

## RESA DESCRIPTION

- RESA = Resident Educator Summative Assessment
- Performance Based Assessment required by the Ohio Department of Education to advance from a Resident Educator License to a 5 Year Professional License.
- The RESA is a web-based assessment on the [www.OhioRESA.com](http://www.OhioRESA.com) website. You will receive an email in October inviting you to create an account. You will need to complete this before you begin your RESA task.
  - Your email to create an account will come from ODE (Teach Forward). Check your ODE Core to be sure you have an accurate email listed.
  - Contact RESA, using the contact information in this packet, if you have not received your email invitation to create an account by October 30: [resa@teachforward.com](mailto:resa@teachforward.com)

The RESA consists of one task, the Lesson Reflection. Resident Educators are asked to provide evidence of how they implement the Teaching and Learning Cycle in their teaching to support important learning outcomes for all students.

The Lesson Reflection requires teachers to submit three items:

- Teaching and Learning Context Form
- Video recording of the lesson
- Video Commentary and Reflection Form

## RE YEAR 3 SEPTEMBER TASKS

1. **Make sure to update your ODE Core email. Do not use your college/university email.**
2. **Obtain Parental Consent for Videotaping:** Get parental permission to videotape students in each class you will use. If you teach multiple sections of the same subject, get permission for each section. Check with your school for a video permission statement. A sample form is included for you.

## SUBMISSION OF WORK

To complete the Lesson Reflection, teachers will be given online access to the RESA Submission System where they will be able to download resources and upload their work. Teachers will have access to two sections of the Lesson Reflection in the RESA Submission System: What I Need to Know and What I Need to Submit.

- In the What I Need to Know section, candidates can access
  - an online version of the Guidebook
  - a video tutorial on how to upload and submit work
  - templates that can be downloaded and completed offline.
- In the What I Need to Submit section, teachers will upload their completed templates and video.

## RESA REGISTRATION, SUBMISSION, AND SCORING TIMELINE

- RESA Submission System Opens 10/12/2022
- CORE Registration Deadline 11/15/2022
- RESA Profile Deadline 12/1/2022
- Lesson Reflection Deadline 02/03/2023
- RESA Score Reports Released 4/4/2023 (You log into your Teach Forward account to access your score report. Score reports will be available until June. Download yours if you want to keep a copy.)

## GUIDE TO RESA SUPPORT: Where to ask questions.

The site, [www.OhioRESA.com](http://www.OhioRESA.com), is the source for all RESA information

- resources
- important updates
- ongoing communications.

Technical questions about activating RESA accounts or submitting forms and uploading videos and/or evidence should be directed to the RESA Help Desk.

- The RESA Help Desk has limited availability by phone in December, January, and February. The hours of availability for phone support will not be published until December.
- RESA Help Desk Email: [resa@teachforward.com](mailto:resa@teachforward.com)
- RESA Help Desk Toll-Free Phone 855-538-8634

Questions related to RESA eligibility, assessment modifications, and the Resident Educator Program should be sent to the Ohio Department of Education at [OhioRESA@education.ohio.gov](mailto:OhioRESA@education.ohio.gov).

## THE TASK: LESSON REFLECTION

In this Lesson Reflection, you are asked to record a single lesson that demonstrates your ability to teach meaningful content to your students. You will

- analyze your planning decisions for this lesson
- choose an illustration of your actual teaching in a video segment that is up to 20 minutes long
- reflect on the success of the entire lesson.
  - The commentary you provide and video segment you choose will give you an opportunity to:
    - Explain your learning outcomes for this lesson and why they are important in the context of the subject area this lesson represents.
    - Explain your formative assessment strategy for this lesson.
    - Demonstrate your instruction (using the video segment).
    - Evaluate and reflect on the success of the entire lesson.

## HOW TO SELECT A LESSON

1) Read the Lesson Reflection Domains and Criteria section before you choose your lesson for recording.

