



## CLERGY COMMUNICATIONS

100 East Eighth Street Cincinnati, Ohio 45202  
(To be filed in loose leaf binder and kept in parish archives)

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# OFFICE OF THE ARCHBISHOP

## *PRIESTLY FORMATION OFFICE*

### **PARISH ADMINISTRATION WORKSHOP**

The Parish Administration Workshop will be on **Wednesday, October 4 at St. Mary of the Assumption, Springboro from 9:30 a.m. – 4:00 p.m.** Remember, there is a new format to our Parish Administration Workshop. The presenters now are some staff members of the Central Offices. Various topics such as employee benefits, risk management, human resources, etc. will be addressed. If you would like to come, but have not used the flyer we sent in the mail, you may still register by calling Sarah Frohmiller 513.421.3131x2651 or emailing [sfrohmiller@catholiccincinnati.org](mailto:sfrohmiller@catholiccincinnati.org).

### **FALL RETREAT FOR PRIESTS**

The fall retreat for priests is scheduled for **October 9-13, 2017** at the **St. Anne Retreat Center in Melbourne, Kentucky**. Monsignor Frank P. Lane, former Spiritual Director of Mount St. Mary's Seminary, will be our speaker. If you would like to attend, please register by flyer or contact Sarah Frohmiller at 513.421.3131x2651.

### **GOSPEL WORKSHOP**

This year's Gospel workshop will feature the Gospel of St. Mark. Fr. Patrick Brady, of the St. Charles Borromeo Seminary in Philadelphia, will be our presenter. This year, **we have a new location for the Dayton workshop.** The dates and locations are:

**DAYTON:** Tuesday, October 24 at St. Peter Church in Huber Heights

**CINCINNATI:** Wednesday, October 25 at the Athenaeum of Ohio

(Sign in begins at 9:00 a.m. and the programs begins at 9:30 a.m.)

## *PRIESTS' PERSONNEL OFFICE*

### **PRIESTS' PERSONNEL BOARD**

The Priests' Personnel Board meets throughout the year to consider the needs of the Archdiocese and of individual priests. The next scheduled meeting is October 17, 2017. Even though members of the Board represent a particular cohort of priests, members are available to meet any priest as requested. We thank the current Board members for their service, and they are:

- Father Michael Savino (all retired priests)
- Father Terry Hamilton (priesthood ordination years 1964-79)
- Father Raymond Larger (priesthood ordination years 1980-1994)

- Father James Weber (priesthood ordination years 1995-2008)
- Father David Endres (priesthood ordination years 2009-2017)

We also thank Father Bob Obermeyer, Father David Sunberg and Father David Endres who recently completed their four year terms on the Board. Father Endres was re-elected.

Bishop Joe Binzer continues to serve as the Priests' Personnel Director and works in cooperation with the Priests' Personnel Board. If you need to reach him, his direct phone number is 513.263.6601 and his email address is [jbinzer@catholiccincinnati.org](mailto:jbinzer@catholiccincinnati.org). Thank you.

### **A RETIREMENT WORKSHOP FOR PRIESTS**

This workshop will be held on **October 16, 2017** beginning with a luncheon at noon in the undercroft of St. Saviour Church, 4136 Myrtle Avenue, Cincinnati, OH 45236. The workshop will take place from 1:00 p.m. to 3:30 p.m., and is open to all priests, but will be particularly helpful to those who are in need of information on financial planning, Social Security, Medicare, Living Wills, Healthcare Power of Attorney as well as Financial Power of Attorney and Estate Wills. There will also be a presentation on scams, fraudulent requests for help, and elder abuse. Please contact Sarah at the Priests' Personnel Office 513.421.3131x2651, or at [sfrohmiller@catholiccincinnati.org](mailto:sfrohmiller@catholiccincinnati.org), to reserve a spot for lunch and for the workshop. For more information, please call Fr. Clarence Heis, 513.240x8384.

### ***VOCATION OFFICE***

#### **VOCATION AWARENESS WEEK – NOVEMBER 5-11, 2017**

- **New Website for Vocation Awareness Week materials:** Vianney Vocations, the company that has produced most of our vocation awareness materials and all the Vocation Lessons for Catholic educators over the last few years has launched a new website for National Vocation Awareness Week. Visit: [www.vocationawarenessweek.com](http://www.vocationawarenessweek.com) to look at the many resources available to help your parish celebrate this week!
- **Attention All Teachers/Catechists/Youth Ministers - Vocation Awareness Lesson Plans Available:** Each year, the Vocation Office makes available complete Vocation Awareness lesson plans for teachers of all grade levels, both in Catholic schools and PSR programs. These educational materials can be used anytime throughout the school year. All parishes and schools have access to those materials at [www.vocationlessons.com](http://www.vocationlessons.com) with access code: **CinciVocations513**. You may also supplement the lessons by allowing your students to access materials using the student code: **StFrancis513**. If you cannot use these materials during National Vocation Awareness Week, please make a plan to use them some other time during the 2017-2018 school year.
- **Statewide Holy Hour For Vocations:** The Archdiocese of Cincinnati is celebrating with all of Ohio a Day of Adoration for Vocations on Wednesday, November 8, 2017. All the details about this day of prayer can be found at <http://www.cincinnati vocations.org/additional-resources/statewide-adoration/>. There you

will find a full list of host communities and an interactive map of all the host sites that can be filtered by diocese, deanery or prayer time. All are encouraged to help promote the holy hours nearest to them and to invite all to join in prayer on that day. If you'd like to add your parish as a host community, please contact Wayne Topp at 513.421.3131x2891 or [wtopp@catholiccincinnati.org](mailto:wtopp@catholiccincinnati.org).

- **Bible Reading Novena:** The Serra Club of Cincinnati is hosting nine days of praying for Vocations through a reading of the entire Bible from November 4-12, 2017 at St. James of the Valley in Wyoming. The club is looking for people to join with them in praying for priestly and religious Vocations throughout the nine days. To join in reading or for more information about the novena visit: [www.cincyserravocations.org](http://www.cincyserravocations.org) and click on "Bible Reading Novena" under the "What We Do" tab.
- **Seminarian Visits At Weekend Masses:** Pastors will soon be receiving a letter from Fr. Benedict O'Cinnsealaigh telling you of the availability of seminarians to speak at parishes on the weekend of November 4-5. If you would like to invite seminarians to speak at your weekend Masses, please call the Athenaeum at 513.231.2223.
- **Bring the Minor Prophets Basketball Team to Your Parish**  
This is a team of seminarians who have fun playing basketball with grade school eighth graders and older young people. Their limited schedule fills quickly, so now is the time to seriously consider the opportunity for young parishioners to associate with the seminarians in a relaxed setting. Your contact is Deacon Scott Perry. Please make your request by email to [sperry@seminary.mtsm.org](mailto:sperry@seminary.mtsm.org) with copy to [tmcquillen@athenaeum.edu](mailto:tmcquillen@athenaeum.edu). Please bring this opportunity to the attention of your school principal and athletic association officers.

### **MEN'S DISCERNMENT RETREAT COMING IN THE FALL**

This year's men's priesthood discernment retreat will take place on November 17-19, 2017 at the Our Lady of the Holy Spirit Center in Norwood, OH. If there is a young man in your parish (college age and older) who has expressed interest in the priesthood, please ask him to consider this weekend at no cost to him. It is filled with practical conferences and ample opportunities for silent reflection. Any questions, contact the Vocation Office.

### **SAVE THE DATE: DINNER FOR YOUNG WOMEN IN DISCERNMENT**

Are you a Pastor, a Parish Young Adult Minister, a Campus Minister who knows a young woman you think may have a call to the Consecrated Life? If your answer is yes, consider inviting her and accompanying her to a gathering at St. Francis de Sales Parish in Lebanon on March 14, 2018. This will be an opportunity to meet young women in one of the varied Consecrated Life options present in the Archdiocese, to meet with other young women considering this call and to meet Vocation Ministers. Further details will be available along with how to register. For now, please consider whom you might invite and mark your calendar.

## IMPORTANT DATES FOR THIS SCHOOL YEAR

- **November 5-11:** Vocation Awareness Week
- **November 8:** Statewide Adoration for Vocations
- **November 17-19:** Men's Discernment Retreat
- **February 3-4, 2018:** World Day for Consecrated Life
- **April 22, 2018:** World Day of Prayer for Vocations
- **April 28, 2018:** Transitional Diaconate Ordination
- **May 19, 2018:** Priesthood Ordination

Please see the **Bulletin Announcements section** for more information on each of the following:

- October 12: Chosen: Monthly Holy Hour for Vocations
- October 19-21: Pontifical College Josephinum College Live-in
- October 20-22: Come and See Retreat with Glenmary Home Missioners
- October 27-29: Veni Si Amas Discernment retreat for women
- November 4-12: Bible Reading Novena with Serra Club of Cincinnati
- November 8: Day of Adoration for Vocations
- November 11-12: Discernment Retreat with Ann Arbor Dominicans
- November 17-19: Archdiocesan Discernment Retreat for young men

## DEPARTMENT OF EXECUTIVE SERVICES

### *CHANCERY OFFICE*

#### **NEW COORDINATOR FOR MINISTRY TO SURVIVORS OF ABUSE NAMED**

Ms. Cherie Groman, who has held this position for the Archdiocese since July 2014 and an employee of Catholic Charities, relocated to Denver September 16, 2017. Thanks to Cherie for her dedicated service to the work of the Church. We are pleased to announce that **Mr. Brian Spears** has been named the new Coordinator for Ministry to Survivors of Abuse for the Archdiocese of Cincinnati effective September 18, 2017. All calls may be directed to his attention at 513.263.6623. Thank you in advance for your cooperation during this period of transition.

#### **NATIONAL SHRINE OF THE IMMACULATE CONCEPTION COLLECTION**

As a reminder, the Archdiocese of Cincinnati will be taking up a special collection on **Friday, December 8, 2017**, the Solemnity of the Immaculate Conception, to support the work of completing the mosaic of the Trinity Dome at the Basilica of the National Shrine of the Immaculate Conception in Washington, D.C. Please see more information below.

