in a silent auction, **but only** if the parish/school holds an F-2 or an F-6 liquor permit; **even then**, the parish/school should note that there are certain restrictions imposed on such a permit that could make holding such an auction in the context of a parish/school festival impractical.

**Regarding an F-2 permit:** First, an F-2 permit holder is only allowed to hold such an auction once during any calendar year. Second, the auction event cannot last for more than a 24 hour period. This would prohibit the auction of alcoholic beverages at any parish/school festival that lasts more than one day. **Regarding an F-6 permit:** an F-6 permit would allow a parish/school to auction off wine only, but not beer or mixed beverages. However, under Ohio law, an organization is only permitted to hold one liquor permit at a time. As a result, a parish/school holding an F-6 permit would be able to auction wine at its festival, but unable to sell beer or mixed beverages at the festival.

Please contact Steve Burger in the Finance Office, 513.421.3131x2850, with any questions or for a copy of the legal memorandum relating to this topic.

# DEPARTMENT OF PASTORAL SERVICES

## *FAMILY AND RESPECT LIFE OFFICE (FARLO)*

### **WORLD MEETING OF FAMILIES**

It's not too late to register for the Papal Mass bus trip to the World Meeting of Families Sunday, September 27 in Philadelphia. The registration deadline is June 1st. Check our webpage, <http://www.catholiccincinnati.org/ministries-offices/family-life/world-meeting-of-families-2015/register-for-the-world-meeting-of-families/>.

### **CHRIST AT THE CENTER: FAMILY AND HOME**

The next Christ at the Center Home Edition will begin May 17 and run through June 14. Home Editions are posted on the Office of Evangelization and Catechesis page; scroll down to the "Christ at the Center" icon... <http://www.catholiccincinnati.org/ministries-offices/evangelization-and-catechesis/>

### **MAY IS TEEN PREGNANCY PREVENTION MONTH**

Fewer babies were born to teenagers in 2010 than in any year since 1946. The decline still leaves the United States with having one of the highest teen pregnancy rates of all industrialized countries. One of the two strongest answers to preventing teen pregnancy is parental guidance and abstinence-based education. Studies show that the best way to protect children from the dangers of contraception and pre-marital sexual activity is by having parents who make their values and expectations clear, and who participate as a family in religious and leisure time activities. Also, there is now plenty of evidence that many school-based abstinence programs help teens postpone sexual activity by understanding the beauty of sexuality is clearly first about something that human beings *are* before it is something that they *do*. Sex, maleness and femaleness, is part of the human person's very being and should be reserved for the Sacrament of Marriage. (Source: *Life and Human Dignity: Contraceptives the Fine Print*)

For teens that experience an unintended pregnancy, pregnancy centers in Cincinnati and Dayton work to help women of any age look past the "crisis" to the miracle of life through counseling, ultrasounds, support and prayer. Information about the Greater Cincinnati and Miami Valley Crisis Pregnancy Centers can be found on our website, <http://www.catholiccincinnati.org/ministries-offices/family-life/respect-life/pregnancy-coalition-resource-page/>.

### **MAY IS MENTAL HEALTH AWARENESS MONTH**

The following websites offer help to parish communities in understanding and embracing people who suffer with mental illnesses. The National Catholic Partnership on Disability (NCPD) was established in 1982 to implement in parishes and dioceses throughout the United States the 1978 Pastoral Statement of U.S. Catholic Bishops on Persons with Disabilities

Mental Illness Resources:

<http://www.ncpd.org/ministries-programs/specific/mentalillness>

Mental Health Ministries is an ecumenical and interfaith outreach. It works with faith communities, advocacy groups, community organizations and mental health professionals. Our focus is on spirituality and mental illness. <http://www.mentalhealthministries.net>

Pathways to Promise is an interfaith technical assistance and resource center which offers liturgical and educational materials, program models, and networking information to promote a caring ministry with people with mental illness and their families. <http://www.pathways2promise.org>.

NAMI Faithnet: Faithnet is a branch of NAMI (National Alliance on Mental Illness), the nation's largest grassroots organization for people with mental illness and their families. <http://tinyurl.com/pbgbcet>

Mental Health America - Mental Health America (MHA) is the nation's leading community-based non-profit dedicated to helping all Americans achieve wellness by living mentally healthier lives. They're offering a toolkit "B4STAGE4" to help promote Mental Health Awareness month. <http://www.mentalhealthamerica.net/mental-health-month-2015-toolkit-download?sid=34863>

### **CROSS THE BRIDGE FOR LIFE**

Mark your calendars for Sunday, June 7 at 1:00 p.m. in Newport for Cross the Bridge for Life, a peaceful, prayerful march across the Purple People Bridge to pray for hearts to be open to God's gift of life. More than 4,000 people, including Archbishop Dennis M Schnurr, Cincinnati, and Bishop Roger J. Foys, Covington, will gather at a new location, Festival Park, Riverboat Row, Newport Riverfront - the area on Newport's riverfront between the Purple People Bridge (to the left of the bridge) and the Taylor Southgate Bridge. For more information, please check out the new website, <http://www.crossthebridgeforlife.com/>.

