



Campus Minister

Reports To:

The Campus Minister reports to the President of Purcell Marian High School.

Job Overview:

The Campus Minister reports to the President and is the driving force of faith and spirituality for the Purcell Marian Community. The Campus Minister is expected to enliven and animate the Catholic and Marianist identity of our school for our students, faculty, staff, parents, and families. The Campus Minister is responsible for developing a campus ministry program that nurtures and develops the spiritual lives of our students by supporting and enriching them to live lives filled with faith, hope and love in service to others. Through Masses, daily prayer, retreats, the Marianist LIFE Program, and other formational activities, the Campus Minister and the campus ministry program must invite and encourage every student to seek God's presence in all things.

The Purcell Marian campus ministry program is inspired by our Marianist values and influenced by our students' lived realities. Our program is designed to integrate faith, culture, and life – encouraging students to think critically and ethically about the world around them. The ultimate goal of the campus ministry program is the formation of young women and men of prayer, study, community, action, and service.

Responsibilities and Duties:

- Own, manage and develop the campus ministry program at Purcell Marian High School.
- Oversee a campus ministry program that upholds the Characteristics of a Marianist Education, including: engaging students and staff in (1) meaningful community building experiences rooted in the family spirit, (2) meaningful faith formation experiences, and (3) activities to educate for service, justice, peace, and the integrity of creation.
- Collaborate with the Religion Department and other school teachers and administrators to implement school-wide participation in campus ministry events
- Coordinate, plan and oversee all school Masses.
- Design and oversee a four-year student retreat program



- Design and oversee meaningful community service events that allow all students to deepen their experience of service to others, and better understand the connection between their service and faith
- Identify and nurture opportunities to increase student engagement in the school through leadership in campus ministry and community service
- Provide training and support for the Student Campus Ministry Leadership Team and the LIFE Team
- Design and oversee opportunities for students, faculty, and staff to interweave religious and spiritual practices into the life of the school
- In collaboration with the President, support adult formation at the school including assisting in the design and execution of retreats, liturgies, and other ministry initiatives that serve to help the faculty and staff deepen their spiritual and religious lives
- Conduct an annual evaluation of all Campus Ministry Programs
- Lead our Marianist Integration Team and ensure all aspects of the Marianist Integration plan are being appropriately met.
- Promote, support, and participate in Marianist conferences and other appropriate summer programs
- Engage in on-going professional development activities
- Supervise all Campus Ministry volunteers and retreat coordinators
- Represent Purcell Marian at civic, religious, and other public functions as requested
- Perform other duties as assigned by the President



Qualifications and Requirements:

- This is a full-time 12-month position.
- Must be a practicing Catholic with a degree in theology, ministry, or a related field and/or demonstrated training expertise in ministry.
- Proven ability to be a strong team player, demonstrated self-starter with excellent interpersonal skills, requiring minimal supervision.
- Proven experience with young adults in the classroom, ministry, community service, and/or student life
- Excellent project management skills and proven ability to plan and implement ministry activities that represent our school community
- Ability to communicate effectively both orally and in writing will all community members
- Ability to prioritize multiple projects and requests
- Excellent organizational and time management skills
- Strong speaking and writing skills and keen attention to detail
- Comfortability in working with diverse ethnic, racial and religious backgrounds of the student body, alumni base and broad community