The following announcement ran in *May 2017 Clergy Communications*:

At their 2015 General Assembly, the Bishops of the United States voted in favor of a national collection in 2017 to support the work of completing the mosaic of the Trinity Dome at the Basilica of the National Shrine of the Immaculate Conception in Washington, D.C. The proposal was that this one-time appeal would take place on Mother's Day weekend, May 13-14, 2017.

After consulting with the Deans and Presbyteral Council, Archbishop Schnurr is asking that all parishes take up this collection on December 8, 2017, the Solemnity of the Immaculate Conception. As with other special collections, please forward the proceeds to the Archdiocesan Finance Office.

### **OCTOBER COUNT GRID 2017**

Please remember the October Count is to begin the weekend of October 7 and 8. A hard copy of the grid was included with the September 2017 edition of *Clergy Communications* or the grid may be completed online at:

[http://www.catholiccincinnati.org/octobercount/october\\_count\\_form\\_electronic.pdf](http://www.catholiccincinnati.org/octobercount/october_count_form_electronic.pdf)

then submitted electronically. The password for this online version is printed on the October Count Grid that was included in September's mailing and printed in the September announcement, or may be obtained by contacting Ms. Lisa Weber at [lweber@catholiccincinnati.org](mailto:lweber@catholiccincinnati.org) or 513.421.3131x2842. Thank you.

### **OFFICIAL CATHOLIC DIRECTORY (OCD) UPDATE SHEETS**

The Chancery Office was recently informed from National Register Publishing, the company that collects the data for *The Official Catholic Directory*, that there has been a delay in mailing the 2018 update sheets. They may be going to an online system for parishes and organizations to update their information. If that is the case, parishes and organizations will be mailed a letter from the National Register Publishing Company about how to access the database. They are still in the process of testing the online system themselves. If the online system doesn't work well enough, the paper mailers would be sent instead. Thank you for your patience as they work through the possibility of a new system.

### **CHURCH INVOLVEMENT IN POLITICAL ISSUES**

With the upcoming November elections, the constant advice of the USCCB and the Chancery is to be unusually scrupulous by avoiding **any activity** that could be perceived as supporting any political party and/or its candidates, including the signing of petitions promoting political issues. Just because a political party, a candidate, or a group of supporters says that some proposed activity or statement of support is appropriate does not make it appropriate. A perception of a violation could cost thousands of dollars in attorney's fees. In addition, the not-for-profit designation could be lost, which would have a chilling effect on offerings and donations. The Archdiocese of Cincinnati "Guidelines For Church Involvement in Political Issues" is posted at [http://www.catholiccincinnati.org/wp-content/uploads/2012/03/church\\_involvement\\_in\\_political\\_issues.pdf](http://www.catholiccincinnati.org/wp-content/uploads/2012/03/church_involvement_in_political_issues.pdf).

If you have any questions, please contact **Fr. Steve Angi** at 513.421.3131x2846.

### **PRENUPTIAL FILE REMINDERS**

Priests, deacons, and other pastoral ministers involved in marriage preparation are reminded of the following:

1. If a wedding needing a dispensation or a permission will take place in the Archdiocese of Cincinnati, submit the M-1, the M-2, and a recently issued Catholic baptismal certificate with notations to the Chancery at least one month prior to the wedding. If the non-

Catholic was baptized in a Protestant denomination, submit a letter or document from the church attesting to the baptism. Dedication of children in the Protestant tradition is not baptism.

2. In the case of a convalidation, also submit a marriage certificate for the attempted marriage.
3. Make a copy of each page of any prenuptial file prior to sending the original to the Chancery.
4. If the wedding will be celebrated outside the Archdiocese of Cincinnati, submit the prenuptial file to the Chancery at least two months prior to the wedding. This is especially important when a file will be sent to a foreign country. Do not mail any prenuptial files directly to a parish outside the archdiocese. Submit such files to the Chancery for review and forwarding.
5. A letter requesting permission for a couple to marry in a chapel rather than in a parish church should be addressed to Archbishop Schnurr at the beginning of the marriage preparation process.
6. A marriage is sacramental when both the bride and the groom are validly baptized.
7. Complete the forms rather than allow the bride or the groom to complete them. This is especially true of page 2 of the M-1 form.
8. Guidelines for marriage preparation are found on the archdiocesan website on the Chancery page, left-hand column. Marriage forms are also listed in that column. Or, go to: <http://www.catholiccincinnati.org/ministries-offices/chancery/>.
9. Matrimonial dispensations are valid for six months.
10. Outdoor weddings are never permitted in the Archdiocese of Cincinnati.

Thank you for your kind cooperation as we all strive to serve God's people.

## ***ARCHIVES***

### **ARCHIVES OPEN HOUSE**

The Archives of the Archdiocese of Cincinnati (25 E. 8<sup>th</sup> Street, Cincinnati) will be hosting an open house on Thursday, October 12, 2017, 1:30 p.m. - 4:00 p.m. Come see several of the treasures and primary documents of the Archives, as well as learn about how the Archives serves the Archdiocese and general public. Light refreshments will be available. Contact Sarah Patterson ([spatterson@catholiccincinnati.org](mailto:spatterson@catholiccincinnati.org) or 513.421.3131x3002) with any questions.

## ***OFFICE FOR CONSECRATED LIFE***

### **VOCATION POSTER 2017**

Each parish, college/university and high school in the Archdiocese will be receiving two copies of the 2017 Vocation Poster. It will arrive this month. This year the poster is a joint effort of Vocation Office, the Office for Consecrated Life and the Communication Office of the Sisters of the Precious Blood. We are also grateful to the many Major Superiors who made a contribution to the funding of printing and mailing. The poster will introduce you to 60 women and men who are in formation in a Consecrated Life community here in the Archdiocese or may be just about anywhere in the country and are originally from a parish in the Archdiocese. Father Dan Schmitmeyer and I (Sister Marilyn Kerber) encourage you to post this great visual in a place

where your parishioners and/or students will see it; it speaks better than a thousand words that women and men are entering communities of the Consecrated Life today. Highlight the poster during National Vocation Awareness Week especially. If somehow your parish or school is missed, contact Sister Marilyn Kerber ([mkerber@catholiccincinnati.org](mailto:mkerber@catholiccincinnati.org) or 513.421.3131x 2865.

## ***OFFICE OF THE DIACONATE***

### **PERMANENT DEACON CLASS BEGINS SECOND YEAR OF FORMATION**

Nineteen men from the Archdiocese of Cincinnati began their second year of formation at Mount St. Mary's Seminary/Athenaeum on September 9. They are joined by four men from the Diocese of Covington. Please keep these candidates in your prayers as they continue to discern God's call in their lives.

### **REGIONAL MEETINGS: SAVE THE DATE**

The next Deacon Regional Meetings will take place on the following dates:

Dayton: Thursday, November 2  
North: Thursday, November 9  
Cincinnati: Thursday, November 16

Locations for these meetings will be announced.

### **2018: 50TH ANNIVERSARY OF THE PERMANENT DIACONATE**

The year 2018 will mark the 50th anniversary of the institution of the Permanent Diaconate in the United States. In May, 1968, the Bishops of the United States petitioned the Holy See for authorization to establish the permanent diaconate in the United States. In August 1968, the Apostolic Delegate informed the United States Bishops that Pope Paul VI had agreed to their request. In November of that year, a standing committee on the diaconate was created by the National Conference of Catholic Bishops.

In honor of this significant milestone, the Office of the Diaconate will be planning some special events to take place in recognition of the contribution of deacons to the Archdiocese of Cincinnati and to our local communities throughout 2018. More information will be forthcoming as the events are scheduled.

### **SENIOR STATUS**

Archbishop Dennis Schnurr has accepted Deacon George Zvonar's request for Senior Status. Deacon Zvonar was ordained July 3, 1982. He has served the Archdiocese of Cincinnati as a permanent deacon for thirty-five years. His most recent assignment was at Holy Trinity Parish in Dayton. George and his wife Donna have already moved to Tampa, Florida. His Senior Status became effective September 1.

Thank you, Deacon George, for your many years of faithful service to God's Church and His people in the Archdiocese of Cincinnati.

## ***OFFICE OF SAFE ENVIRONMENT FOR THE PROTECTION OF CHILDREN AND YOUTH***

### **BACKGROUND CHECK / CHILD PROTECTION REQUIREMENTS**

All “employees” and “regular volunteers” as defined in the July 1, 2013 *Decree on Child Protection (Decree)* must receive an acceptable background check, and must attend a VIRTUS® Child Awareness Session on the *Decree* before they can have contact with children. **If any employee or regular volunteer has not received an acceptable background check result and / or not attended a VIRTUS® Child Awareness Session on the *Decree*, that employee or regular volunteer is not approved to have contact with children and may not have contact with children.** In addition, each employee within the Archdiocese of Cincinnati must complete and sign a B.4 Form and send it to the Office of Safe Environment for Protection of Children and Youth before having contact with children.

### **VIRTUS® FACILITATOR TRAINING SESSION SCHEDULED**

The next VIRTUS® Facilitators Training Session is currently scheduled to take place October 26-27, 2017 at St. Susanna in Mason, Ohio. Please register for this training session through VIRTUS® as follows:

1. Log into your VIRTUS account;
2. Click on the ‘live training’ link on the Training Tab;
3. ‘Pre-register for an upcoming live training session in your area’ link;
4. Scroll down to the very bottom of the screen;
5. Check the box for the Facilitator training session; and
6. Then click the ‘submit registration’ button

### **ON-LINE REFRESHER REQUIRMENT**

On-line refresher (1½ hour) is now required to reactivate the suspended account for any individual who has not completed 18 or more monthly bulletins. Individuals who meet this requirement will be identified through the use of the caution button in the VIRTUS database. Local SECs will have to contact Jackie Heinitz or Joe Riede to have the training assigned and the account reactivated. The individual will have two weeks to complete the training. Once the local SEC has verified that the training is complete, the individual’s monthly bulletins will be reset and that person will not be responsible for past due bulletins. Please remember that the caution designation can only be removed by the Safe Environment Office. Procedures and instructions have been sent to all local SEC’s. If you have not received this information, please let Jackie know.