### **CANA II MARRIAGE PREPARATION: For Those Entering a Second Marriage**

Cana II is a marriage preparation ministry that is offered here in the Archdiocese of Cincinnati by the Family and Respect Life Office. It is designed specifically for couples who are preparing to enter into a second marriage – whether the loss of a spouse is through divorce or death. This is a powerful ministry because it utilizes the gifts and experiences of couples who are currently living in successful second marriages and are continuing to grow and succeed at remarriage. They willingly share their valuable and unique stories, successes and shortcomings from their own experience of “marrying again” in a very honest and supportive manner. Topics covered are: forgiveness (of self and past relationships), family of origin, conflict resolution, communication, Sacrament of Marriage, intimacy and sexuality, and finances - as they pertain to a second marriage. “Remarriage Concerns and Issues” are approached through a “Blended Family Panel” that employs the life experiences and advice of all the Team Couples. If you have any questions regarding this ministry, please contact Noreen Wendeln at 937.222.0227 or by email: [nwendeln@catholiccincinnati.org](mailto:nwendeln@catholiccincinnati.org). Program dates and locations are as follows:

May 16, 2015 – Glenmary Home Missioners - Fairfield

June 20, 2015 – Transfiguration Center for Spiritual Renewal – Ludlow Falls

October 17, 2015 – Glenmary Home Missioners - Fairfield

November 14, 2015 – Transfiguration Center for Spiritual Renewal – Ludlow Falls

Please distribute this information to those couples who can benefit from this marriage preparation experience. Brochures with dates and locations for 2015 may also be downloaded at: <http://www.catholiccincinnati.org/ministries-offices/family-life/engaged-couple-programs/>

If you have any questions about the Cana II Marriage Preparation Program, please call the Family Life Office at 513.421.3131 or 937.222.0227.

Please Note: \*\*This ministry continues to search for couples to participate as team couples. If you know of couples in successful second marriages in your parishes that could minister in this program, please contact the Family Life Office (513.421.3131 or 937.222.0227) with the names and phone numbers of these potential team couples.

### **ARCHDIOCESAN-WIDE DOMESTIC VIOLENCE COALITION**

In response to the USCCB's Document "When I Call for Help," the Family and Respect Life Office has created an Archdiocesan-wide Domestic Violence Coalition Commission. The Domestic Violence Coalition is made up of Archdiocesan employees, various parish employees and area agencies who deal with domestic violence on a daily basis. We have members from agencies in every county within the archdiocese. These agencies are more than willing to come to your parish and develop a partnership with you. They can build awareness, provide resources, and educate staff, parents, youth, and the entire faith community. Domestic violence cannot be satisfied with just the hard work accomplished by a secular group. We ask that as a Catholic community you include the viewpoint of FAITH in addressing this serious social problem. Please consider inviting these agencies and the Archdiocesan Domestic Violence Coalition Commission into your parish communities and together we can "*work VIGOROUSLY against this social atrocity.*" You can read the Domestic Violence Coalition's Mission and Objectives on the Family and Respect Life's website at: <http://www.catholiccincinnati.org/wp-content/uploads/2010/11/Domestic-Violence-Commission-Mission-Statement.pdf>. A list of local agencies within each county can be found on the Family and Respect Life's webpage at: <http://www.catholiccincinnati.org/wp-content/uploads/2010/11/DV-County-Agency-List.pdf>. If you have any questions about the Domestic Violence Coalition Commission please call the Family and Respect Life Office at 513.421.3131x2624 or 937.222.0227x5027.

\*\*We can also arrange for Spanish speaking help in this area.

### ***PRIESTLY FORMATION OFFICE***

#### **PRIESTS' ANNIVERSARY DINNER**

The priests' anniversary dinner is on Monday, May 18, 2015 at Bergamo Center, Dayton. If you missed the R.S.V.P. deadline, but still want to attend, please call Sarah Frohmiller at the Priestly Formation Office, 513.421.3131x2651.

#### **SOME RETREAT IDEAS**

- There will be a retreat for priests, deacons and seminarians on the campus of Franciscan University, Steubenville, Ohio. The retreat takes place June 15 - 19, 2015. Presenters include Fr. Andrew Apostoli and Fr. Dave Pivonka. For more information see <http://www.steubenvilleconferences.com/adult/priests-deacons-and-seminarians-retreat>
- If you have attended the Theology of the Body Roman I course, offered by the TOB Institute, you may consider making your annual retreat in a special retreat program entitled *Theology of the Body and Priestly Identity* sponsored by the Theology of the Body Institute November 16 - 20, 2015 at St. Mary of Providence Retreat Center in Elverson, PA. This could also be used to fulfill continuing education requirements. More information can be found on [www.tobinstitute.org](http://www.tobinstitute.org).

- Our Fall Priest Retreat, sponsored by the Priestly Formation Office, will be at Milford on October 12 – 16. Our speaker will be Father Tom McQuillen. Father McQuillen's retreat at Maria Stein received such positive comments that we decided to ask him to give the same retreat at Milford.

### **PARISH PERSONNEL MANAGEMENT WORKSHOP**

The Parish Personnel Management Workshop is a two-day program for pastors and business managers. It is scheduled for **August 26 & 27 at Bergamo Center**. Mary Kessler, a consultant from the National Association of Church Personnel Administrators (NACPA), will be the presenter. Look for the flyer next month.

### **LOOKING TOWARD NEXT FALL**

The **Parish Administration Workshop** is scheduled for September 30, 2015, at Our Lady of Sorrows, Monroe (not to be confused with the Parish Personnel Management Workshop above). Note: This is a new location for this workshop.

The **Convocation of Priests** is scheduled for **Wednesday, October 21, 2015 at Incarnation Parish**.

The **Fall retreat for Priests** is scheduled for **October 12 – 16 at Jesuit Spiritual Center at Milford**.

The **Gospel Workshop** is scheduled for **Wednesday, November 4 (Cincinnati)** and **Thursday, November 5 (Dayton)**.

### **PRIESTS' SUPPORT GROUPS**

There has been interest expressed by many priests in being a part of priests' support groups. The Priestly Formation Office is looking into ways to facilitate this. If you are a member of a present support group, you may want to consider inviting some of your confreres to join yours.