2) Choose a single lesson that allows you to demonstrate all of the following:

- Important content clearly connected to your school and district priorities, Ohio's Learning Standards, and/or national standards
- Academically rigorous expectations for student learning
- Explanation and/or demonstration of academically rigorous content
- Direct engagement with students during the lesson—for example, questioning strategies, explanations of content, response to student inquiries, and other kinds of direct engagement with students
- Classroom environment conducive to learning—for example, positive and respectful interactions, appropriate student behavior, efficient routines and procedures, and student participation
- Intellectual engagement on the part of your students—not just that they are compliant or enjoying an activity but that they are cognitively engaged and thinking about the learning that is the focus of the lesson
- Use of formative assessment to monitor student understanding and progress toward the learning outcomes of the lesson

3) Record the entire lesson. The video provides an opportunity for you to showcase particular elements of the lesson that you will subsequently discuss on your Video Commentary and Reflection Form. **DO NOT EDIT THE VIDEO.**

4) Upload the video. Guidance on how to upload the video is provided in the RESA Submission System.

5) After uploading your video, indicate a single continuous segment that is up to 20 minutes long for the assessor's review. Assessors will not view any other part of the lesson video.

6) Complete and upload the Teaching and Learning Context Form and the Video Commentary and Reflection Form for the lesson you record.

- A sample template for each form is provided in the Guidebook. Use the actual templates. The actual templates can be downloaded from the Ohio RESA website or the online submission system in the What I Need to Know section.
- Remember that this commentary and reflection must be your own work. It must not be written or edited by anyone else.
- Definitions of specific terminology used in the forms can be found in the Glossary.

7) Check your work to ensure it has met all the requirements for scoring. Preview your video and forms on the website to ensure they meet all the requirements for scoring. (See the Check Your Work Before You Submit section).

8) Submit the following:

- The entire lesson video with an identified lesson segment up to 20 minutes long
- The Teaching and Learning Context Form
- The Video Commentary and Reflection Form
- Make sure that you click on the SUBMIT button when you are ready to submit.
- You can recall your submission if you need to do that, prior to the deadline, and resubmit.

## KEYS TO SUCCESS

- ✓ Prior to starting your task, read and discuss the entire RESA Guidebook with your facilitator.
- ✓ Together, read the Lesson Reflection Domains and Criteria section in its entirety before you choose and record your lesson or write any of the lesson commentary.
- ✓ Understanding the basis for the lesson evaluation will inform the best choice for the Lesson Reflection.
  - Don't worry if you sound like you are repeating yourself from question to question.
  - It is important that you give the assessor all of the relevant information for each question. Think of each question individually and answer it thoroughly.
  - Use the provided resources as a guide to know what to include in each question answer.
- ✓ Use the list in the previous What You Must Do section as a checklist for the lesson you choose to record and analyze for the Lesson Reflection.
- ✓ When completing the Video Commentary and Reflection, be certain that you explicitly connect the lesson's content focus to:
  - The learning outcomes for the lesson.
  - Its overall importance in the content area. (Question 2)
  - How it illustrates relationships among important concepts in the discipline. (Question 3 for the overall lesson and Question 4 for the selected video segment)
  - Your understanding of the prerequisite knowledge and skills students need to achieve the learning outcomes for the lesson. (Question 3 for the overall lesson and Question 4 for the selected video segment)
- ✓ Remember that your entire recorded lesson will be longer than the 20-minute video segment. In your commentary, you may need to explain what you planned or what took place in your classroom at other points in the lesson not shown in the video segment you have chosen for assessors to review. Assessors will not have access to the video beyond what is shown in the selected segment.
- ✓ Check Your Work Before You Submit
  - For your submission to be scored, it must meet the following requirements:
  - Forms are visible and clearly legible. Candidates must PREVIEW their forms ON THE WEBSITE to ensure that every page is visible and clearly legible.
  - Video's sound, visual quality, and angle allow an assessor to clearly see what is going on in the class.
  - Video evidence is authentic, without editing or noticeable time lapses.
  - Video segment shows a lesson conducted in a single class period.
  - Video segment portrays the learning outcomes stated in the Video Commentary and Reflection Form.
- ✓ Remove Personally Identifiable Information: which includes financial account numbers, medical information, Social Security numbers, driver's license numbers, and passport numbers.