### **ON SITE SPOT AUDITS**

The Office of Safe Environment started on-site audits in 2014. These audits focused on ensuring that employees and volunteers were in compliance with the Decree. We utilize various reports from payroll, AVS reports, visitor logs, etc. In conjunction with these audits, we will be starting random audits in September. The purpose of these audits is to ensure that all the volunteers and staff are in compliance. We will start with spot checking athletic events. We will make every effort to notify the local administration and local SEC of our presence. The Pastor or Principal will be notified if individuals are identified who are out of compliance. The coaches will be

notified that they cannot have further contact with children and youth until they are in full compliance.

## **DEPARTMENT OF FINANCIAL SERVICES**

### **FLU SHOT CLINICS**

The Archdiocese of Cincinnati is offering the opportunity for employees to get their flu shot at one of the clinics hosted by Parishes/Schools during the months of October and November. Details on locations and a link to schedule your Flu Shot is on the Employees Benefits website at: <https://benefits.catholiccincinnati.org/flu-shot-2017>

Don't forget to bring your insurance card! Remember you DO NOT have to be insured through the Archdiocese to take advantage of the flu shot clinic. Just bring your insurance card and the clinic will take care of the rest!

If you are unable to attend a scheduled clinic, you can also visit The Little Clinic at Kroger for your flu shot and/or your shingles vaccine. The shingles vaccine is only available at Kroger's The Little Clinic.

Direct questions to Charlotte Carpenter: [ccarpenter@catholiccincinnati.org](mailto:ccarpenter@catholiccincinnati.org).

### **CERTIFICATES OF INSURANCE**

If a church or school has an event that requires a Certificate of Insurance please contact the local office of Gallagher Bassett who handles insurance matters for the Archdiocese of Cincinnati. Contact Julie Green at 513.779.2980 or [julie\\_green@gbtpa.com](mailto:julie_green@gbtpa.com) with the specifics.

### **WORKERS' COMPENSATION**

Gallagher Bassett Services handles the workers' compensation claims for the Archdiocese. Our contact at Gallagher Bassett Services, Inc. is:

Kevin Fox, Claims Adjuster  
Dublin, OH 43017-5367  
[kevin\\_fox@gbtpa.com](mailto:kevin_fox@gbtpa.com)  
Direct: 614-356-2271  
Fax: 866-497-6024  
Toll: 800-416-1826, ext. 2271

A kind reminder that if an employee has a workplace injury, the business administrator must fill out a First Report of Injury (FROI) and email or fax it to Gallagher Bassett Services immediately so a claim number can be assigned. Certificates and FROI forms are available on the Archdiocese of Cincinnati website: <http://www.catholiccincinnati.org/ministries-offices/risk-management/coverage/bwc-information/>.

# DEPARTMENT OF HUMAN RESOURCES

## TERMINATION OF EMPLOYMENT

Pursuant to the [Guidelines for Non-Renewal/Reduction in Force](http://www.catholiccincinnati.org/wp-content/uploads/2010/10/Guidelines-for-Non-Renewal-Reduction-in-Force2.pdf)

[<http://www.catholiccincinnati.org/wp-content/uploads/2010/10/Guidelines-for-Non-Renewal-Reduction-in-Force2.pdf>] and the [Serious Conduct Violations Policy](http://www.catholiccincinnati.org/wp-content/uploads/2017/03/Serious-Conduct-Violations.pdf) [<http://www.catholiccincinnati.org/wp-content/uploads/2017/03/Serious-Conduct-Violations.pdf>], parishes and schools are required to consult with the Department of Human Resources prior to terminating a parish or school employee as a result of a reduction in force, the non-renewal of a contracted employee (i.e., teacher), or for a serious conduct violation. In addition, we strongly encourage all locations to consult with the Department of Human Resources on any other employment termination of a parish or school employee not covered by the preceding sentence.

Additionally, when there is a separation of employment, the principal/pastor must complete the following worksheets [Termination/Discharge Worksheet](http://www.catholiccincinnati.org/wp-content/uploads/2013/06/Termination-Discharge-Worksheet.pdf) [<http://www.catholiccincinnati.org/wp-content/uploads/2013/06/Termination-Discharge-Worksheet.pdf>] and [Unemployment Information Worksheet](http://www.catholiccincinnati.org/wp-content/uploads/2011/07/Unemployment-Information-Worksheet.pdf) [<http://www.catholiccincinnati.org/wp-content/uploads/2011/07/Unemployment-Information-Worksheet.pdf>] and submit them to Rob Reid [[rreid@catholiccincinnati.org](mailto:rreid@catholiccincinnati.org)] and Laurie Bush [[ltheaker@sbcglobal.net](mailto:ltheaker@sbcglobal.net)] from T&W Employer Services [Third Party Administrator for Unemployment Compensation Claims].

Lastly, if a parish or school involuntarily terminates an employee, it is important that the parish/school supply the terminated employee the proper paperwork. When a termination occurs, the [Continuation of Coverage Letter](http://www.catholiccincinnati.org/wp-content/uploads/2015/06/Continuation-Coverage-Election-Notice-2017-2018.pdf) [<http://www.catholiccincinnati.org/wp-content/uploads/2015/06/Continuation-Coverage-Election-Notice-2017-2018.pdf>] and the [Continuation of Coverage Rights](http://www.catholiccincinnati.org/wp-content/uploads/2015/06/Continuation-Coverage-General-Notice-2016-2017.pdf) [<http://www.catholiccincinnati.org/wp-content/uploads/2015/06/Continuation-Coverage-General-Notice-2016-2017.pdf>] should be given to the employee. These documents outline the options available regarding continuation of health care coverage for up to 12 months. When terminating an employee, the Department of Human Resources has a Discharge Letter posted on the website that can be used as a template to outline the reason for the termination, the effective date and how the benefits are affected.

## OFFER LETTER

For all non-teaching employees (called “at-will” employees), it is very important to put their employment status and employment specifics in writing (i.e. job title, salary/hourly rate, benefits eligibility, full or part-time, exempt/non-exempt, etc.). For new employees, the offer letter would serve this purpose. For current employees, we recommend a Memo of Understanding that is signed by both you and the employee. For both of these documents, in addition to basic employment information and confirmation of at-will employment status, of particular importance is the necessity to put in writing that both new and continued employment are conditioned upon a clear background check, that the initial VIRTUS/Child Protection Training is successfully completed, and finally, the employee remain current with monthly VIRTUS Bulletins.

There is a sample [offer letter](http://www.catholiccincinnati.org/wp-content/uploads/2010/10/Offer-Letter-Generic.pdf) [http://www.catholiccincinnati.org/wp-content/uploads/2010/10/Offer-Letter-Generic.pdf] on the Human Resources webpage to which you can refer.

### **FORM I-9 EMPLOYMENT ELIGIBILITY VERIFICATION**

Citizenship and Immigration Services (USCIS) has released another new revision to the Form I-9 Employment Eligibility Verification. The revised Form I-9 went into effect on **September 18, 2017**. The new version brings minor changes to the form's instructions and a list of acceptable documents. The new version also renumbers all List C documents except the Social Security card and streamlines the certification process for certain foreign nationals.

The new form has been uploaded into the HR website. You can view the revised form at: <https://www.uscis.gov/sites/default/files/files/form/i-9.pdf>.

## **DEPARTMENT OF PASTORAL LIFE AND EVANGELIZATION**

### ***OFFICE FOR DIVINE WORSHIP AND SACRAMENTS***

#### **ANNUAL LITURGICAL NOTES CALENDAR**

The liturgical notes calendar is posted on the ODWS website. Go to:

<http://www.catholiccincinnati.org/wp-content/uploads/2017/07/Liturgical-Calendar-notes-2018-1.pdf>.

#### **UPCOMING PROGRAMS:**

- **Our Lady of Fatima Celebration:** Don't miss the 100<sup>th</sup> anniversary celebration of the apparitions of Our Lady of Fatima on Friday, October 13, 7:00 p.m. at St. Peter in Chains Cathedral. Archbishop Schnurr will lead this Marian celebration, which will include a festive procession with the statue of Our Lady of Fatima, recitation of the Rosary in various languages, scriptural meditations and beautiful music in a beautiful space! Join us on this joyous occasion! Click here for the poster: <http://www.catholiccincinnati.org/wp-content/uploads/2017/09/Fatima-poster-2.jpg>.
- **Lay Leaders of Prayer:** Pastors, do you have lay ministers who lead word services with Holy Communion or the Funeral Vigil and committal services? What about celebrations of the Liturgy of the Word with Children during Sunday Mass or communal celebrations of the Liturgy of the Hours? Did you know a lay leader of prayer can also lead the Rite of Exposition? If you would like your lay leaders of prayer to receive further training, then send them to this six-session workshop. They will learn the mechanics of leading prayer; experience model celebrations of these rites; understand the rites and the difference between the role of a lay leader versus an ordained minister; and finally, lead a ritual with observation by their peers and a faculty member of the program. The program will be at St. Francis of Assisi Parish, Centerville from 7:00 p.m. – 9:30 p.m. on

Thursdays, October 12, 19, 26, November 2, 9, and 16. For more information and the registration form, go to:

<http://www.catholiccincinnati.org/wp-content/uploads/2017/08/Lay-Leaders-of-Prayer-2017-Flyer-with-Registration.pdf>.

- **RCIA Gathering – Formation and the Path to Conversion:** Wednesday, October 18 at All Saints (Cincinnati, 1:30 p.m. – 3:30 p.m.) and St. John the Baptist (Tipp City, 6:30 p.m. – 8:30 p.m.). Presenters: Ms. Karen Kane and Ms. Denise Warnecke. For more information and registration, go to: <http://www.catholiccincinnati.org/wp-content/uploads/2017/09/RCIA-Gathering-Formation-Conversion-2017-Flyerx.pdf>.
- **Liturgical Renewal for Lectors and Extraordinary Ministers of Holy Communion:** October 17 at Ascension (Kettering), 7:00 p.m. – 9:00 p.m., October 30 at All Saints (Cincinnati), 1:30 p.m. – 3:30 p.m., Our Lady of Lourdes (Cincinnati), 7:00 p.m. – 9:00 p.m., and November 6 at St. Michael (Fort Loramie), 7:00 p.m. – 9:00 p.m. Presenters: Fr. Ryan Ruiz and Dr. Jessie Thomas. For more information and registration, go to: <http://www.catholiccincinnati.org/wp-content/uploads/2017/09/Liturgical-Renewal-2017-Flyer-Registration.pdf>.
- **Lex Orandi, Lex Vivendi, Lex Credendi:** Mondays, February 19, 26, March 5, 12 at Church of the Assumption, Mt. Healthy, OH, 7:00 p.m. – 8:45 p.m. Presenters: Fr. Larry Tensi and Ms. Karen Kane. For more information and registration, go to: <http://www.catholiccincinnati.org/wp-content/uploads/2017/08/Lex-Orandi-Assumption-2018-Flyer-Registration-Form.pdf>.