### ***PRIESTS' PERSONNEL OFFICE***

#### **SUNDAY MASS HELP AT BELTERRA PARK**

Belterra Park (formally River Downs) in Cincinnati is requesting a priest (or a group of priests who will rotate) to celebrate Sunday Mass around 11:00 a.m. Archbishop Schnurr gave permission for Sunday Mass to be celebrated at the Park. The Mass must be celebrated around 11:00 a.m. because of the Park's schedule. If you are interested in assisting, please contact Mr. Steve Hater at 513.702.8311 or [steve@stevehater.com](mailto:steve@stevehater.com). A stipend will be paid.

#### **SAVE THE DATE: SENIOR CLERGY LUNCHEON**

The annual Senior Clergy Luncheon is scheduled for Tuesday, June 16 at Bergamo Center, Dayton. The luncheon begins at 11:45 a.m. If you have any questions, please contact Father Clarence Heis at 513.421.3131x2656.

#### **ASSISTANCE OF PRIESTS AND DEACONS FOR WEDDINGS**

Recently, the Priests' Personnel Office received a few requests from couples who hope to marry in a Catholic church and need a priest or deacon to help with marriage preparation and the wedding ceremony. For example, a couple no longer lives in the Archdiocese of Cincinnati, hopes to return home for the wedding, and a priest and/or deacon at a parish is/are not available.

The couple contacts the Priests' Personnel Office because they do not know where to begin to find a priest or deacon to assist them. If you are willing to assist with the marriage preparation and the wedding ceremony of couples in these situations, please contact Ms. Sarah Frohmiller at [sfrohmiller@catholiccincinnati.org](mailto:sfrohmiller@catholiccincinnati.org) or 513.421.3131x2651. Thank you.

### ***OFFICE OF AFRICAN AMERICAN CATHOLIC MINISTRIES***

It is with great pride that the Office of African American Catholic Ministries, on behalf of the Archdiocese of Cincinnati, announces the 2015 - 2016 Archbishop Karl J. Alter Scholarship Grant Awards. In 1964, Archbishop Karl J. Alter established the Archbishop Alter Scholarship – a four-year grant to promote African American Catholic leadership among high school seniors who sought to pursue higher education. It is one of the ways the Archdiocese of Cincinnati assists in developing African American leaders who rise from their communities to affect change in our world. This year's scholarship recipients have been awarded a four-year grant of **\$1000.00** per year.

**Mr. Grant Ingram**, the son of Mr. Marvin and Gayle, will graduate from Dayton Carroll High School. Mr. Ingram will be attending the Ohio State University and will pursue a degree in Molecular Genetics or Neuroscience. Mr. Ingram is a member of the Saint Benedict the Moor [Dayton].

**Miss Nia Gibson**, the daughter of Mr. Norman & Sharon Collins-Gibson, will graduate from Ursuline Academy. Miss Gibson will be attending the University of Vanderbilt or Northwestern University and will pursue a degree in Pre-Medicine or Biology. Miss Gibson is a member of the Church of the Resurrection [Cincinnati - Bond Hill].

**Mr. Donovan Givens**, the son of Mr. Roman and Pamela Givens, will graduate from North College High School. Mr. Givens will be attending Muskingum University and will pursue a degree in Engineering. Mr. Givens is a member of Mother of Christ [Cincinnati].

**Miss Lena Brewer**, the daughter of Mr. Web and Kim Brewer, will graduate from Ursuline Academy. Miss Brewer will be attending one of the following: Baylor University, University of Cincinnati, High Point University, Indiana University, Wingate University or the University of Alabama. Miss Brewer is a member of Saint Susanna [Mason].

**Mr. Norman Gibson Jr.**, the son of Mr. Norman and Sharon Collins-Gibson, will graduate from Roger Bacon High School. Mr. Gibson will be attending one of the following: Xavier University, Hampton University, University of Memphis, or the University of Toledo and will pursue a degree in Sports Medicine and Journalism. Mr. Gibson is a member of the Church of the Resurrection [Cincinnati - Bond Hill].

**Mr. Phillip Hawkins**, the son of Mr. John and Brenda Hawkins, will graduate from Randall Conner High School. Mr. Hawkins will be attending the University of Kentucky and will pursue a degree in Business Marketing. Mr. Hawkins is a member of the Church of the Resurrection [Cincinnati – Bond Hill]

### ***WORSHIP OFFICE***

#### **ASCENSION OF THE LORD**

Sunday, May 17 is the celebration of the Solemnity of the Ascension of the Lord in the Archdiocese of Cincinnati.

## **SACRAMENTAL MINISTRY FRAMEWORK GATHERINGS**

May 14, 2015 from 7:00 – 9:00 p.m. at St. Saviour Parish, Cincinnati

May 21, 2015 from 7:00 – 9:00 p.m. at Archbishop Daniel E. Pilarczyk Center, Dayton  
People come to our Churches for sacraments. What steps can we take to engage them into regular participation in the faith community, deepen their relationship with Jesus Christ, and impart an understanding of why the Church believes what is professed? There will be a gathering for the Revitalizing Sacramental Ministry for those already involved in the initiative as well as those interested in learning more. Please join us as we share best practices and workarounds for the challenges we are facing as well as network and collaborate between parishes and ministry leaders. Please make a reservation online by going to <http://www.catholiccincinnati.org/sacramental-ministry-framework-gathering/> or call the Worship Office at 513.421.3131x6609. Please give us your parish name, the contact person's name, phone number, email address, names of others that will be attending, and indicate which location your parish will be attending.

## **OUTPOURING, 2015**

Please refer to the article under the Catholic Social Action Office section.

