



## CLERGY COMMUNICATIONS

100 E Eighth Street Cincinnati, OH 45202

*Clergy Communications is a monthly publication of the Archdiocese of Cincinnati*

### **ACTION REQUIRED**

#### **SPECIAL COLLECTION JULY 16-17 SUPPORTING PREGNANCY CARE CENTERS & AGENCIES**

In the wake of the Supreme Court overturning *Roe v. Wade*, Archbishop Schnurr asks that **a second collection be taken up at all Masses July 16-17** to benefit more than 30 pregnancy care centers and agencies across the Archdiocese of Cincinnati. In his letter of June 24, the Archbishop stated, "I urge everyone in our archdiocese to both pray for and actively assist all expectant mothers. Together, let us redouble our commitment to caring for women, children and families so that abortion is not only illegal, but unthinkable." Supporting pregnancy care centers is an important and tangible way to do this. 100% of the funds collected will be distributed to the various organizations without archdiocese assessment. Please send the proceeds of the collection to the attention of the Finance Office at the Pastoral Center the week following the collection. Also, please see the Bulletin Entries section for a sample announcement to run in your July 9-10 bulletin. Thank you!

#### **PARISHES - PLEASE HELP UPDATE THE 2022-23 ANNUAL DIRECTORY**

The staff of *The Catholic Telegraph* is working on the 2022-23 Archdiocese of Cincinnati annual directory and would appreciate your help gathering up-to-date parish information. If you have not already done so, please click the link below and complete the survey form, which should take no more than 10 minutes. The questions should be answered **for each individual parish**, indicating (via pull-down on the first page) to which Family of Parishes this parish belongs. The answers should reflect the leadership and state of the parish **as it is beginning July 1**.

<https://forms.gle/pDRcEeGd8sipPUH78>

Please complete this form **by Monday, July 11**. Thank you!

#### **2022 POSTER OF MEN AND WOMEN IN FORMATION FOR CONSECRATED LIFE**

The Office for Consecrated Life will produce a 2022 Poster of Men and Women who are in formation for Consecrated Life. They are either **living in** or **are from** the Archdiocese of Cincinnati. Let us know about women or men from your parish that are in formation in a religious community. Please submit the information by [clicking on this link](#) no later than **July 31**.

## **FOUR-DAY CONVOCATION OF PRIESTS - SEPTEMBER 26-29, 2022**

Please make sure to mark your calendars for the convocation of priests of the Archdiocese of Cincinnati which is scheduled for **September 26 – 29, 2022 at Oglebay Resort & Conference Center in Wheeling, West Virginia**. The convocation begins Monday afternoon and ends Thursday at about noon. Information and registration forms have been mailed.

## **BEACONS OF LIGHT FROM THE DEPARTMENT OF HUMAN RESOURCES**

To help you prepare for any upcoming possible parish staff changes as well as the possible merging of one or more parishes within a Family of Parishes, the Department of Human Resources is available to assist in providing human resources oversight, guidance, and support during the pastoral planning process.

Beginning July 1, 2022, we have partnered with Strategic HR, an HR consulting firm, to assist us in gathering and organizing HR data from parishes. While each Family is unique and will require different levels of assistance, the data we gather will help us to provide whatever HR assistance might be needed as it relates to staffing your Family of Parish(es). Specifically, we can help with providing staffing models, interviewing/hiring, performance management, employment law compliance, separation of employment and HR best practices for your Family. In the near future you will be receiving communication through a new email: [hrbeacons@catholicaoc.org](mailto:hrbeacons@catholicaoc.org). More information to follow regarding Strategic HR and an introduction to them.

One of the Parameters of the pastoral planning process states that: "Every Family of Parishes must work with the Pastoral Center Department of Human Resources to review staffing models." To that end, we ask that parishes begin gathering and organizing HR data for each parish location to be used in creating staffing models for Families of Parishes.