## ANNUAL CALENDAR OF EVENTS

The ODWS annual calendar of events is available at: <http://www.catholiccincinnati.org/wp-content/uploads/2017/08/Upcoming-events-2017-2018-3.pdf>.

## LECTOR WORKBOOKS AND SOURCEBOOKS

The ODWS is taking orders for the LTP *2018 Lector Workbooks* and *Sourcebooks for Sundays, Seasons, and Weekdays 2018*.

*A Workbook of Lectors and Gospel Readers 2018* (Lector Workbooks)

1-4 copies \$11.00 each\*

5-49 copies \$10.50 each\*

50 + copies \$10.00 each\*

*Sourcebook for Sundays, Seasons, and Weekdays 2018* (Sourcebooks)

Single copy \$ 13.50 \*

2-4 copies \$ 10.50 each\*

5+ copies \$10.00 each\*

\* The drop shipment fee (to have publications sent directly to your parish) has increased to \$4.00. The cost of your order will include this fee, plus shipping and handling.

Please note that all annual publication orders must be submitted in writing. Simply send an email to Kathy Schmidt at [kschmidt@catholiccincinnati.org](mailto:kschmidt@catholiccincinnati.org) with your name, parish name and address, and the item(s) and quantity you are ordering.

To see all annual publications for sale, please visit our web site:

<http://www.catholiccincinnati.org/ministries-offices/worship/2018-annual-publications-for-order/>.

### **ARE YOU RECEIVING THE ODWS E-NEWS?**

If you have not signed up for the ODWS newsletter, you can do so by visiting: <http://www.catholiccincinnati.org/ministries-offices/worship/join-our-email-newsletter/>.

## ***OFFICE FOR MARRIAGE AND FAMILY LIFE***

### **2018 ENGAGED COUPLE’S RETREAT (FORMERLY PRE-CANA)**

Every parish has been mailed the 2018 Archdiocesan Engaged Retreat Schedule along with a new brochure that you may choose to give to your engaged couples. Additional copies of the brochure and schedule can be obtained at no charge by emailing [familylife@catholiccincinnati.org](mailto:familylife@catholiccincinnati.org).

### **GENDER THEORY / GENDER IDEOLOGY TEACHING RESOURCES**

The U.S. Conference of Catholic Bishops has compiled a list of Catechism and Papal quotes to help explain the truth and beauty of our creation in the image and likeness of God, through the complementarity of male and female. These quotes can be viewed at <http://www.usccb.org/issues-and-action/marriage-and-family/marriage/promotion-and-defense-of-marriage/upload/Gender-Ideology-Select-Teaching-Resources.pdf>.

### **EMPOWER PARENTS TO TEACH THE BEAUTY AND PURPOSE OF HUMAN SEXUALITY TO THEIR CHILDREN**

*LoveEd* is a brand new resource that helps parishes and schools empower parents to teach both the theology and science of human sexuality within the context of God’s plan for love and life. It helps young people discover the beauty and the purpose of their sexuality. *LoveEd* gives parents the knowledge and support they need to discuss what is often (but doesn’t have to be!) an uncomfortable topic and helps parents and their kids develop closer relationships.

By offering *LoveEd*, parishes provide a video and discussion format to assist parents—the primary educators—to guide and inform their children accurately, fully and lovingly. To learn how to bring *LoveEd* to your parish or school, visit <https://www.saintbenedictpress.com/index.php/love-ed/> or call 888.207.0017.

### **FULLY ENGAGED TRAININGS: OCTOBER 18-21**

*Fully Engaged* is a Catholic catechetical premarital inventory that can replace the FOCCUS instrument. Author Chris Codden will be in the Archdiocese conducting five training sessions for priests and deacons, and four training sessions for lay couples. Training is \$55 per person or couple and \$10 for an optional meal. Register for one of the following training sessions at <http://www.catholiccincinnati.org/ministries-offices/family-life/what-god-has-joined/event/>.

Following are the dates, times, and locations:

Wednesday, October 18 from 6:00 - 8:30 p.m. – Athenaeum – Bartlett Center

Thursday, October 19 from 6:00 - 8:30 p.m. – Maria Stein Spiritual Center

Friday, October 20 from 12:30 - 2:30 p.m. – Our Lady of Sorrows, Monroe (priests & deacons only)

Friday, October 20 from 6:00 - 8:30 p.m. – St. Francis of Assisi, Centerville

Saturday, October 21 from 9:30 a.m. - 12:00 noon – Ruah Woods, Cincinnati

Saturday, October 21 from 12:30 - 3:00 pm – Ruah Woods (**NOTE:** optional additional session for those unfamiliar with FOCCUS)

### **WITNESS TO LOVE TRAININGS: OCTOBER 25-28**

*Witness to Love* is a virtues-based, catechumenate model of marriage renewal where the engaged couple chooses their own marriage mentor. Authors Ryan and Mary-Rose Verret will be in the Archdiocese conducting five training sessions for priests and deacons, and four training sessions for parish marriage preparation coordinators. Training is \$55 per person and \$10 for an optional meal. Register for one of the following training sessions at <http://www.catholiccincinnati.org/ministries-offices/family-life/what-god-has-joined/event/>.

Following are the dates, times, and locations:

Wednesday, October 25 from 6:00 – 9:00 p.m. – Athenaeum – Bartlett Center

Thursday, October 26 from 9:00 a.m. – 12:00 noon – St. Peter, Huber Heights

Thursday, October 26 from 6:00 – 9:00 p.m. - Maria Stein Spiritual Center

Friday, October 27 from 12:30 - 2:30 p.m. – Our Lady of Sorrows, Monroe (priests & deacons only)

Saturday, October 28 from 9:00 a.m. – 12:00 noon – Ruah Woods, Cincinnati

### **OFFICE FOR RESPECT LIFE MINISTRIES**

#### **MARCH FOR LIFE 2017 YOUTH MASS AND RALLY**

Tickets for the Youth Mass and Rally in Washington, DC, prior to the January March for Life, can now be requested on our website at [www.catholiccincinnati.org/ministries-offices/respect-life-2/m4life/m4life-ticket-request/](http://www.catholiccincinnati.org/ministries-offices/respect-life-2/m4life/m4life-ticket-request/). Number requests are due by November 3, so please let your respect life leaders know they have an extra month to determine their numbers this year. Also find information on the Archdiocesan trip to Washington at [www.catholiccincinnati.org/ministries-offices/respect-life-2/m4life/](http://www.catholiccincinnati.org/ministries-offices/respect-life-2/m4life/). This year's March will be on **Friday, January 19, 2018**.

#### **ARCHDIOCESAN RESPECT LIFE ACTION TRAINING (ARLAT)**

**Archdiocesan Respect Life Action Training (ARLAT):** Please let your youth ministry and respect life leaders know about ARLAT, for high school students who have a passion for life issues. The training day has three purposes:

1. *Identify young leaders with a passion and calling for engagement in respect life matters.*
2. *Prepare them to serve as informed advocates for the Church's teaching on all life issues.*
3. *Equip them to fill valuable roles for the Archdiocese, their parish or school.*

If you have any high school students who would be great candidates for this initiative, mark your calendars for our opening training dates: **Cincinnati area on October 28 and in Dayton on November 4**. For more information or to register, go to [www.catholiccincinnati.org/ARLAT](http://www.catholiccincinnati.org/ARLAT) or contact Bob Wurzelbacher at [bwurzelbacher@catholiccincinnati.org](mailto:bwurzelbacher@catholiccincinnati.org).

### **USCCB PROJECT RACHEL TRAINING**

The USCCB Secretariat for Pro-Life Activities is offering Project Rachel training specifically for priests on **October 19 from 12:00 p.m. - 3:30 p.m.**, at the St. Ann Retreat Center (5275 St Anne Dr., Melbourne, KY 41059). Includes lunch. Register for free by contacting Teresa at the Office for Respect Life Ministries at [tkaltenbach@catholiccincinnati.org](mailto:tkaltenbach@catholiccincinnati.org).

### **RESPECT LIFE FUND**

The Respect Life Fund collection was held the weekend of September 30 - October 1. If any parishioners missed that collection, please let them know they can still donate to the fund directly online at [www.catholiccincinnati.org/ministries-offices/respect-life-2/respect-life-fund/](http://www.catholiccincinnati.org/ministries-offices/respect-life-2/respect-life-fund/). This fund provides much needed support for many local agencies, all right here in this Archdiocese.

### **STAND FIRM FOR LIFE! 40 DAYS FOR LIFE FALL 2017 CAMPAIGN CONTINUES**

The 40 Days for Life Fall Campaign takes place **September 27 through November 5**. All ages, young and old, are welcome to join in this campaign of prayer for protections for, and renewed understanding of, the beautiful gift of human life, plus hope and healing for those suffering from past decisions or actions. For directions and/or other information, please go to <https://40daysforlife.com>.

## ***OFFICE FOR EVANGELIZATION AND DISCIPLESHIP***

### **VOCARE**

**Thank you** to those pastors/parochial vicars/deacons who have recruited over 2000 teachers and catechists who have transitioned in or are newly-registered for *Vocare*, the new Archdiocesan online faith formation resource! Thank you to those who have responded so generously to the teaching ministry of your priestly vocation. Please note:

1. If you have yet to designate a **Vocare Administrator** per Archbishop's request last month, please know that your school or parish will not receive the benefits of a coordinated launch into Vocare Catechetical Certification process.
2. For the the qualifications for the Vocare Administrator, go to: <http://www.catholiccincinnati.org/wp-content/uploads/2017/06/The-Vocare-Administrator-Final-1.pdf>.
3. For the form with which you designate your Vocare Administrator, go to: <http://www.catholiccincinnati.org/wp-content/uploads/2017/01/Appoint-New-Vocare-Administrator.pdf>.
4. Email your form to: [VocareSupport@CatholicCincinnati.org](mailto:VocareSupport@CatholicCincinnati.org).
5. Call with any questions: 513.421.3131x2710.