## **UPCOMING PROGRAMS**

### **LAUDATE: FORMING YOUTH FOR MUSIC MINISTRY**

June 8 – 11, 2015 at Bergamo Retreat Center, Dayton, OH. A 4-day, 3-night music ministry experience that features sessions in voice, organ, piano, guitar, and other instruments used in Catholic liturgy. Teens will hear inspiring keynote presentations, learn liturgy fundamentals and be mentored by adult music ministers. Sponsored by the Worship Office and Office of Youth & Young Adult Ministry. **The early-bird registration deadline is May 8, 2015.** Registration forms and scholarship applications are available on the LAUDATE web page at:

<http://www.catholiccincinnati.org/ministries-offices/youth-ministry/services/youthleader/laudate/>.

### **ARE YOU RECEIVING THE WORSHIP OFFICE E-NEWS?**

If you have not signed up for the Worship Office newsletter, you can do so by visiting:

<http://www.catholiccincinnati.org/ministries-offices/worship/join-our-email-newsletter/>.

## ***MISSION OFFICE***

### **PLEASE SEND IN YOUR 2014 MISSION COLLECTIONS ASAP**

Your parish's solidarity with our missionaries is most appreciated and needed as they often minister in difficult political, economic, religious, and social conditions. While they are at your parish, invite them to speak to your RCIA, adult, youth, summer Bible school programs or have dinner with your parishioners. *Note!* Please do **not** give the (Missionary Co-op Plan) MCP collections directly to the visiting missionary as your parish collections must first be recorded in the Mission Office. With the fiscal year coming to a close, the Mission Office needs any outstanding 2014 donations collected at our parishes from World Mission Sunday and the MCP. Please do not mix them with other collections. **Mail mission collections DIRECTLY and addressed to: Archdiocese of Cincinnati, Mission Office, 100 E. Eighth St., Cincinnati, Ohio, 45202** as they need to be properly recorded in the Mission Office for the Vatican, Society



of the Propagation of the Faith, and for the missionary orders. All missionaries accepted into our MCP know that 10% is taken out by the Mission Office to help those many other missionary organizations and dioceses that could not be accepted into MCP this year. MCP speakers also know that they are to have original letters of suitability in our office file and with them when they arrive to your parish. If you have any questions, please contact Melonise Knight at the Mission Office at 513.421.3131x2631. MANY THANKS!!

### **FREE MISSION-THEMED SUMMER BIBLE SCHOOL MATERIALS**

Let your parish's children "journey" to other lands and discover their baptismal call to follow Jesus, meet world neighbors, visit other cultures and hear stories of missionaries and saints. *Come Journey with Jesus* program has prayers, teachers' and directors' manuals, videos, and more! You simply pay return postage. Please call Teresa Phillips at the Mission Office 513.421.3131x2632 or go to <http://columban.org/missioneducation> for additional information.

The Mission Office can also supply guest speakers, World Mission Rosaries, and the Holy Childhood Association materials to encourage children to pray and support our mission dioceses as part of their religious education and summer bible school efforts.

### **HAVE ADULTS SEEKING MEANINGFUL RETIREMENT?**

**Why not encourage parishioners 16-75 to volunteer/lay missioner service abroad or in the U.S. for the short-or long-term?**

(Please place the following announcement in your church bulletin)

Did you know there are 200 Catholic missionary organizations in the U.S. seeking short-or long-term volunteers in the U.S. or overseas? Opportunities include: several weeks of housing rehab work in the Southwest or Appalachia, several months serving food banks and shelters in Florida, a year of ESL teaching in China, three years with Maryknoll in Africa, etc. etc. For more information, please contact: Catholic Network of Volunteer Services at [www.catholicvolunteernetwork.org](http://www.catholicvolunteernetwork.org) or 800.543.5046. Also, contact Dr. Mike Gable at our Archdiocesan Mission Office for more details and to speak to your parish group at: 513.421.3131 x2630 or [mission@catholiccincinnati.org](mailto:mission@catholiccincinnati.org).

### **GUIDELINES AND LIMITED SUBSIDIES**

#### **FOR PARISH YOUTH TRIPS AVAILABLE FROM THE MISSION OFFICE**

Your parish youth minister or youth trip leader are invited to check out the guide booklet *Learning through Service: A Guide for Youth Immersion Trips*. Find it through [www.catholiccincinnati.org/mission](http://www.catholiccincinnati.org/mission) and see Resources. Also contact our office for an application form to seek supplemental funds to help your parish youth group and/or adults to participate in an immersion/mission trip. For the application form and details, please contact Dr. Mike Gable at [mgable@catholiccincinnati.org](mailto:mgable@catholiccincinnati.org) or 513.421.3131x2630.

### **OFFICE OF YOUTH & YOUNG ADULT MINISTRY (OYYAM)**

Important: There is far more information on youth and young adult opportunities on our website than we are able to include here. Visit our websites:

- Young Adult Ministry: <http://www.catholiccincinnati.org/ministries-offices/young-adult>
- Youth Ministry: <http://www.catholiccincinnati.org/ministries-offices/youth-ministry>

## **WORLD YOUTH DAY 2016, KRAKOW, POLAND**

The Archdiocese of Cincinnati has teamed up with Mission Youth to offer a pilgrimage package for World Youth Day 2016. This World Youth Day pilgrimage will be a special one, in the homeland of St. John Paul II who began the first WYD experiences. There are just 80 spots reserved for this pilgrimage, so all are encouraged to sign up soon. The group will be staying at the AGH University of Science and Technology – a beautiful campus and excellent location within walking distance to many of the official WYD events, optimizing logistics and enabling an incredible experience for the pilgrims. All details for the pilgrimage can be found at the Mission Youth website. If you would like to schedule an information session for youth and parents at your parish or school, please contact Maria Gaviria at [gaviria.mm@pg.com](mailto:gaviria.mm@pg.com). More info and forms are available here: <http://www.missionyouthmissions.com/> and follow the link to WYD 2016.