### **General information needed:**

- Document current information for each staff member.
  - Include the staff member's name, position/title, date hired, start date at this position, the title to whom this person reports, and whether the position is full or part time.
- Provide a job description for each staff member.
  - If a job description is not available, invite the staff member to create one and have their supervisor review it.
    - Provide a simple format to assist in the documentation for uniformity's sake and to control length.
    - Common job descriptions are available on the Archdiocesan website under Human Resources.
- Provide an Organization Chart of the existing parish structure.
- Parish RIF/Reorganization policy if there is one.
- Any performance and/or discipline documentation in current employee files going back 3-5 years (performance reviews, corrective counseling, etc.).
- Provide a simple list of all parish and school staff members including name, job title, and office phone number for each parish within the Family of Parishes.

If you have any HR related questions, please contact [Rob Reid](mailto:Rob.Reid@catholicaoc.org) at 513.263-6611 or [Meg Paul](mailto:Meg.Paul@catholicaoc.org) at 513.263.3341.

## **OPTIONAL**

### ***FALL RETREAT FOR PRIESTS***

The Fall Retreat for priests has been scheduled for Monday, October 24, 2022 through Friday, October 28, 2022 at Mount St. Mary's Seminary & School of Theology. The speakers are yet to be announced.

### ***PETER'S PENCE COLLECTION RESOURCE MATERIALS***

The Peter's Pence Collection took place the last weekend in June in all parishes. If you feel as though you need to change the amount of resource materials for next year's Peter's Pence Collection in 2023 that you did or did not receive this year, please [contact Lisa Weber](#) (513.263.3342) in the Chancellor's Office with your updated request. **The deadline to make any changes for your parish's 2023 materials is July 11.**

### ***VOCATIONS DIRECTOR AVAILABLE TO SPEAK AT YOUR PARISH OR SCHOOL***

Fr. Dan Schmitmeyer, Director of Vocations, is available to come to your parish to preach on vocations at weekend Masses, celebrate school Masses, speak to the students in their classrooms, or speak to PSR classes, youth groups and young adult groups. If you would like to schedule a time, or if you know of a young man in your parish who may be discerning a vocation to the priesthood, please contact [Fr. Dan Schmitmeyer](#).

### ***EMBER DAYS***

The seminarians of the Archdiocese are hosting two Ember Day activities for young men entering their sophomore year of high school through those who graduated from high school this year (2022). The day will include prayer, sports, activities and food. It's an opportunity for young men of high school age to meet the seminarians and learn more about the faith. The Ember Days will be on Wednesday, July 20 at Sacred Heart of Jesus, McCartyville and on Thursday, July 28 at Mount St. Mary's Seminary & School of Theology in Cincinnati. The event runs 8:30 a.m. – 5:00 p.m. Registration can be found at: <https://catholicaoc.org/vocations>. Please see the item in the Bulletin Entries section and promote this in your parish.

### ***57TH ANNUAL MELCHIZEDEK OPEN GOLF TOURNAMENT***

Priests and Deacons of the Archdiocese are invited to play in this year's Melchizedek Open, which will be held at the Pipestone Golf Club, 4344 Benner Road, in Miamisburg, Ohio, on **Monday, August 1, 2022**. Registration is at noon with a shot gun start at 1:00 p.m. As usual, following the outing (and for non-golfers), there will be a cash bar social beginning at 6:00 p.m. followed by a meal. It's a great way to build fraternity. If you have any questions, please contact [Deacon Tim Helmick](#) (513.535.7869). [Click here to download registration form for the outing.](#)

### ***BREAKING OPEN THE SIN OF RACISM***

Check out this [8-part video series](#). This video series and discussion guide was prepared for the Archdiocese of Cincinnati for use by organizations in a **4-part workshop**. The videos feature presentations by scholars and professionals at the University of Dayton. The series begins with a macro global and historical examination of race and racism, and progresses to a micro examination of the interpersonal impact of race and racism. **Check out the [Breaking Open the Sin of Racism site](#) to see how your parish, school, or organization can host workshops.**