6. The **Vocare Administrator** may be a staff member, such as your school Principal, Director of Religious Education, Pastoral Associate, or other parish staff. He or she must be comfortable working in a digital environment. Realizing that parish staff are already very busy, if no qualified staff member is available for this task, any qualified volunteer whom you deem appropriate for this ministry is entirely acceptable.
  
7. If you or your Administrator did not participate in the **online webinar training sessions for Vocare**, please take time to view these practical “how-to” overviews of welcoming, recruiting, and logging in those called to teach the Catholic faith in your Catholic school and parish religion program. Please encourage your Administrator to do the same if he or she has not already!
  - a. For a Youtube video on “How Does Certification in Vocare Work?” go to: <https://www.youtube.com/watch?v=UIFuVe2OVKw>.
  - b. For a Youtube video on “What Does the Vocare Administrator Do?” go to: <https://www.youtube.com/watch?v=UMoenwvZ02M>.
  
8. **Save the dates for the Fall Catechetical Convocations!**  
 Please mark your calendars, those of your Vocare Administrator, parish catechetical leaders, and Catholic school teachers for our Fall Catechetical Convocations. Join Archbishop Schnurr for Mass, to hear his keynote vision for evangelizing and teaching the faith in our Archdiocese, recognize the service of your catechetical leaders, and receive practical “how-to” tips on engaging with the powerful catechetical resources of Vocare.

**Saturday October 14 – Clergy, Parish Catechists and Leaders, Catholic School**

**Teachers**

Presidential Banquet Center	8:30 a.m. – Doors open
4572 Presidential Way	9:00 a.m. – Mass (Archbishop Schnurr), followed
Kettering, Ohio 45429	by registration and continental breakfast

**Saturday November 4 – Clergy, Parish Catechists and Leaders, Catholic School**

**Teachers**

Good Shepherd Church	8:30 a.m. – Doors open
8815 E. Kemper Road	9:00 a.m. – Mass (Archbishop Schnurr), followed
Cincinnati, Ohio 45249	by registration and continental breakfast

**For more information and to register for one of the Fall Catechetical Convocations, please go to: <http://vocarecalled.com/vocare-convocations/>.**

*NOTE: OED reserves the right to cancel any of the scheduled events if there are not enough registrants.*

## **OFFICE FOR THE NEW EVANGELIZATION**

### **CONTAGIOUSLY CATHOLIC: INCREASE**

For those involved in Evangelization Ministry – Join us for Contagiously Catholic: Increase. Our goal is simple: Ever increasing communion with Christ. Taking place on **Wednesday, October 11 from 10:00 a.m. – 2:00 p.m. at Queen of Martyrs, Dayton.**

Join us for:

- Shared Prayer and Lectio Divina
- Guest Speaker: Rev. Steve Dos Santos CPPS,  
Topic: Devotion to the Precious Blood of Jesus
- Lunch \*recommend \$5 donation
- Adoration

Please register at: <https://goo.gl/b73yvk>.

### **CONTAGIOUSLY CATHOLIC: ONE ON ONE – THE ART OF ACCOMPANIMENT WORKSHOP**

*The Church will have to initiate everyone—priests, religious and laity—into this ‘art of accompaniment’ which teaches us to remove our sandals before the sacred ground of the other (cf. Ex 3:5). (Evangelii Gaudium, 169)*

The Church has many names for what Pope Francis called “accompaniment” – apprenticeship, mentoring, and sponsorship. Regardless of the vocabulary that we use, accompaniment is at the heart of evangelization.

One on One Accompaniment is the most universal way to evangelize, even beyond small groups. If you can be best friends with Jesus; if you can make a friend; if you can introduce that friend to Jesus – then you can evangelize! Join us at one of two day long workshops to learn and practice the art of accompaniment.

**Saturday, November 11, 2017 from 9:00 a.m. – 4:00 p.m. at St. Maximilian Kolbe Parish, Youth Room or Saturday, November 18, 2017 from 9:00 a.m. – 4:00 p.m. at Maria Stein Spiritual Center**

The cost is \$15 (includes materials and lunch). Please register at: <https://goo.gl/vvLgp4>.

*\*This workshop is free of charge for all current Contagiously Catholic Parish Alliance Parishes thanks to the generosity of the [Catholic Ministries Appeal](#) [<https://www.catholicappeal.info/index.php>].*

### **AMAZING PARISH CONFERENCE**

Registration is now open. You can bring more people to Christ and His Church!

**Wednesday, April 25 – Friday, April 27, 2018 at the [Hilton Anatole – Dallas, TX](#)**

The mission of Amazing Parish is to support pastors and their parish leadership teams as they strive to live Christ’s great commission to “Go and make disciples of all nations.” This spring

they are inviting pastors and their leadership teams to focus on a clear vision for parish leadership and gain the tools they need to implement it.

Learn from business and Church leaders such as Matthew Kelly, Jeff Cavins, Curtis Martin, and Patrick Lencioni how to lead your parish in a way that will bring more souls to Christ!

The Archdiocese of Cincinnati has identified the Amazing Parish Conference as one of the best ways for local parishes to begin to implement the Joy of the Gospel in America as envisioned at the USCCB Convocation in July 2017. We highly recommend you attend this practical and inspiring Conference. Please register at <http://amazingparish.org/>.

### **CONTAGIOUSLY CATHOLIC ALLIANCE**

The Archdiocese of Cincinnati Office for the New Evangelization, in partnership with the Evangelical Catholic, is offering a unique service to parishes committed to becoming completely mission-oriented.

A **Contagiously Catholic Parish Alliance** is a partnership between the parish and the Archdiocese of Cincinnati Office of the New Evangelization. With the help of the Evangelical Catholic, we will mentor you to be equipped to implement a strategic process of evangelization.

### **What makes the Contagiously Catholic Parish Alliance Different?**

- This is not about implementing a new program, or giving you a plug and play manual for evangelization. This is about equipping parish leadership with the vision, the skills, and the motivation to create a culture for evangelization.
- We are not offering an easy solution or easy answers. Successful Parish Alliances will find themselves hard at work! This will change the way your staff works and how you use parish resources. We promise that it will get messy because evangelization is messy.
- A Parish Alliance is a major investment of time and resources from the Office of the New Evangelization. Instead of trying to do everything for everybody we have made a strategic decision to work very hard with a few parishes at a time. In the long run, we know that this will be the best use of our time.

### **What will this cost us?**

The cost for the Parish Alliance is being paid through the annual Catholic Ministries Appeal and is therefore free to parishes. A Parish Alliance will require a significant commitment of time, energy, and personnel. We can only work with a select number of parishes at this time, so it will be very important that parishes are prepared and informed.

### **Who else is doing this?**

1. St. Maximilian Kolbe Parish, Liberty Township
2. Our Lady of Grace Parish, Dayton
3. Queen of Martyrs Parish, Dayton
4. Coldwater Cluster Parishes, Coldwater
5. St. John the Baptist Parish, Dry Ridge

6. St. Patrick Parish, Bellefontaine / St. Mary of the Woods Parish, Russells Point
7. Immaculate Heart of Mary Parish, Anderson Township

If you are interested, please contact Sean Ater at [sater@catholiccincinnati.org](mailto:sater@catholiccincinnati.org). For more information go to [www.contagiouslycatholic.com/evangelization-training/parish-alliance/](http://www.contagiouslycatholic.com/evangelization-training/parish-alliance/).

### **SCHOOL OF FAITH: BUILD CATHOLIC IDENTITY AND A CULTURE OF DISCIPLESHIP AT YOUR CATHOLIC SCHOOL**

Lifelong education and formation in missionary discipleship is very important for our Catholic School teachers. These individuals are ministers of the faith, or catechists, and “The call to the ministry of the catechist is a vocation, an interior call, the voice of the Holy Spirit. (NDC 54.8).”

It is for this reason that Archbishop Schnurr has endorsed School of Faith and invited them to minister in the Archdiocese of Cincinnati. School of Faith is a program of adult catechesis designed to provide doctrinal and spiritual formation for Catholic school teachers, administrators, spiritual mentors and individuals. Its purpose is to lay the theological foundation upon which an authentic Catholic culture can be developed. It is comprehensive in its content, but always with the goal of explaining the faith in a simple and engaging way.

The mission of School of Faith will be to provide ongoing doctrinal and spiritual formation for Catholic school teachers in the Archdiocese of Cincinnati through catechetical programs that stress the call to prayer, virtue, and holiness of life. This formation not only benefits the teachers themselves, but also equips them to build a solid Catholic environment in our Catholic schools.

School of Faith is currently ministering in the following schools:

- St. Ignatius Loyola
- St. James, White Oak
- St. Andrew/St. Elizabeth Ann Seton
- Purcell Marian High School
- St. Jude
- Our Lady of the Visitation
- La Salle High School
- St. Margaret of York
- Immaculate Heart of Mary

For more information on School of Faith, go to [www.schooloffaith.com](http://www.schooloffaith.com) or contact John Leyendecker at [john@schooloffaith.com](mailto:john@schooloffaith.com).

### **PROMOTE YOUR EVANGELIZING PARISH EVENT**

Do you have an evangelization event or program that you would like to get the word out about? We would like to help through our outreach webpage [www.stirintoflame.org](http://www.stirintoflame.org). Send us information about the event and we will add it to our “What’s Stirring” calendar. Send your information to Sean Ater at [sater@catholiccincinnati.org](mailto:sater@catholiccincinnati.org).

## ***OFFICE FOR YOUTH EVANGELIZATION AND DISCIPLESHIP***

### **ENCOUNTER**

Gatherings that allow youth ministers to encounter Jesus Christ in Adoration and to invite their teens to pray with them. This event, open to high schoolers, seeks to gather groups of disciples from across the Archdiocese for an evening of worship, a powerful testimony, Eucharistic Adoration, Confession, and accompaniment. Encounter is a free event.