## **CATHOLIC YOUTH ATHLETICS INITIATIVE AND CHARTER IMPLEMENTATION**

Here is a snapshot of Youth Athletics Initiative developments (please forward to your athletics leaders):

1. **Spiritual Liaisons:** Boosters organizations will receive information during May regarding orientation sessions and resources for Spiritual Liaisons. All boosters' organizations should plan on sending their Spiritual Liaison to one of the scheduled orientations.
2. **Boosters Compliance Materials:** If your boosters organization has not submitted compliance materials yet, be sure to contact (Cincinnati area) Gina Kelly, 513.739.0430, or [gina.kelly@clorox.com](mailto:gina.kelly@clorox.com); or (Dayton/northern area) Tim Colbert at 937.223.1001x5050 or [tcolbert@catholiccincinnati.org](mailto:tcolbert@catholiccincinnati.org).
3. **Fall sports in the Cincinnati metro area:** 39 boosters' organizations are now members of the new league being formed to replace the Cincinnati CYO, which will dissolve at the end of May. For more information, please contact Greg Tankersley at 513.235.7112 or Don Back at 513.520.2333.

## **HIGH SCHOOL CAMPUS MINISTRY TRAINING**

The OYYAM is teaming up with the OEC and the Schools Office to offer a one-day in-service for high school campus ministers on best practices in youth retreat ministry, June 16, 9:30 a.m. - 3:30 p.m. at Fenwick High School.

## **JUNIOR HIGH MINISTRY**

### **NEXT JUNIOR HIGH RALLY IS OCTOBER 17, 2015 WITH STEVE ANGRISANO**

Our next middle school and junior high rally will happen next fall on Saturday afternoon and evening, October 17. (Note: We had hoped for a spring rally, but scheduling a spring rally around Lent, Easter, Confirmations, Mother's Day, 8th grade trips, etc., proved impossible). The October 17 rally will take place at Archbishop Moeller High School in Cincinnati, and will feature Steve Angrisano, a veteran musician, composer and youth minister who has been featured at six World Youth Days, several National Catholic Youth Conferences and countless diocesan youth conventions and Steubenville Conferences. He is especially good at actively engaging large groups of young people, so mark your calendars and keep in mind there will be a parent track. To learn more about Steve Angrisano, please visit: <http://www.spiritandsong.com/Steve-Angrisano>.

## **SUMMER OPPORTUNITIES FOR YOUTH**

### **LAUDATE: FORMING YOUTH FOR MUSIC MINISTRY!**

Please refer to the article under the Worship Office section or for more information, please visit our [homepage](#).

### **ROOTED IN THE VINE: A Catholic Social Teaching Retreat For High School Youth**

Through collaboration with the Society of St. Vincent de Paul, the Catholic Social Action Office and the OYYAM, this 6-day retreat experience for high-school students is full of fun and eye-opening opportunities that will challenge your youth to see from others' perspectives and grow in love of God and neighbor. **June 27 - July 2** at the **St. Vincent de Paul Society** in Cincinnati (1125 Bank St.). For information and registration, please visit our [homepage](#).

### **NATIONAL CATHOLIC YOUTH CONFERENCE (NCYC) INDIANAPOLIS, NOVEMBER 19-22, 2015**

20,000+ Catholic young people and their adult leaders will converge on Indianapolis for this high-impact, 3-day experience with top national Catholic musicians, keynotes, workshops, liturgy, service, comedy and more. NCYC happens every other year, so make sure your young people don't miss out! Check out the webpage at <http://www.catholiccincinnati.org/ncyc-2015/> for everything you need to prepare for NCYC. There you will find information on pricing, registration, the promo video and more. **Scholarship applications are due May 8, so don't delay!**

## **DEPARTMENT OF EDUCATIONAL SERVICES**

### ***CATHOLIC SCHOOLS OFFICE***

#### **FAREWELL TO KEN GLEASON AND CATHY BEVER**

As previously announced, Ken Gleason (Director of the Office of Evangelization and Catechesis) and Cathy Bever (Director of Certification) are retiring this school year, effective July 1, 2015. We are planning a farewell event for Ken and Cathy on Wednesday, June 17 from 3:00 - 5:00 p.m. The event will be held on the first floor of the Archdiocesan Central Offices at 100 East 8<sup>th</sup> Street (Cincinnati). Please enter through the employees' entrance on Walnut Street if you are attending. All clergy are invited to attend and thank Ken and Cathy for their many years of excellent service.

### ***OFFICE OF EVANGELIZATION AND CATECHESIS***

#### **CHRIST AT THE CENTER...**

The infusion bulletin for Ordinary Time, May 31, 2015 – July 12, 2015, is included with this mailing. The **Spanish** edition is also included.

#### **SUMMER WORKSHOPS AND COURSES FOR CATECHISTS**

Every summer the Office of Evangelization and Catechesis offers workshops and courses for catechist training in all three regions of the archdiocese. These learning opportunities are designed to provide parish catechists, RCIA team members, Catholic school teachers and

principals with the knowledge and skills necessary to carry out their ministry effectively. Adult parishioners interested in the theological topics covered are also welcome to attend. For this summer's schedule of workshops and courses which begin in June, please visit: [www.catholiccincinnati.org/oec](http://www.catholiccincinnati.org/oec) and click on the Events Calendar for the Cincinnati, Dayton, or Northern Area. We are grateful to those parishes which are hosting the classes. Thank you for supporting our catechist formation efforts.

