

FINANCE OFFICE UPDATE – October 3, 2025

Employee News...Please share with your staff!

ANTHEM BENEFITS – Flyer Attached

Employees enrolled in our medical coverage through Anthem have access to a variety of programs and perks. These resources can be accessed through Anthem.com or the Sydney Health app. Attached is a flyer for you to post and share with your team.

REMINDER – PHARMACY BENEFIT COMING SOON

We are enhancing our pharmacy benefits to improve access to immunizations and vaccines. Soon, these services will be covered in one of two ways:

- As a **pharmacy claim** when received at a participating pharmacy (e.g., Walgreens, CVS), or
- As a **medical claim** when administered at a medical retail clinic (e.g., Kroger Little Clinic), your primary care provider's office, or an urgent care facility.

A detailed announcement will be sent through MyEnroll to all employees enrolled in the Anthem/CarelonRx plan once the effective date is finalized, which we anticipate will be soon.

MENTAL HEALTH FOR THE WHOLE FAMILY

Family relationships play a key role in supporting mental health. A family approach to mental health not only enhances individual wellbeing but also strengthens family bonds.

More in the attached article from the Live Well Monthly Gallagher Newsletter.

Bonus – Family Style Turkey and Black Bean Tacos Recipe and Build a Family Health Calendar Activity!

MYREWARDS PROGRAM

Celebrate your health accomplishments! If you are a member of the Archdiocese medical plan through Anthem, you can participate in the MyRewards Program! It's fun and easy to earn up to \$300 in gift cards each calendar year. You can earn rewards by completing a wellness exam, tracking your steps, getting a flu shot, selecting a Primary Care Provider, and many more! If you have not already done so, Register through Anthem.com or Sydney Mobile App. You can earn \$50 for logging into Sydney!!

Business Manager News...Resources, Information, Updates and Training Opportunities to help you!

PAYLOCITY

Paylocity Training – Save The Date

A virtual Paylocity training session for Business Managers has been scheduled:

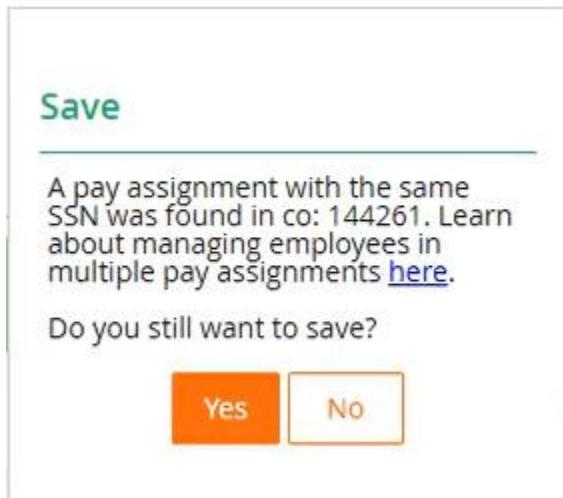
- Date: October 27, 2025
- Time: 9:00 AM – 12:00 PM
- Location: Virtual

This session will revisit key topics from the in-person training held in August and include an important segment on Year-End Processing. As we approach year-end, it's time to begin reviewing W-2s and addressing any outstanding tax items.

Additional details will be shared soon.

Paylocity – New Hire Temporary Issue

If you encounter this message during the New Hire process in Paylocity, and you've already confirmed with Mary Jones that it's okay to proceed, go ahead and click Save.



After saving, please double-check the information, especially fields like the address—as there's a known issue where the system may revert some fields to data from an existing (old) record.

Paylocity is actively working to resolve this issue. In the meantime, the AOC is partnering with Paylocity to identify any employees who may have been affected.