- Saturday, October 14, 2017 from 6:30 p.m.-10:00 p.m. at The Underground in Cincinnati
- Saturday, October 21, 2017 from 6:30 p.m.-10:00 p.m. at Chaminade Julienne High School in Dayton

Visit [viacatholic.com/encounter](http://viacatholic.com/encounter) for more information.

### **UPPER ROOM: SPECIAL EDITION WITH MATT FRADD**

Matt Fradd is in town and we thought it would be good for Youth and Campus Ministers to have some time with him...so...we booked Matt for a talk and some Q&A time. He will be sharing his testimony with us -- a key step as we wrap our minds around the issue of pornography and begin taking some unified steps in addressing it with our youth. Join us for what promises to be a great morning together on **Wednesday, October 18, 2017 from 10:00 a.m. - 11:30 a.m. at Holy Angels in Sidney, Ohio.** Visit [viacatholic.com/upperroom](http://viacatholic.com/upperroom) for more information.

### **HUDDLE**

Huddle is an opportunity for Spiritual Liaisons to gather together, break bread, share ideas, and pray. Huddle is NOT “a training” and not designed to be. This is a chance for you to step away and reflect on your role as a Spiritual Liaison and all that you are doing with your sports teams this year. And also, to see how Christ is working through you in your ministries. Huddle is taking place on **Wednesday, October 25 from 7:00 p.m. - 9:30 p.m. at the Holy Spirit Center in Cincinnati.** Visit [viacatholic.com/huddle](http://viacatholic.com/huddle) for more information.

### **AWAKE**

In partnership with NET Ministries, the Office for Youth Evangelization and Discipleship is happy to present Awake, a junior high youth rally. Awake seeks to accompany 6th-8th graders through an event that will provide opportunities for fellowship, worship, and encounter. The event is open and accessible to any 6th-8th grader and will feature a meal, entertainment, music, games, small group conversation, a keynote testimony, Eucharistic Adoration, and the opportunity for the youth to receive the Sacrament of Reconciliation.

- Friday, November 10, 2017 from 4:30 p.m.-9:00 p.m. at Good Shepherd, Cincinnati
- Saturday, November 11, 2017 from 4:30 p.m.-9:00 p.m. at Ascension Parish, Dayton

Visit [viacatholic.com/awake](http://viacatholic.com/awake) for more information.

### **NOVA**

In a culture blinded by pornography, we're claiming that if we aren't addressing the porn-issue, we're not actually evangelizing. Join us for a powerful day of presentations by Fr. Sean

Kilcawley, Diocesan Director of the Office of Family Life for the Diocese of Lincoln and program director for Integrity Restored, as we dig into the issue of pornography, its deep effects on the human person, what Theology of the Body has to say about it, and approaches and strategies for intervention.

- Tuesday, January 9, 2018 from 8:30 a.m. - 4:00 p.m. at Caserta Center at St. Boniface Parish
- Wednesday, January 10, 2018 from 8:30 a.m. - 4:00 p.m. at the Athenaeum of Ohio

Visit [viacatholic.com/nova](http://viacatholic.com/nova) for more information.

## **DEPARTMENT OF EDUCATION SERVICES**

### **MENTAL HEALTH TASK FORCE**

A group of Archdiocesan Catholic school administrators, educators and mental health professionals have formed a task force to examine the needs of our students within the Archdiocese of Cincinnati. Over the past several weeks over 200 educators, principals and religious have been trained on the signs and symptoms of mental health issues. Two, one-day workshops have been held in the Cincinnati area. The workshops were provided at no cost through a federal grant opportunity. Further and ongoing discussions are being held in order to better train and equip our Catholic educators when dealing with students and families. The committee is examining long and short term goals and initiatives because the issue of mental health including suicide, has become a very deep concern within our schools for the health of our children and their families.

## **DEPARTMENT OF COMMUNITY SERVICES**

### ***CATHOLIC CHARITIES OF SOUTHWESTERN OHIO***

#### **VOLUNTEER RETREAT, SATURDAY, OCTOBER 14, 2017**

Catholic Charities is reaching out to all volunteers across Greater Cincinnati for a retreat to encounter God and reflect on how serving others brings us closer to God. The goal of this event will be to renew and refresh our spirits so we're better equipped to assist others in need.

Led by Fr. Jason Bedel, pastor of St. Margaret of York Parish, the Volunteer Retreat will begin at 9:00 a.m. and end at 2:00 p.m. at the Jesuit Retreat Center in Milford. Mass will be celebrated before lunch. An opportunity for fellowship and networking will follow the retreat. To register, go to <https://www.eventbrite.com/e/catholic-charities-volunteer-retreat-tickets-36320049245>. For questions, contact Scott Stephens by email [sstephens@ccswoh.org](mailto:sstephens@ccswoh.org) or call Scott at 513.672.3714.

#### **CHAMPIONS OF MERCY ANNUAL AWARDS DINNER**

Join Catholic Charities in recognizing individuals and groups of all ages who share God's mercy with others. The awards dinner will feature a performance by St. Xavier High School's Ensemble

X Choir. The dinner will be held on **November 4, 2017 at 6:00 p.m.** at the Centre Park Event & Banquet Center. RSVP at [www.ccswoh.org/champions](http://www.ccswoh.org/champions) by Friday, October 6.

### **WHITE MASS**

The Cathedral of St. Peter in Chains, Catholic Charities Southwestern Ohio and The Order of Malta present their 13th annual White Mass on **Sunday, November 19, 2017 at 11:00 a.m.** at the Cathedral of St. Peter in Chains, 325 West Eighth Street, Cincinnati, Ohio 45202. Archbishop Schnurr will be presiding with a reception immediately following in the Undercroft.

### **SU CASA HEALTH FAIR**

Taking place on Saturday, October 21, 2017 at Woodward High School located at 7005 Reading Rd. Cincinnati, Ohio 45237. Event includes health screenings, blood pressure tests, glucose, vision, dental screenings, and pap smears. There will be health workshops and exercise demonstrations. Call Maria at 513.672.3727 for more information.

### ***CATHOLIC SOCIAL ACTION OFFICE***

#### **SUPPORT A PATHWAY FOR “DREAMers:” HAVE YOUR PARISH OR SCHOOL DO A LETTER-WRITING CAMPAIGN THIS FALL!**

On September 27, 2017, Pope Francis launched a two-year campaign of solidarity with migrants, called “Share the Journey”. In response, the Archdiocese of Cincinnati is joining with all the Roman Catholic dioceses of Ohio as well as other Catholic, faith-based and community partners to urge Congress to pass the DREAM Act or similar legislation protecting young immigrants. Approximately 800,000 youth have received protection through the Deferred Action for Childhood Arrivals (DACA) program since its inception by Executive Order in 2012. While DACA provided no legal status, it did provide recipients with a temporary reprieve from deportation and employment authorization for legal work opportunities in the United States. In September, the Trump Administration announced that it would terminate DACA in March 2018. Thereafter, DACA youth will be at risk of deportation from the U.S. – the only country many have ever really known. The U.S. bishops believe that it is Congress’ job to legislate before this deadline a permanent fix for DACA youth, who were brought to the United States through no choice of their own and who continue to have no viable path to regularize their status.

We are calling on the Catholic faithful and all people of good will to urge Congress to help these young immigrants through passage of the DREAM Act (S.1615/H.R.3440) or similar legislation before March 2018. Across Ohio, we will be generating 10,000 letters to our U.S. Senators and Representatives from Ohio (representing about 4,400 DACA recipients and 5,100 renewals since the program began in 2012) urging their support for this legislation. Parishes and schools are encouraged to undertake a letter-writing campaign for this cause. We will be collecting letters between now and December 18 (International Migrants Day). To learn more and participate, please contact Catholic Social Action at 513.421.3131x2660 or [csa@catholiccincinnati.org](mailto:csa@catholiccincinnati.org) in Cincinnati or 937.224.3026 in Dayton.

#### **FR. DAN GROODY TO HEADLINE DISTINGUISHED SPEAKER SERIES**

Fr. Dan Groody, an associate professor of theology at the University of Notre Dame, who is a Holy Cross religious, a scholar and an award-winning author and film producer, will be the

presenter on Thursday, October 5, as part of the annual Distinguished Speaker series. He will be sharing his insights in “Passing Over: A compassionate response to immigrants and refugees.” St. Albert Parish located at 3033 Far Hills Ave., Kettering, will host the free presentation. A fundraising dinner to benefit Catholic Social Services Refugee Resettlement Program will be served beginning at 5:30 p.m. Chicken, salad and bread, the meal that refugees receive when they first arrive in Dayton, will be served for dinner along with an array of desserts. The dinner is a \$10 donation. Students dine for free. The event is co-sponsored by Catholic Social Services of the Miami Valley, the Catholic Social Action Office in Dayton and Weavers of Justice. For reservations visit [www.cssmv.org/events](http://www.cssmv.org/events) or call Caitlin Cipolla-McCulloch at 937.223.7217x1141. For more information call Pam Long at the Catholic Social Action Office, 937.224.3026x5018.

### **SHARE THE JOURNEY VIDEO FESTIVAL**

Videos produced by Fr. Dan Groody will be shown in a one-evening film festival that will offer insights and conversations about the immigrant and refugee experience on Tuesday, October 10, from 6:00 p.m. – 8:00 p.m. in the Forum Theater at the Main Branch of the Dayton Metro Library, 215 E. Third St. This free film festival is part of the Week of Prayer and Service, requested by Pope Francis as we begin a two-year “Share the Journey” global campaign to focus on the experiences of refugees and immigrants.

### **THE REFORMATION: CATHOLIC AND LUTHERAN HISTORICAL PERSPECTIVES**

The Archdiocese of Cincinnati and Evangelical Lutheran Catholic in America (ELCA) Southern Ohio Synod are sponsoring a panel presentation with Fr. David Endres and Dr. David Mengel to understand the origins of the Reformation, our differences, and our growing unity in Christ. Dr. Mengel, Xavier University Dean of College of Arts and Sciences and History Professor, will highlight the historical roots of the reform. Fr. Endres, PhD, Dean of Mount St. Mary’s Seminary and the Athenaeum of Ohio, will speak about the reforming movement’s impact on the Catholic Church leading up to the Council of Trent. Both will also speak to our hopes for a future of greater reconciliation and unity. The same presentation will be offered in two locations.