### **NEW CATECHETICAL LEADER INSTITUTE COMING SOON!**

The Office of Evangelization and Catechesis is sponsoring a day-long workshop for all "new" catechetical leaders in the Archdiocese. We are inviting all catechetical leaders who have been hired within the last three years to attend, and special invitations will be sent to those who were unable to join us last year. This is a day that every new catechetical leader should participate in, since it promises to teach them a lot about the various aspects of catechetical ministry. It is an excellent opportunity for them to collaborate with their peers, as well as with the Archdiocesan Office of Evangelization and Catechesis. Please encourage your new catechetical leader to attend!

Wednesday, May 20, 9:00 a.m. – 4:00 p.m.  
The Daniel E. Pilarczyk Center (1436 Needmore Road, Dayton)

### **OFFICE OF THE NEW EVANGELIZATION**

#### **ENCOUNTER CINCINNATI**

All high-school youth are invited to attend Encounter Cincinnati taking place at the Underground (1140 Smiley Ave. Cincinnati, OH) on Saturday, June 6, 2015 from 6:30 – 10:00 p.m. Encounter gathers teens from parishes and schools from across the Cincinnati area (and beyond) for an evening of worship, dynamic talks, Eucharistic adoration, the opportunity for confession, and fellowship. The keynote this month will be Charles Marks, Director of Youth Ministry at Immaculate Heart of Mary Parish. For more information about Encounter, please visit [www.encountercincinnati.org](http://www.encountercincinnati.org).

#### **DIGITAL PARISH EXPO**

Tuesday, June 23, 2015, 9:30 a.m. - 3:00 p.m., Savannah Center, West Chester

Cost: \$40 per person (lunch included)

Learn how to have a dynamic digital presence for your parish from these experts in the field: eCatholic | Flocknote | Steamspot. Keynote talk by Brandon Vogt, author of *The Church and New Media* (OSV). For more information and to register, please visit: [www.catholiccincinnati.org/digitalparish](http://www.catholiccincinnati.org/digitalparish). A flyer is included with this mailing.

#### **FOOD FOR ALL: STRIKE OUT HUNGER WITH ST. VINCENT DEPAUL**

Inspired by Pope Francis, join us in the *Food for All* Campaign to eliminate hunger right here in our Archdiocese. Join us June 5 & 6 as we partner with the St. Vincent De Paul Society to help Strike Out Hunger with the Cincinnati Reds. You can help feed struggling local families by donating three non-perishable food items during the June 5 and June 6 Cincinnati Reds games. For your donation, you will receive a ticket to a future 2015 Reds game! Volunteers will be placed around GABP to guide you and donations will be accepted in Gappers Alley. Some of our most-needed food pantry items include: peanut butter, cereal, canned protein, like canned tuna

and chicken, "meals-in-a-can" like Chef Boyardee, and canned tomato products, like marinara sauce.

### **NET D-WEEK**

If you are ready to ignite your Catholic faith, personally experience the power and presence of our great God, and discover the mission and purpose for which you are created, then D-Week is for you! June 22 - 25, 2015 at the Spiritual Center of Maria Stein for Catholic teens age 13-18. D-Week will inspire, equip, and challenge you to live the life you are created for ... that dynamic, Spirit-filled Catholic life as a young apostle. Be prepared for your faith to come alive and set ablaze through encounters with Jesus in Mass, Eucharistic Adoration, and Reconciliation. A faith-filled, energized team of NET team members, along with other outstanding leaders, musicians, and speakers lead D-Week. This amazing team will lead dynamic sessions which include praise and worship, relevant talks, free time, small group time, fun activities, and so much more. Please visit: [www.netusa.org/dweek/](http://www.netusa.org/dweek/) for additional information.

### **ABIDE CONFERENCE**

July 22-26, 2015 (Registration Deadline June 1, 2015)

Mount St. Joseph University

For incoming sophomore through graduating senior high school students (Classes of '15 - '18). ABIDE 2015 will feature: dynamic keynote talks, interactive breakout and small group sessions, Numerous opportunities for prayer and the sacraments, ministry day in the city, A week-long opportunity to meet other teens who are ready to deepen their relationship with Christ and the Church. Please visit: [www.abidecinci.com](http://www.abidecinci.com) for additional information.

## **DEPARTMENT OF COMMUNITY SERVICES**

### ***CATHOLIC CHARITIES OF SOUTHWESTERN OHIO***

#### **HEALTH FAIR**

**Sunday, June 14, 10:00 a.m. to 3:00 p.m.**

Su Casa Hispanic Center (7036 Fairpark Avenue, Cincinnati, OH 45216)

FREE exams including: Mammography, Pap-Smears, Prostate screenings, Glucose, Blood Pressure, Dental and more...

#### **ZUMBA CLASSES**

Zumba is a dance fitness program that burns 500-1000 calories. Classes are offered FREE

Monday-Thursday at Catholic Charities

7162 Reading Road, 7th floor, Cincinnati, Ohio 45237

Call 513.672.3727 to register

#### **“FOOD FOR ALL” FALL FOOD DRIVE**

In collaboration with the Office of New Evangelization, Social Action, Catholic Social Services of the Miami Valley and Catholic Charities Southwestern Ohio, there will be a food drive for your locally supported pantry for the weekends of October 10/11 and 17/18th. Through prayer and catechesis at the parish level, we will raise awareness of the struggle of poverty and provide

an opportunity for people to serve in solidarity with the poor. Catholic Charities will be calling to work with you on this opportunity.