## **FOR YOUR INFORMATION**

### ***PRESBYTERAL COUNCIL MEMBERSHIP***

Regarding a Presbyteral Council membership question that came up at the last meeting on May 23, 2022, it has been decided to keep membership as it is for at least the next year. All members of the Council who are archdiocesan priests except for Fr. O’Cinnsealaigh are consultors, and that consultor term does not expire until 2025. The College of Consultors was constituted prior to Fr. O’Cinnsealaigh’s election to the Council. Additionally, to make major changes in July / August amidst the massive move of priests was judged to be unwise. Priests will need to know and meet those who are in their new deanery in order to nominate and elect their representatives. With all the moving and the likelihood that many deaneries will not be meeting in the summer, representation will remain the same for the next year. However, the terms for a number of religious order priests on the Council will expire this year and the provincial will be asked to provide a representative to fill that vacancy.

### ***NEW DIRECTOR FOR THE OFFICE OF HEALTH & HOSPITALITY MINISTRIES***

The Department for Pastoral Vitality announces the assignment of Father Ron Combs as the Director for the Office of Health & Hospital Ministries effective July 1, 2022. Father Combs replaces Bishop Joseph Binzer as he moves into his new role as Pastor of Good Shepherd in Montgomery, Ohio. Bishop Binzer will also continue in his role serving the needs of our senior clergy.

Father Combs has recently served in parish ministry and, with increasing emphasis on hospital and nursing home ministry, he is now assuming a leadership role for the Archdiocese. In his role he will coordinate need for and assist the Catholic chaplains serving in the many hospitals located within our nineteen counties of south and western Ohio.

### ***WORKING STUDENT GUIDELINES***

This document is intended to provide school administrators and pastors information about employment of students **during** and **after** school and **through** the summer months. Students under the age of 18 are considered minors and may not work at anything that is potentially hazardous or injurious to their health and well-being including: activities involving flammable substances, gases, vapors or fumes; activities involving driving a school bus, motor van or any motor-propelled vehicle. [Click for full document.](#)

If you have any questions concerning this matter, please contact [Rob Reid](#) at 513.263.6611 or [Meg Paul](#) at 513.263.3341 in the Department of Human Resources.

### ***NEW MILEAGE RATE EFFECTIVE JULY 1***

Archbishop Schnurr has approved a new mileage rate. Effective July 1, 2022 the new rate for reimbursement will be 62.5 cents per mile. This is the same rate allowed by the IRS.

### ***ANNOUNCING THE CENTER FOR PARISH VITALITY***

As Families of Parishes begin the journey of pastoral planning in our Beacons of Light process, the Department of Pastoral Vitality announces the launch of the **Center for Parish Vitality**. The Center will support and serve pastors and parish leaders in pastoral planning, strategic planning, worship and sacraments, and parish leadership formation, all to foster health and growth, building vital and vibrant faith communities. Read more about the Center for Parish Vitality [here](#).

## **PATHWAY PLATFORM**

The implementation of Families of Parishes begins on July 1. [The new Pastoral Planning Pathway platform](#) will be live on that date, with pages devoted to each of the six Beacons of Light guiding principles, overview videos, and much more. The rollout for the platform will take place gradually over the coming months with the following timeline:

**July 1:** Public content goes live, including:

**Week of July 4:** Pastors will receive link and directions for establishing their personal login and password. Pastors will then have LEADER access to all resources and discussion forums.

**July 7 – August 15:** Pastors then identify key staff who should also have LEADER access to the platform, including forums focused on the six principles, Administration, and Communication. **Goal will be for all key staff to have full access by August 15.**

**After Labor Day:** Parishioner leaders such as pastoral council or finance council members will be onboarded by mid-October. These key parishioner leaders will have LEADER access to the platform.

**Early Autumn:** Following parishioner leaders, all parishioners will be given access to relevant platform resources. Anyone can register for USER access.