- Note: a submission will be scored if it contains directory information, which includes first and last names, street addresses, email addresses, and phone numbers. In addition, a submission will be scored if it shows a school name, logo, and/or mascot.
- ✓ The teaching evidence and analysis submitted as part of this Lesson Reflection must be your work and yours alone. Any Resident Educator who cheats or tries to cheat on the RESA will receive a failing score and will be reported to the ODE Office of Professional Conduct. It is considered cheating to re-use video evidence from any past RESA submission.
- ✓ Notice for Resident Educators in co-teaching assignments or for those who teach with other adults in the room: If you are in a co-teaching assignment and the other co-teacher is also submitting a Lesson Reflection, you are prohibited from using the same lesson in your Lesson Reflection. If you are teaching in the same room with another adult, indicate whose teaching should be reviewed in the Teaching and Learning Context Form associated with the video. (For example: "I'm the teacher in the blue shirt.")

## DOWNLOADING AND COMPLETING FORMS/TEMPLATES

2 REQUIRED FORMS: Teaching and Learning Context Form and a Video Commentary and Reflection Form

To make the completion of these online forms easier, you can download templates of these forms and complete them offline. There are two ways to download the forms:

1. To download the templates, go to the Ohio RESA website and open the Resources page.
2. Log into the RESA Submission System and open the Lesson Reflection assignment. In the What I Need to Know section, you will see a link to this Guidebook along with a template for the Teaching and Learning Context Form and for the Video Commentary and Reflection Form. Click the download icon (a cloud with a down arrow) to download the files to your local computer and complete them.

Once you are done, upload the completed files within the What I Need to Submit section of the RESA Submission System—you will see a field for each form in which you can drag and drop or click to browse for your file on your local computer.

When completing the forms, **type responses directly into the templates**. Copying and pasting formatted or bulleted text into the templates can result in the modification of the templates or the addition of blank pages, which will cause the forms to appear blank when they are uploaded to the website.

Prior to submission, candidates are required to preview every page of both forms on the Ohio RESA website to ensure all the pages are visible and legible. The first page of the Video Commentary and Reflection Form is only for instructions, so it is very important for candidates to scroll past the first page in order to confirm that their responses are visible and legible.

**IMPORTANT:** The form templates can be downloaded and saved as either MS Word documents (.docx) or PDFs (.pdf). If you try to save it as another document or convert file types (from PDF to MS Word or vice versa), the RESA Submission System will not read it. Do not try to convert forms to Google and then back to a template submission. Google and the online system are not compatible.

If the system says your submission is 99% complete, you haven't pushed the submit button.

## TECHNOLOGY TIPS FOR RESA SUCCESS

1. Read the Technology Guidelines for the RESA.
2. Record the entire lesson. (Suggested 60 minute maximum) It will take approximately 1 minute per every minute recorded to upload your video.
3. The recommended size is 1.5GB or smaller. There are directions in the Guidelines for segmenting and reducing the file size.
4. Build a bank of videos. (Practice, practice, practice)
5. Choose a video clip that matches the scoring guidelines.
6. Make and keep a back-up copy.

7. Align the height of the camera with the tallest student while the student is sitting down.
8. Ensure that you have the appropriate permission from the parents/caregivers of students who appear on the video.
9. Make arrangements for the necessary video and audio equipment well in advance.
10. Use a zoom function or rotate the camera throughout the lesson to capture what you or the students are doing.
11. The video should capture interactions between you and your students and your responses to student comments, questions, and needs.
12. The video should feature either the whole class or a targeted group of students within the class.
13. The teacher and students should be visible and clearly heard on the submitted video recording.
14. Try not to introduce routines or procedures with which your students are unfamiliar.