## ***CATHOLIC SOCIAL ACTION OFFICE***

### **CRS COLLECTION TURN IN**

A grateful thank you to the parishes in the Archdiocese of Cincinnati for taking up the Catholic Relief Services Collection in April. Your generosity will assist our brothers and sisters around the world through the ministry of six organizations: Catholic Relief Services, the USCCB Department of Migration and Refugee Services (MRS), the Catholic Legal Immigration Network, Inc. (CLINIC), the USCCB Secretariat for Cultural Diversity in the Church, the USCCB Department of Justice, Peace, and Human Development, and the Holy Father's Relief Fund. The entire collection for the weekend of April 18 and 19 is set aside for the CRS Collection. Checks should be made payable and sent to the Archdiocesan Finance Office, 100 E. Eighth St., Cincinnati, Ohio 45202. Please remember to include a note in the memo line that the check is for the Catholic Relief Services Collection. Checks should be submitted to the Finance Office by mid-June. God bless you for your compassion toward our brothers and sisters who are among the poorest of the poor!

### **CRS RICE BOWL TURN IN**

Thank you, also, to the parishes and schools who participated in the CRS Rice Bowl program this Lent. Checks for those donations should be made payable and sent to the Archdiocesan Finance Office, 100 E. Eighth St., Cincinnati, Ohio 45202. Please remember to include a note in the memo line that the check is for CRS Rice Bowl. Checks should be submitted to the Finance Office by mid-June.

### **CRS CHALLENGE GRANT**

The Archdiocese's CRS Committee again will offer two Challenge Grants of \$750 each to a parish which is participating in the CRS Rice Bowl Program for the first time and to a parish which is expanding its CRS Rice Bowl efforts. An application and information is available on the Catholic Social Action website: <http://www.catholiccincinnati.org/ministries-offices/catholic-social-action/catholic-relief-services/challenge-grant/>

### **PRAYER AND CELEBRATION**

#### **FOR THE BEATIFICATION OF ARCHBISHOP OSCAR ROMERO: MAY 20**

On Wednesday, May 20 at 7:00 p.m., at Bellarmine Chapel on the campus of Xavier University (3800 Victory Parkway, Cincinnati), the Archdiocesan Catholic Social Action Office, Mission Office, Advocates for Justice Parish Collaborative, and Bellarmine Chapel invite you to a prayer service and celebration to recognize the beatification of Servant of God Oscar Arnulfo Romero, Archbishop of San Salvador, who was martyred for the faith in 1980. The actual beatification will take place on May 23 in San Salvador. The event will include prayer, music, testimonies, and calls to action on archdiocesan social justice priorities, including ending abortion, ending the use of the death penalty, care for God's creation, immigration reform, hunger, supporting returning citizens, and more! The gathering will recognize many people's work to advance God's kingdom, give thanks for the life and example of God's servant, Archbishop Romero, and call us to recommit to the tasks ahead!

### **VOICES OF EXPERIENCE: THE DEATH PENALTY, MAY 26**

The Archdiocesan Catholic Social Action and Family and Respect Life Offices, in collaboration with the Catholic Conference of Ohio and Ohioans to Stop Executions, are organizing a panel presentation on the death penalty on Tuesday, May 26 at 7:00 p.m. at St. Maximilian Kolbe Church (5720 Hamilton-Mason Rd., Liberty Township). The panel will include Terry Collins, former director of the Ohio Dept. of Rehabilitation and Corrections; Derrick Jamison, who survived nearly 20 years on death row in Ohio before being exonerated and freed in 2005; and Judge James A. Brogan, Chair of the Ohio Supreme Court Joint Task Force to Review the Administration of Ohio's Death Penalty. It will also provide Catholic Church teaching on capital punishment. This event is part of a larger campaign this year by the Catholic bishops of Ohio to encourage Catholics to learn and advocate on ending the use of the death penalty in our state. If you wish to learn more about this campaign, or if your parish or school would like to host a similar presentation on this topic, please contact the Catholic Social Action Office at 513.421.3131x2660 or [esa@catholiccincinnati.org](mailto:esa@catholiccincinnati.org).

### **OUTPOURING 2015: MAY 31**

A year ago, over 3,000 Christians – Catholics, Protestants, Evangelical and Messianic Jews – from throughout the Cincinnati area gathered at the Cintas Center at Xavier University to pray for an outpouring of the Holy Spirit on the Cincinnati community. The event was called *Outpouring 2014*. This year, the planners are expecting twice as many people at Cincinnati Gardens for a similar celebration. Join Archbishop Schnurr, leaders of other Christian churches and thousands of Christians in prayer for an outpouring of the Holy Spirit over our communities uniting us in hope and peace. *Outpouring 2015* –will take place the Sunday after Pentecost on **May 31, from 3:00 to 5:00 p.m.** at Cincinnati Gardens, on the corner of Langdon Farms Road and Seymour Avenue in Bond Hill. Last year, the collection supported Cradle Cincinnati and its efforts to eliminate infant mortality from our community. This year, it will go to Whole Again and its efforts to feed hungry children throughout the community. Be part of this special celebration. Parking will also be available at Tried Stone New Beginning Church and the Community Action Agency (both Reading Road and Langdon Farms Road). A shuttle bus will be available to bring people to and from the Gardens.

### **RURAL URBAN MASS**

Joe and Joanna Goettemoeller's farm will be the site of the 2015 Rural Urban Mass celebrated by Bishop Joseph Binzer on Thursday, July 23 at 6:30 p.m. Immaculate Conception in Botkins will be the parish host of the Mass. The Goettemoeller's farm is located at 13775 Lock 2 Road, Botkins. The Catholic Century Farm Awards will also be distributed at the Mass.

### **CARE FOR CREATION CALENDARS AVAILABLE ONLINE**

Pope Francis is expected to issue his Environmental Encyclical in June or July this year. This would be a great opportunity to have study groups or special activities planned for next year focused on the encyclical. Our office looks forward to planning activities and presentations with you. One activity that is already made for you is the Care for Creation Calendar created by the Catholic Conference of Ohio. There is an interactive version of this. <http://www.ohiocathconf.org/1/Envir/creationcal/CatholicCreationCalendaInteractive.pdf>

## **MISCELLANEOUS**

### **HOLY HOUR FOR VOCATIONS TO THE PRIESTHOOD**

Sunday, May 3, 2015; 5:00 – 6:00 p.m.