#### **CINCINNATI AREA:**

Thursday, October 12, 2017 – 7:00 p.m.  
Immaculate Heart of Mary Church  
7770 Beechmont Avenue

#### **DAYTON AREA:**

Thursday, October 26, 2017 – 7:00 p.m.  
Peace Lutheran Church  
3530 Dayton Xenia Road

### **JOINT PRAYER SERVICE IN COMMEMORATION OF THE REFORMATION**

Join us on Sunday, November 5, 2017 at 7:00 p.m. at Epiphany Lutheran Church (6430 Far Hills Ave., Centerville) when Auxiliary Bishop Joseph Binzer and ELCA Southern Ohio Synod Bishop Suzanne Dillahunt will join together for a joint prayer service to recognize the separation between the Catholic and Lutheran Church and pray for greater unity in Christ. The gathering

will follow the service conducted between Pope Francis and the Lutheran World Federation in Lund, Sweden last year.

### **EMBRACING THE LEPER: AN EVENING WITH BR. OCTAVIO DURAN, OFM - FRIEND AND ICONIC PHOTOGRAPHER OF BLESSED ARCHBISHOP ROMERO**

Br. Octavio Duran, OFM, was a close friend of Archbishop Oscar Romero and the photographer who captured some of the most iconic images of the Salvadoran priest and martyr. He is coming to Cincinnati for an evening you won't want to miss! Make plans now to join us for "St. Francis and Oscar Romero: Embracing the Lepers." Through the lens of Franciscan spirituality, Br. Duran will share his up close encounters with Romero and offer a challenge for our Christian living today. He will be presenting:

- October 18 at Holy Family Church, 7:00 p.m. (Learn more and register at [www.holyfamilycincinnati.org](http://www.holyfamilycincinnati.org))
- October 19 at Immaculate Heart of Mary, 7:00 p.m. in Heritage West Hall (no registration is necessary)

### **WORKSHOP FOR POTENTIAL APPLICANTS TO THE CATHOLIC CAMPAIGN FOR HUMAN DEVELOPMENT**

The Catholic Campaign for Human Development (CCHD) is the national, anti-poverty program of the U.S. Catholic Bishops, working to carry out the mission of Jesus Christ "*... to bring good news to the poor ... release to captives ... sight to the blind, and let the oppressed go free.*" (Luke 4:18) The belief that those who are directly affected by unjust systems and structures have the best insight into knowing how to change them is central to CCHD. Through CCHD, we work to break the cycle of poverty by helping low-income people participate in decisions that affect their lives, families and communities.

The Archdiocese is inviting potential applicant organizations for a workshop to share more about CCHD's mission and criteria for funding. "Helping People Help Themselves: An Introduction for Agencies to the Catholic Campaign for Human Development" will take place on Thursday, October 19 from 12:00 noon to 2:00 p.m. at St. Julie Billiart Parish in the Fenmont Center – St. Stephen Hall (229 N. Third St., Hamilton, OH 45011). Lunch will be provided. Interested organizations should RSVP at 513.421-3131x2660 or [csa@catholiccincinnati.org](mailto:csa@catholiccincinnati.org).

### **ANNUAL SALE TRANSFORMS TO ETHICAL TRADE SALE**

You can shop with a socially responsible conscience at this year's Ethical Trade Sale, sponsored by the Catholic Social Action Office in partnership with Weavers of Justice, Saturday, December 2, from 9:00 a.m. to 4:00 p.m. at UD's River Campus, 1700 S. Patterson Blvd., across from the Carillon Tower.

Catholic Relief Services Ethical Trade includes 250 worker cooperatives, 20 companies and a mission to bring Catholics closer to their faith through education, advocacy and access to ethically-produced products of the highest standards. CRS' vetting process employs the principles of the world's leading fair trade organizations. CRS Ethical Trade goes a step further to ensure these companies' business practices are not in conflict with Catholic social teaching. For more information contact Pam Long at 937.224.3026x5018 or [plong@catholiccincinnati.org](mailto:plong@catholiccincinnati.org).

## DEPARTMENT OF STEWARDSHIP

### PLEDGES TO THE 2017 CMA HAVE EXCEEDED THE \$5 MILLION GOAL!

As of September 20, just over \$5.3 million has been pledged to the appeal from 28,200 households. Of the amount pledged, \$4.8 million has been received in payments.

Updated totals for this year's CMA, including parish progress, can be found at [www.CatholicAppeal.info](http://www.CatholicAppeal.info) under the "Info for Parish Staff" link – **the password to access this section is: cma2007.**

### LOOKING AHEAD TO THE 2018 CMA – KEY WEEKENDS

**Announcement Weekend** – January 20/21, 2018

**Commitment Weekend** – February 3/4, 2018

*Please Note:* There will be a weekend in-between Announcement and Commitment Weekends to allow for Catholic Schools Week celebrations in parishes, which begin on Sunday, January 28.

### NEED TO REENERGIZE, REFRESH, OR RETHINK YOUR STEWARDSHIP EFFORTS IN YOUR PARISH?

The Stewardship Department is available to help with efforts such as planning sessions, days of reflection, presentations to parish leadership, annual renewals, etc. Contact David Kissell ([david@CatholicAppeal.info](mailto:david@CatholicAppeal.info) or 513.421.3131x2881) to learn more and/or to discuss specific needs at your parish and ways we may be able to help.

### MISCELLANEOUS

#### FROM ATHEIST TO CATHOLIC: THE APOLOGETICS OF IMAGINATION

On **Wednesday, October 4, 2017** at 7:30 p.m. **Dr. Holly Ordway**, professor of English at Houston Baptist University and a convert to the faith, will discuss her journey from atheism to Catholicism. Her story shows what it's like to move from outside the faith to inside, and provides encouragement and insights for those who are involved in apologetics, evangelization, preaching, and teaching. **Dr. Ordway is author of *Apologetics and the Christian Imagination*.** The lecture will be held at the Bartlett Pastoral Center, The Athenaeum of Ohio/Mount St. Mary's Seminary, 6616 Beechmont Ave., Cincinnati, OH 45230. All are welcome and admission is free. For more information call 513.233.6172 or email [dendres@athenaeum.edu](mailto:dendres@athenaeum.edu). View it live at [www.athenaeum.edu](http://www.athenaeum.edu).

#### OPEN AUDITIONS FOR THE ATHENAEUM CHORALE

The Athenaeum Chorale will be holding auditions for its 2017-2018 season through late fall. All singers over 18 years of age are welcome to audition. **Spots for all voice parts are available.** The Chorale sings for approximately eight liturgical events per year, including a Solemn Vespers series and the beloved Advent Lessons & Carols ceremony, in the beautiful Italian Romanesque Chapel of St. Gregory the Great at the Athenaeum. Each liturgy includes choral repertoire from a variety of periods and traditions. **All auditions will be held, by appointment, at the Athenaeum of Ohio, 6616 Beechmont Avenue, Cincinnati, OH 45230.** If you would like to schedule an audition or have

questions about the Chorale, please contact the music director: Dr. Mary Catherine Levri at [mlevri@athenaeum.edu](mailto:mlevri@athenaeum.edu) or 513.233.6138.

### **SOLEMN VESPERS SUNDAY, OCTOBER 8**

The Athenaeum Chorale and the Mount St. Mary's Latin Schola will be singing Vespers on October 8 at 7:00 p.m. in the Chapel of Mount St. Mary's Seminary, 6616 Beechmont Avenue, Cincinnati, OH 45230. **Come sing the hymns, psalms, and canticles of Sunday Vespers and listen to motets and Gregorian chant performed in honor of the Blessed Mother.** The evening will include works by Healey Willan, Pablo Casals, William Ferris, and Alfonso el Sabio. All are welcome and invited to attend.

### **3<sup>RD</sup> ANNUAL EUCHARISTIC PROCESSION IN DOWNTOWN CINCINNATI**

Calling all men to participate in the 3rd Annual Eucharistic Procession in Downtown Cincinnati sponsored by the St. Antoninus Men's Holy Name Society. The procession led by Father Jon-Paul Bevak takes place on Saturday, October 14, beginning at 9:00 a.m. at the Cathedral of St. Peter in Chains and concluding at 11:00 a.m. at Old St. Mary's Church. The walk is approximately 2 miles. The focus is a very prayerful and reverent Eucharistic Procession. The mission is to bring Christ's Eucharistic presence of Peace, Hope, and Love into the streets of Downtown Cincinnati. This event has gained momentum each year, and it is hoped that this year more than 800 men will be participating. All men are invited.

### **SPIRITUAL FORMATION PROGRAM OFFERED AT THE BERGAMO CENTER**

The Bergamo Center for Lifelong Learning is offering a new program in spiritual formation beginning in mid-October of 2017. Open to any interested persons, this program is designed for those wishing to learn more about significant components of the spiritual journey and who are interested in exploring spiritual direction as a possible future ministry. The first year program meets weekly for two 8 week semesters and covers topics of: introduction to spiritual direction, spiritual gifts, stages of spiritual growth, exploration of dynamics of prayer, a look at the mystical journey via Teresa of Avila's *Interior Castle*, traditional discernment, and "dark night" experiences. This formation year is designed to assist participants in actively discerning a call to apply to year two of the program which will focus on explicit spiritual direction training.

The program meets at the Bergamo Center in Dayton on Tuesday evenings from 6:30 p.m. - 8:45 p.m. beginning October 10 through December 5, 2017. The winter semester program begins January 9 through March 6, 2018.

The series will be coordinated by Barb Kozlowski, the director of Programming at the Bergamo Center for Lifelong Learning, and Kathy Sales, Associate Director of Campus Ministry at the University of Dayton. Individual sessions will also be taught by local spiritual directors and ministerial educators. Cost of the first year formation program is \$300 per semester. For more information, please contact Barb Kozlowski at [BarbK@bergamocenter.org](mailto:BarbK@bergamocenter.org).

