

# Parish Information - Finances: Bookkeeping, Accounts, Insurance

Parish

Name

 First  Last

Date

 MM/DD/YYYY

What checking accounts exist?

Where?

Who can sign for them?

What savings accounts exist?

Where?

Who can sign for them?

Is there a Mass stipend bank account?

Where?

Who does the bookkeeping?

What system of accounts is used?

What login has been established for the pastor to access?

What is the tax identification number?

Who administers fund-raising events?  
(e.g., bingo, festivals, ect.)?

Who does sacristy work?

How has the parish implemented diocesan policies about designated collections?

What is the parish's total operating revenue?

What is the parish's net operating surplus/deficit?

What is the parish's net extraordinary surplus/deficit?

What is the parish's net surplus/deficit?

What is the parish cash & investments?

What are the parish's long-term liabilities?