**The Facilitator Role** - The task belongs to the RE. The facilitator can read and discuss the RESA Guidebook with the candidate, but once the candidate selects a lesson and begins working, the RE must complete the task without help. All Facilitators need to complete ODE's Facilitator online training. If you have completed this previously, you don't need to do it again.

## What Happens AFTER completing the RESA?

- There is no paperwork that you need to submit to the Catholic School Office. As long as you PARTICIPATE in the RESA you will have completed the requirements for Year 3.
- You will receive your RESA scores posted in your RESA Account and not from the Archdiocese of Cincinnati.
- If you do not pass your task, you will need to retake it next year.
- There are changes coming to the Resident Educator Program in 2023. Make sure that you watch the Teacher Bulletin in the spring of 2023 for updates.

I'm happy to support you and answer any questions. My prayers are with you this year.

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## OHIO DEPARTMENT OF EDUCATION: STUDENT RELEASE FORM

The Ohio Resident Educator Program requires teachers to begin their careers with four-year resident educator licenses. During this time, Resident Educators (RE) must complete all four years of the program and successfully pass the Resident Educator Summative Assessment (RESA) in their third or fourth year of the program in order to qualify to receive a five-year professional educator license. The assessment calls for Resident Educators (REs) to demonstrate their ability to design and implement instruction that engages students in complex thinking and in using formative assessment to inform their teaching practices.

As part of this assessment, your child's teacher will be bringing video and audio recording devices into the classroom, to videotape and/or otherwise record him or herself at work with your child's class, as well as to videotape and/or otherwise record the children at work with each other and individually.

### Privacy

The recordings made in the classroom are intended for educational and professional development use. They will be viewed by members of Ohio's Resident Educator Program, other educator training and professional development programs and their various partners and collaborators, using the Internet and other media. Your child's full name will not be used in any program. The videotapes and photographs will not be disclosed to or viewed by anyone else unless such disclosure is permissible under the Family Educational Privacy Rights Act (FERPA) and other applicable laws.

### Agreement

I give my permission to \_\_\_\_\_ (name of school/district), and those authorized by it, to videotape, photograph, and record in any medium my child's appearance, voice, and school work in the classroom and on school grounds for use by or in connection with the Ohio Resident Educator Program, the Ohio Resident Educator Summative Assessment (RESA), other training and professional development programs or offerings for educators, and their partners and collaborators.

I grant to \_\_\_\_\_ (name of school/district), and those authorized by it, the rights to use and display my child's likeness in recordings for purposes associated with the Ohio Resident Educator Program, the Ohio Resident Educator Summative Assessment (RESA), and other training and professional development programs or offerings for educators, and their partners and collaborators. The video may also be used by test developers under secured conditions for program development and implementation, including scorer training, and to support continued program improvement activities such as future validity and reliability studies.

I understand that \_\_\_\_\_ (name of school/district) or others authorized by this release will edit the footage to illustrate specific teaching and/or content issues, and I release and will hold harmless \_\_\_\_\_ (name of school/district), its officers, employees, and agents and others authorized by this release from all claims, demands, and liability of any kind stemming from the distribution of these teacher professional development and related programs. I agree that I have no ownership interest in the recordings discussed above, or in any of the programs produced from these recordings.

I do not grant permission for my child to be recorded, filmed, photographed. Please initial here: \_\_\_\_\_

I do grant permission for my child to be recorded, filmed, or photographed. With thanks on behalf of \_\_\_\_\_ (name of school/district). Please initial here: \_\_\_\_\_

Student's name \_\_\_\_\_

Parent/Guardian's name \_\_\_\_\_

Teacher/School \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_

Date \_\_\_\_\_