Chapel of St. Gregory the Great at Mount St. Mary's Seminary

6616 Beechmont Avenue, Cincinnati, OH 45230; Phone: 513.231.2223 or [www.athenaeum.edu](http://www.athenaeum.edu).

Support the Holy Hour for vocations to the priesthood at Mount St. Mary's Seminary. Research shows that prayer plays a critical role in a man's decision to become a priest. And where you find growing seminaries – you also find steadfast prayer by the faithful. What can YOU do to promote the priesthood? Pray!

### **MELCHISEDECH OPEN – *SAVE THE DATE!***

The annual Melchisedech Open will be held at the Pipestone Golf Course in Miamisburg on Monday, August 3, 2015. There will be a shotgun start beginning at 1:30 p.m. Stay tuned to future announcements in the *Clergy Communications* for details about registration. All priests and deacons within the Archdiocese are welcome to play.

**Please submit articles for the June *Clergy Communications* before May 22, 2015.  
Thank You.**

*Clergy Communications* is a monthly publication of the Archdiocese of Cincinnati at  
100 East Eighth Street, Cincinnati, OH 45202 - Chancery Office. Tel: **513.421.3131x2842**. Fax: **513.421.6225**.  
Website: [www.CatholicCincinnati.org](http://www.CatholicCincinnati.org). Email: [Communications@CatholicCincinnati.org](mailto:Communications@CatholicCincinnati.org)



## BULLETIN ANNOUNCEMENT SHEET

**MINISTRY TO SURVIVORS OF ABUSE (REPORTING)** - The Archdiocese of Cincinnati regards child abuse in all its forms as a serious matter. If you are or have been abused by an employee or volunteer of the Archdiocese, or are aware of abuse currently taking place, please contact Ms. Cherie Groman, Coordinator of Ministry to Survivors of Abuse, at 513.263.6623, or 1.800.686.2724x6623. **This is a confidential, dedicated line to accept calls related to child abuse by employees or volunteers.** In addition, be sure to notify the survivor's secular legal authorities.

**REPORTING FINANCIAL MISCONDUCT** - In a spirit of good stewardship, the Archdiocese of Cincinnati has instituted a financial misconduct hotline to allow employees, volunteers, vendors and other interested parties to report what they believe to be financial misconduct at any level – parish, deanery or Archdiocese. As an additional safeguard, the hotline is administered by an independent third-party company, EthicsPoint. You may report a concern on this hotline either by calling one of EthicsPoint's trained specialists at 1.888.389.0381 or by visiting the website [www.ethicspoint.com](http://www.ethicspoint.com). There is also a link on the Archdiocesan website, [www.CatholicCincinnati.org](http://www.CatholicCincinnati.org), under Ministries and Offices > Finance Office > "To Report Financial Misconduct." (on menu on left-hand side of page) > "File a Report" (at top of page).

**ENCOUNTER CINCINNATI** - All high-school youth are invited to attend Encounter Cincinnati taking place at the Underground (1140 Smiley Ave. Cincinnati, OH) on Saturday, June 6, 2015 from 6:30 – 10:00 p.m. Encounter gathers teens from parishes and schools from across the Cincinnati area (and beyond) for an evening of worship, dynamic talks, Eucharistic adoration, the opportunity for confession, and fellowship. The keynote this month will be Charles Marks, Director of Youth Ministry at Immaculate Heart of Mary Parish. For more information about Encounter, please visit [www.encountercincinnati.org](http://www.encountercincinnati.org).

**FOOD FOR ALL: STRIKE OUT HUNGER WITH ST. VINCENT DEPAUL** - Inspired by Pope Francis, join us in the Food for All Campaign to eliminate hunger right here in our Archdiocese. Join us June 5 and 6 as we partner with the St. Vincent De Paul Society to help Strike Out Hunger with the Cincinnati Reds! You can help feed struggling Cincinnati families by donating three non-perishable food items during the June 5 and June 6 Cincinnati Reds games. For your donation, you will receive a ticket to a future 2015 Reds game! Volunteers will be placed around GABP to guide you and donations will be accepted in Gappers Alley. Some of our most-needed food pantry items include: peanut butter, cereal, canned protein, like canned tuna and chicken, "meals-in-a-can" like Chef Boyardee, and canned tomato products, like marinara sauce.

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**CARE FOR GOD'S CREATION** - *The Archdiocese Climate Change Task Force is providing sample bulletin announcements once a month that include a sample prayer/reflection, quote from the Holy See, and energy-saving/care for creation tip. Please feel free to use these as appropriate.* Prayer/Reflection: God, who is love, we thank you for your many good gifts -- for the beauty of creation, for its rich and varied fruits, for water, air, food and shelter, animals and plants. Forgive the times we have taken them and the earth's resources for granted. Transform our hearts and minds so that we may learn to care and share your creation with respect for all living things. Amen. Quote from the Holy See: "A Christian who does not protect creation, who does not let it grow, is a Christian who does not care about the work of God, that work that was born from the love of God for us. And this is the first response to the first Creation: protect creation, make it grow." -- Pope Francis, Homily, Feb. 9, 2015. Care for Creation Tip: **Earth Friendly Cleaners** Use earth friendly cleaners. These prevent caustic chemicals going down the drain and contaminating our water systems and harming the creatures in that water as well. There are lots of alternative cleaning products available from which we can choose. One way to identify them is to check with the U.S. EPA's "Safer Choice" program (aka "Design for the Environment"). Check out their website for a list of products that are reportedly safer for you, your family, and the environment: <http://www2.epa.gov/saferchoice>.