**By October 1, all Pathway access will be available to everyone who needs it.**

## **2022 CMA UPDATE: PLEDGES APPROACH \$6 MILLION...BEST CMA EVER!**

As of June 23, \$5,980,661 million has been pledged to the appeal from 23,081 households. This year's total pledged is the highest ever seen for the CMA (last year in 2021, just over \$5.93 million was pledged, which was the best year prior to this year's appeal).

Of the amount pledged this year, \$5.26 million has been received in payments. We extend a special "thank you" to pastors, parish staff, and volunteers who have helped to promote this year's Appeal.

Updated totals for the CMA, including parish progress, and all resources can be found at:

<https://resources.catholicaoc.org/offices/stewardship-and-giving/cma-resources>

Use the password "cma2007".

Three regional Masses of Thanksgiving for the CMA will be celebrated in July/August. Dates, times, and locations of the Masses are listed below:

- Saturday, July 30 – St. Henry in St. Henry at the 4:30 p.m. Mass
- Sunday, July 31 – Emmanuel in Dayton at the 10:30 a.m. Mass
- Saturday, August 6 – Sacred Heart in Fairfield at the 4:00 p.m. Mass

Have questions about the CMA? Contact [Matt Reinkemeyer](#) (513.263.6672).

## **LETTERS OF SUITABILITY - REMINDER**

If a priest is traveling to another (arch)diocese to exercise priestly ministry, a letter of suitability is required. If you need a letter of suitability, the Chancellor's Office kindly asks that you request it far enough in advance to allow us ample time to review records and prepare the letter. All letters are sent via postal mail. When requesting a letter of suitability, please provide the Chancellor's Office with the following information:

- Name of church or venue where you will be providing ministry
- Reason for your visit (i.e. wedding, funeral, (con)celebrating Mass, retreat, etc.)
- Address of the church or venue
- (Arch)diocese where the church or venue is located
- Date(s) of your visit

The above information can be requested in an email sent to [Chancellor@catholicaoc.org](mailto:Chancellor@catholicaoc.org). Or, submit the information by filling out a [Letter of Suitability Form](#) located on the Chancellor's Office webpage. If you have any questions, please email [Lisa Weber](mailto:Lisa.Weber@catholicaoc.org) in the Chancellor's Office or call her at 513.263.3342.

## **BULLETIN ENTRIES**

**SPECIAL COLLECTION NEXT WEEKEND TO SUPPORT PREGNANCY CARE CENTERS & AGENCIES** - Now that *Roe v. Wade* has been overturned, our joyful outpouring of love and support for pregnant women, especially those most in need, is more important than ever. To that end, we will be taking a second collection at all Masses next weekend, July 16-17, to benefit more than 30 pregnancy care centers and agencies across the Archdiocese of Cincinnati. If you are not able to donate at Mass next weekend, you can give directly at <https://commit2women.org>. 100% of the funds collected will be distributed to the various organizations. Please be generous! Thank you.

(Parishes: To download a graphic to use in your bulletin for the Ember Days announcement below, go here: [https://www.dropbox.com/sh/qhsf77instcjdxxv/AABBE7agHidJ\\_uztDMU0Dqc2a?dl=0](https://www.dropbox.com/sh/qhsf77instcjdxxv/AABBE7agHidJ_uztDMU0Dqc2a?dl=0).)

**EMBER DAYS** - The seminarians of the Archdiocese invite young men entering their sophomore year of high school through outgoing seniors to a day of fun, prayer, sports and food. Ember Days will be 8:30 a.m. – 5:00 p.m. on Wednesday, July 20 at Sacred Heart Church, McCartyville and on Thursday, July 28 at Mount St. Mary's Seminary & School of Theology in Cincinnati. To register and for more information, please go to <https://catholicaoc.org/vocations>.

