

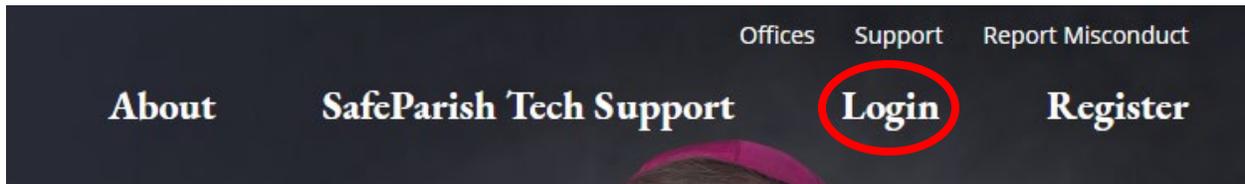
ARCHDIOCESE OF CINCINNATI

Office of Safe Environment for the
Protection of Children and Youth

Complete Su Verificación de Antecedentes y Entrenamiento a través de SafeParish

Si usted no completó su verificación de antecedentes y el entrenamiento durante el proceso de registro de SafeParish deberá completarlos antes de que su cuenta sea aprobada. Hasta que su cuenta no haya sido aprobada, no podrá hacer voluntariado ni trabajar con menores en la Arquidiócesis de Cincinnati.

Entre a su cuenta de SafeParish en www.aocsafeenvironment.org usando el nombre de usuario y contraseña que usted creó durante el proceso de registro y haga clic en el enlace que dice "Login".



Después de haber entrado, haga clic en el enlace que dice "My Account" en la barra amarilla de navegación.



RADIATE CHRIST

El Panel de Control de su cuenta aparecerá. Las casillas marcadas con tilde indican que ese artículo ha sido completado. Dependiendo de cuál sea su función como voluntario o empleado habrá diferentes artículos que aparecerán en su Panel de Control. Hasta que todos los artículos en su Panel de Control hayan sido completados usted no tendrá autorización para ser voluntario o trabajar con menores en la Arquidiócesis de Cincinnati.

Para completar su verificación de antecedentes, haga clic en el enlace que dice – Complete Online “Background Check”.

- Register onto the site
- Complete Online Background Check
- Get Fingerprinted
- Acknowledge Decree
- Have Approved B4 Form
- Complete All Training

Lo llevará al sitio web de Selection.com en donde usted podrá completar su verificación de antecedentes. Haga clic en el enlace que dice “Continue” para empezar.

The screenshot shows the FASTRAX website interface. At the top, there is a navigation bar with the FASTRAX logo and a progress indicator with four steps: 'Inquiry Release' (checked), 'Enter Applicant info', 'Review', and 'Complete'. Below the navigation bar, there is a section titled 'ARCHDIOCESE OF CINCINNATI CONTACTS' with a link for 'En Español'. The main content area contains a consent form with the following text:

In conjunction with my intention to act as a volunteer and/or be employed by you, I understand that you intend to use Selection.com to obtain Consumer Reports (hereinafter called "Reports") about me as defined in the Fair Credit Reporting Act (FCRA). These "Reports" do NOT include my Credit Report but may include information concerning my motor vehicle record, civil litigation history and/or criminal record.

I understand that you may rely on any or all of the above referenced information in determining whether to extend an offer of acceptance or employment to me. If you contemplate making an adverse decision that will affect me based, in whole or in part, upon a "Report" obtained from Selection.com, I will be provided with a copy of the "Report" and a written summary of my Consumer Rights under the FCRA before you finalize that decision.

I understand that this information will be kept on file as long as I volunteer and/or be employed with the Archdiocese. Furthermore, I authorize the Archdiocese to run periodic criminal background checks to ensure that I am fit to volunteer and/or be employed with and in the Archdiocese.

I have read the above disclosure and I hereby authorize you, Selection.com or its authorized agents to obtain the above referenced information about me. I also authorize all agencies, bureaus, employers, information service organizations and individuals to provide any of the above referenced knowledge or information they have concerning me. If I am accepted or employed, this authorization shall remain on file and shall serve as an ongoing authorization for you to obtain "Reports" about me from Selection.com at any time during my employment or appointment with you. A photocopy or facsimile of this authorization shall be as valid as the original.

At the bottom right of the form, there is a blue button labeled 'Continue' which is highlighted with a red rectangular box.

Llene todas las partes. Si va a pagar con tarjeta de crédito, llene esa información. Si va a pagar con una ficha ("token") llene esa información y haga clic en donde dice "next". Siga las instrucciones que vayan apareciendo.

The screenshot shows the FASTRAX application interface. At the top, there is a progress bar with four steps: 'Inquiry Release' (checked), 'Enter Applicant Info' (active), 'Review', and 'Complete'. A blue 'Next' button with a right arrow is highlighted with a red box in the top right corner. Below the progress bar is the 'PERSONAL IDENTIFICATION' section. It contains several input fields: 'Last Name' (Edwards), 'First Name' (Mitchell), 'Middle Name' (empty), and 'Birth Last Name' (empty). There is a checkbox for 'No middle name'. A warning message with a red triangle icon states: 'In order to properly process your application, please make sure that your name matches the name on your driver's license (or other government issued identification). If your name does not match your date of birth and social security number, your application could be delayed.' Below this are fields for 'SSN' (with an example 'XXX-XX-XXXX') and 'DOB'. There are dropdown menus for 'Gender' (U) and 'Race' (Unknown). The 'Address' section includes 'Street No.', 'Street', and 'Type' dropdowns, followed by 'Address Line 2 (Unit No., Route, PO Box, etc.)'. Below that are 'Zip' (45233), 'City' (Cincinnati), and 'State' (OH - Ohio) dropdowns. The 'Phone/Email' section has an 'Email' field (edwards@gmail.com) with a 'No Email available' checkbox, and 'Phone' fields for 'Phone', 'Ext', and 'Type' (Cell).

Una vez que se regresen los resultados de su verificación de antecedentes la casilla que dice "Complete Online Background Check" estará marcada con una tilde.

Para completar el entrenamiento de SafeParish: Protegiendo a Menores Contra Abuso Sexual – Edición de la Arq. de Cincinnati ("Protecting Children From Sexual Abuse – Arch. Of Cincinnati Edition") haga clic en el enlace que dice "Complete All Training" en su Panel de Control.

- Register onto the site
- Complete Online Background Check
- Get Fingerprinted
- Acknowledge Decree
- Have Approved B4 Form
- Complete All Training

Haga clic en el enlace que dice "Protecting Children From Sexual Abuse – Arch. Of Cincinnati Edition"



Below are the web-based training courses assigned to you. All web-based training courses for this site are divided into lessons. Short refresher bulletins are issued quarterly in most training modules and will be posted below the lessons of the module. Please note that your local safe environment coordinator has set a date when your training should be completed and may be notified should you miss the date.

Title	Due Date	Past Due (Days)
<input type="checkbox"/> SafeParish: Protecting Children From Sexual Abuse - Arch. of Cincinnati Edition <ul style="list-style-type: none">• SafeParish: Protecting Children From Sexual Abuse - Arch. of Cincinnati Edition	08/05/2021	

Una vez haya completado el entrenamiento, la casilla que dice "Complete All Training" en su Panel de Control estará marcada con una tilde y su certificado de conclusión estará disponible para ser imprimido.