**Please submit articles for the November *Clergy Communications* by October 19, 2017.**

**Thank You.**

*Clergy Communications* is a monthly publication of the Archdiocese of Cincinnati at 100 East Eighth Street, Cincinnati, OH 45202 - Chancery Office. Tel: **513.421.3131x2842**. Fax: **513.421.6225**.

Website: [www.CatholicCincinnati.org](http://www.CatholicCincinnati.org). Email: [Communications@CatholicCincinnati.org](mailto:Communications@CatholicCincinnati.org)

## BULLETIN ANNOUNCEMENT SHEET

**MINISTRY TO SURVIVORS OF ABUSE (REPORTING)** - The Archdiocese of Cincinnati regards child abuse in all its forms as a serious matter. If you are or have been abused by an employee or volunteer of the Archdiocese, or are aware of abuse currently taking place, please contact Mr. Brian Spears, Coordinator of Ministry to Survivors of Abuse, at 513.263.6623, or 1.800.686.2724x6623. **This is a confidential, dedicated line to accept calls related to child abuse by employees or volunteers.** In addition, be sure to notify the survivor's secular legal authorities.

**REPORTING FINANCIAL MISCONDUCT** - In the spirit of good stewardship, the Archdiocese of Cincinnati has instituted a financial misconduct hotline to enable employees, volunteers, vendors and other interested parties to report what they believe to be financial misconduct at any level – parish, deanery or Archdiocese. As an additional safeguard, the hotline is administered by an independent third-party company, EthicsPoint. You may report a concern on this hotline either by calling one of EthicsPoint's trained specialists at 1.888.389.0381 or by visiting the website [www.ethicspoint.com](http://www.ethicspoint.com). There is also a link on the Archdiocesan website, [www.CatholicCincinnati.org](http://www.CatholicCincinnati.org), under Ministries and Offices > Finance Office > "To Report Financial Misconduct" (on menu on left-hand side of page) > "File a Report" (at top of page).

**OCTOBER 12: CHOSEN: MONTHLY HOLY HOUR FOR VOCATIONS** - CHOSEN: Monthly Holy Hour for those discerning a Vocation or praying for Vocations – October 12, beginning at 8:00 p.m. at Our Lady of the Holy Spirit Center in Norwood, OH. Sponsored by the Archdiocese Vocations Office and the Children of Mary. Chosen: Every 2nd Thursday of the Month. Come and bring a friend!

**OCTOBER 19-21: COLLEGE LIVE-IN EXPERIENCE** - On October 19-21, 2017 the Pontifical College Josephinum in Columbus, OH is hosting a Live-in Experience for men in high school who are considering a call to the priesthood or religious life. This weekend live-in experience will allow participants to join in with all aspects of seminary life including: classes, liturgy, communal prayer, meals and recreation. They will also have informational sessions that will aid them in taking next steps in their discernment. To sign up for this free weekend or for more information contact the Vocation Office at 513.421.3131x2891.

**OCTOBER 20-22: COME AND SEE RETREAT WITH GLENMARY HOME MISSIONERS** - Men ages 15-19 are invited to visit with Glenmary priests and brothers, travel to a nearby mission, and share in community prayer and reflection. They will also have the opportunity to meet other men who are discerning their call. For more details or to register, call 513.881.7411 or email [vocations@glenmary.org](mailto:vocations@glenmary.org).

**OCTOBER 27-29: VENI SI AMAS DISCERNMENT RETREAT** - Sisters of St. Francis of the Martyr St. George, Alton, IL are hosting a discernment retreat for young women ages 17-30. For more information, visit [www.altonfranciscans.org/vocations/events](http://www.altonfranciscans.org/vocations/events) or contact Sr. M. Karolyn at 618.463.2757 or [vocations@altonfranciscans.org](mailto:vocations@altonfranciscans.org).

**NOVEMBER 4-12: BIBLE READING NOVENA** - The Serra Club of Cincinnati is once again participating in a Bible Reading Novena at St. James of the Valley in Wyoming. They will

be reading the entirety of the Bible in nine days of prayer for vocations to the priesthood and religious life from 9:00 a.m. – 9:00 p.m. All are welcome to come pray with the Serra Club at anytime throughout the nine days. Visit [www.cincyserravocations.org](http://www.cincyserravocations.org) and click on “Bible Reading Novena” under the “What We Do” tab.

**NOVEMBER 8: DAY OF ADORATION FOR VOCATIONS** - During this year’s Vocation Awareness Week (November 5-11, 2017), parishes from all over Ohio will be joining together in a Day of Adoration for Vocations on Wednesday, November 8. Our parish is a host site for this wonderful prayer opportunity. All are welcome to join us in prayer for vocations to the priesthood and consecrated life (AT ADORATION TIME). For a list of all the other participating parishes and for other information, visit [www.cincinnati vocations.org/statewide-adoration](http://www.cincinnati vocations.org/statewide-adoration) or contact Wayne Topp at 513.421.3131.

**NOVEMBER 9: CHOSEN: MONTHLY HOLY HOUR FOR VOCATIONS** - CHOSEN: Monthly Holy Hour for those discerning a Vocation or praying for Vocations – November 9, beginning at 8:00 p.m. at Our Lady of the Holy Spirit Center in Norwood OH. Sponsored by the Archdiocese Vocations Office and the Children of Mary. Chosen: Every 2nd Thursday of the Month. Come and bring a friend!

**NOVEMBER 11-12: DISCERNMENT RETREAT FOR YOUNG WOMEN** - The Dominican Sisters of Mary, Mother of the Eucharist are hosting a Vocation Discernment Retreat for young women, ages 16-33, in Ann Arbor, Michigan on November 11-12. The retreat features Eucharistic Adoration, conferences and talks, and fun with the Sisters! Register online at [www.sistersofmary.org](http://www.sistersofmary.org).

**NOVEMBER 17-19: DISCERNMENT RETREAT FOR MEN** - The Vocation Office is hosting a retreat for men college age and older discerning God’s will for their lives. The retreat is free to all participants and includes all food and lodging for the weekend at the Our Lady of the Holy Spirit Center. The retreat, which is led by Fr. Dan Schmitmeyer, the Archdiocesan Vocation Director, will include ample time for silent prayer and reflection in addition to conferences on discernment. For more information or to register please visit: [www.cincinnati vocations.org](http://www.cincinnati vocations.org) and click on Events.

**COURAGE/ ENCOURAGE RETREAT: SATURDAY, OCTOBER 28, 2017** - *Courage*, the Archdiocesan supported ministry to those with same-sex attraction, and *EnCourage*, the ministry to families of those with same-sex attraction, is holding a retreat in Cincinnati on Saturday, October 28. This retreat will be focused on prayer, fellowship, and finding God in the midst of our journey with one another, and is open to all *Courage* and *EnCourage* members as well as those supportive of the *Courage* ministry. There is no cost to attend, but freewill offerings are accepted. For more information or to register, email [courage@catholiccincinnati.org](mailto:courage@catholiccincinnati.org).

**BABIES AND OUR FUTURE... WHAT IF THEY DON’T COME EASILY?** - *A series that explores the emotional and physical aspects of infertility* takes place at Saints Peter & Paul Church, Newport, Ohio - October 2, 9, 16, 30 from 7:00 p.m. – 9:00 p.m.

Join us for an uplifting series where local couples share their infertility stories and give support (October 2). Dr. Courtney Slonkosky, NaPro-certified OBGYN, breaks down the medical journey in understandable terms and looks forward to lively Q&A (October 9). Ryan Mahle, father of three and collaborator for Dynamic Catholic, explains how Catholic teaching sets us free! (October 16) Lastly, Catholic Social Services of Miami Valley presents resources to assist on a journey to adoption and pregnancy counseling (October 30). Walk-ins and public welcome, but seating is limited. To reserve your spot, RSVP to Lisa Monnin by phone 937.295.2179x112 or by e-mail at [lisam@nflregion.org](mailto:lisam@nflregion.org).

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**CARE FOR CREATION SAMPLE BULLETIN ANNOUNCEMENTS**

*The Archdiocese Climate Change Task Force is providing sample bulletin announcements once a month that include a sample prayer/reflection, quote from the Holy See, and energy-saving/care for creation tip. Please feel free to use these as appropriate.*

*Prayer/Reflection:* We plead through the intercession of St. Francis of Assisi, whose feast day is this month (October 4), to bring healing grace to all of God's marvelous creation and to help us to alleviate the suffering of the poor, especially those suffering from the recent hurricanes, earthquakes and fires. May we follow in St. Francis' footsteps.

*Quote from the Holy See:* "Take good care of creation. St. Francis wanted that. People occasionally forgive, but nature never does. If we don't take care of the environment, there's no way of getting around it." (Pope Francis, April 2013)

*Care for Creation Tip:* **Celebrate the Feast of St. Francis in October** - Every October 4th, the Feast of St. Francis celebrates the saint who saw all created beings as his brother or sister. Inspired by this example, every year Catholic Climate Covenant produces a free catechetical program to help your faith community explore how it can better care for creation and the poor. This year's theme is "Befriend the Wolf: Blessing All God's Creation." To receive the 90-minute, free educational program, go to [www.catholicclimatecovenant.org](http://www.catholicclimatecovenant.org).

**OPEN AUDITIONS FOR THE ATHENAEUM CHORALE** - The Athenaeum Chorale will be holding auditions for its 2017-2018 season through late fall. All singers over 18 years of age are welcome to audition. **Spots for all voice parts are available.** The Chorale sings for approximately eight liturgical events per year, including a Solemn Vespers series and the beloved Advent Lessons & Carols ceremony, in the beautiful Italian Romanesque Chapel of St. Gregory the Great at the Athenaeum. Each liturgy includes choral repertoire from a variety of periods and traditions. **All auditions will be held, by appointment, at the Athenaeum of Ohio, 6616 Beechmont Avenue, Cincinnati, OH 45230.** If you would like to schedule an audition or have questions about the Chorale, please contact the music director: Dr. Mary Catherine Levri at [mlevri@athenaeum.edu](mailto:mlevri@athenaeum.edu) or 513.233.6138.