**REGISTER FOR FALL CLASSES AT MOUNT ST. MARY'S SEMINARY & SCHOOL OF THEOLOGY** - Registration is now open for fall 2022 courses at MTSM. Evening classes begin August 17; daytime classes begin August 22. Visit our website at <https://athenaeum.edu/academics/course-offerings/> for a list of in-person and online classes being offered this fall. For questions or more information, contact the registrar at [jroyer@athenaeum.edu](mailto:jroyer@athenaeum.edu) or 513.233.6118.

**SU CASA HISPANIC CENTER 25<sup>TH</sup> ANNIVERSARY** - 2022 marks the 25th Anniversary of Su Casa Hispanic Center, a program of Catholic Charities Southwestern Ohio, which serves the most vulnerable Hispanic/Latino families in Greater Cincinnati. Having grown from a grassroots parish outreach at St. Charles in Carthage to a multi-disciplinary, professional social service program, Su Casa celebrates and remains true to its roots, uplifting the dignity of each person in a spirit of solidarity and a commitment to empowering sustainable communities.

***Join in the Celebration!***

Su Casa will celebrate 25 years of service to Greater Cincinnati on Friday, September 16, 2022, at TQL Stadium, Cincinnati, from 6:00 - 9:00 p.m., with our first in-person Awards Dinner and Silent Auction in three years. Please mark your calendars to join us. Individual tickets and sponsorship opportunities are available now: <https://www.ccswoh.org/su-casa-25-awards-dinner/>.

Among our early sponsors for the 25<sup>th</sup> Anniversary celebration is St. Rose Catholic Church, which is joining Catholic Charities as a Presenting Sponsor. Su Casa enjoys a long tradition of parishes sponsoring and purchasing tables. Visit Catholic Charities' website ([www.ccswoh.org](http://www.ccswoh.org)), then "Programs," then "Su Casa Hispanic Center," then click on the link to "reserve your seat or table today!" For more information about this event, contact Dan Sarell, Director of Mission Advancement, 513.672.3710, or [dsarell@ccswoh.org](mailto:dsarell@ccswoh.org).

**ANTI-RACISM CERTIFICATION CLASS** - Greater Dayton Christian Connections is offering its second Anti-Racism Congregant Certification class. Classes will begin on Monday, July 25 and end on Friday, September 9, 2022. Classes meet by Zoom on Monday, Wednesday, and Friday evenings from 7:00 p.m. - 8:00 p.m. This class is designed to teach you how to be anti-racist and take your learnings to help change your community for the betterment of Dayton. Classes are \$99.00 for the entire 7-week course and are limited to 10 people. Enroll today by emailing your interest to [drcrystal1@yahoo.com](mailto:drcrystal1@yahoo.com).

**2022 RURAL-URBAN FARM MASS** - The St. Mary's and Sidney Deanery Catholic Rural Life Committee would like to recognize Catholic families who have farmed and nurtured the same land for 100 years or more. The Mass will be held at the farm of Tony & Tammy Heitbrink at 1090 Minster Egypt Pike near St. Joseph Church on Thursday, July 22 at 7:00 p.m. All are welcome.

**POWERFUL TOOLS FOR CAREGIVERS** - Do you feel overwhelmed or overextended? Learn how to get out of crisis mode and begin managing caregiving from an empowered place. Powerful Tools for Caregivers self-care class sessions are starting in July and August. Classes meet for six 90-minute sessions and are limited to 15 caregivers per class.

- Thursdays at 7:00 p.m. starting July 14 on Zoom - join us from anywhere!
- Tuesdays at 10:00 a.m. starting August 9 at the Community of the Good Shepherd near Loveland
- Wednesdays at 10:00 a.m. starting August 24 at Blue Ash YMCA - simultaneous Health Rhythms program available for those living with Parkinson's

If you know of a caregiver who needs encouragement and support, or would like to register for one of our programs, please tell them about our Caregiver Assistance Network and have them call Angie Homoele at 513.672.3834 or visit our website at <https://www.ccswoh.org/get-help/senior-caregiver-support-services/> for our program calendar. The Caregiver Assistance Network is a program of Catholic Charities Southwestern Ohio funded through the Council on Aging.

**CATHOLIC CHARITIES IS HIRING!** - Catholic Charities Southwestern Ohio is seeking part and full-time **Licensed Mental Health Therapists**. We have office and school-based opportunities available. To apply, send resume to [hrd@ccswoh.org](mailto:hrd@ccswoh.org). To learn more, visit [www.ccswoh.org/careers2](http://www.ccswoh.org/careers2).

Catholic Charities Southwestern Ohio has an opportunity for an **IT Tech/ Co - Op** part time position. Weekdays with flexibility in scheduling. Great for students or others seeking work/life balance. This position assists with IT projects and performs help desk function. Send resume to [hrd@ccswoh.org](mailto:hrd@ccswoh.org).

**SHARE YOUR EXPERIENCE** - Bring hope to those in need by volunteering with our Creative Connections program. Enrich your life as well as the lives of others by assisting people living with dementia as they participate in their Movement and Music class. All volunteers will receive training and support. For more information, please contact Angie Homoelle at 513.672.3834 or email [ahomoelle@ccswoh.org](mailto:ahomoelle@ccswoh.org). The Caregiver Assistance Network is a program of Catholic Charities Southwestern Ohio funded through the Council on Aging.

**LAST MILE FOOD RESCUE (LMFR)** - 40% of food goes to waste, while 1 in 7 don't have enough. LMFR brings together 470 Food Rescue Heroes rescuing food from 168 food donors and delivering to 102 local nonprofits to serve our neighbors in need. Our collaboration keeps food waste out of the landfill and provides nourishing fresh food to the food insecure. If you have 30 minutes, a car and our user-friendly app, you'll be a hero too! Download LastMileFood app on the App Store or get it on Google Play.

**MINISTRY TO SURVIVORS OF ABUSE (REPORTING)** - The Archdiocese of Cincinnati regards child abuse in all its forms as gravely sinful and criminal. Anyone who knows of or suspects child abuse by a legitimate member of the clergy or hierarchy, employee, or volunteer of the archdiocese should first report the abuse to the appropriate secular legal authority and then to Ms. Teresa Maley, Coordinator of Ministry to Survivors of Abuse of the Archdiocese, at 513.263.6623 or 1.800.686.2724 ext. 6623.

# GATE OF HEAVEN

The Archdiocesan Catholic Family Cemetery



*Find Joy Here!*

Dear Clergy,

our society is now facing historically a high inflation rate. As important as it is for families to pre-plan their cemetery arrangements, we at Gate of Heaven Cemetery recognize that this expense is often not a top priority, in the face of tightening budgets and increased household expenses. In keeping with our ministerial objectives, we have resolved to freeze our prices through the end of 2022, even as we are experiencing significant supplier increases and other inflated costs.

***Consider the benefits of pre-planning NOW:***

- Lock in Prices
- Affordable Payment Options
- Conserve Life Insurance
- Peace of Mind

***Are you prepared?***

***Are your parishioners prepared?***

***Let us help.***

- Allow us to arrange a seminar with your Parish Bereavement Ministry Team and Parish Staff to educate all of them on the importance of Pre-planning and At-Need services.
- Please allow us to schedule and present a Pre-planning seminar internally at your parish for your parish families.
- Please share with your parishioners that our next Pre-planning Seminars at Gate of Heaven Cemetery are Tuesday, August 16th at 2pm and 6pm. Call 513-489-0300 or email [community@gateofheaven.org](mailto:community@gateofheaven.org) to RSVP.

*We are a non-profit cemetery, with perpetual care, owned by the Archdiocese of Cincinnati, whose ministry is to serve through corporal and spiritual works of mercy.*

[gateofheaven.org](http://gateofheaven.org) • 513.489.0300 • [facebook.com/gateofheavencemetery](https://www.facebook.com/gateofheavencemetery)