



CLERGY COMMUNICATIONS

100 East Eighth Street Cincinnati, Ohio 45202

ACTION REQUIRED

OFFICIAL CATHOLIC DIRECTORY (OCD) ONLINE UPDATES

The deadline for *The Official Catholic Directory 2020 Edition* online updates is **Monday, November 4**. **After this date you will not be able to access your information online**, so please be sure your parish, school, or organization has taken care of this! The information was sent by email on October 1 to the “OCD Contact Email” that was listed in your updates from last year. The email came from ocdedits@nrpdirect.com and the subject line read “update your OCD 2020 tax record online”. If your parish, school, or organization has not received the information by email, please contact the [Chancery Office](#) and we can forward the information from the Official Catholic Directory to you or simply go to ocdedits.com/login to complete your updates.

OCTOBER COUNT 2019

The annual October Count tabulation for all parishes and institutions where regular weekend Masses are celebrated is due by **Friday, November 8**. This year the form is to be completed online instead of a fillable pdf. Click on [October Count 2019](#) to access the instructions and the online form. If you have questions, please email [Lisa Weber](#) in the Chancery Office or call 513.263.3342.

NATIONAL COLLECTION

TO BENEFIT THE ARCHDIOCESE FOR MILITARY SERVICES

Just a friendly reminder that this collection is to be taken up in every parish in the Archdiocese of Cincinnati at every obligation Mass on the weekend of November 9-10. Materials were shipped to parishes the week of October 7. If parishes need additional resources, please email [Jo Jamison](#) at Our Sunday Visitor. All collection monies should be forwarded to the Finance Office indicating that it is for the Archdiocese for Military Services. If you have any questions, please contact the [Chancery Office](#) at 513.263.3342.

VOCATION POSTER 2019

Each parish, college/university and Catholic high school in the Archdiocese will be receiving two copies of the 2019 Vocation Poster this month. Please display the poster prominently in your church and/or school to support vocations to consecrated life, especially during National Vocation Awareness Week. If somehow your parish or school is missed, please contact [Maria Reinagel](#) at 513.263.6683.

ETHICSPPOINT HOTLINE POSTER

We ask that you post information regarding the EthicsPoint Hotline in an area visible to your employees. [Click](#) to view and print the bulletin board posting.

DEPARTMENT OF LABOR FINAL OVERTIME RULE

On September 24, 2019, the U.S. Department of Labor (DOL) issued the long-anticipated final overtime rule. Here are the highlights of the final rule:

- **The annual salary threshold for exempt positions** will jump from \$23,660 to \$35,568 (or from \$455 to \$684 per week). With the exception of teachers and the clergy, employees who earn less than the threshold must be paid for over 40 hours worked in a workweek at a rate not less than time and one-half their regular hourly pay rate—even if they're currently classified as a manager or professional and regardless of whether they are full or part-time.
- **The new rule takes effect on January 1, 2020.**

If you need further assistance, please contact [Rob Reid](#) at 513.263.6611 or [Meg Paul](#) at 513.263.3141 in the Department of Human Resources.

Informational Meetings

The Department of Human Resources will be holding informational meetings on the Department of Labor (DOL) Final Overtime Rule, which is set to take effect on January 1, 2020. These meetings are open to pastors, business managers and others who are responsible for wage-hour law compliance and the implementation of the Final Overtime Rule. Specific information regarding these sessions is as follows:

- St. John the Evangelist, 9080 Cincinnati Dayton Rd., West Chester, OH 45069 (held in Favret Hall), Wednesday, December 4 from 10:00 a.m. – 11:00 a.m.
- St. Christopher Church, 435 E. National Rd., Vandalia, OH 45377 (held in Emmaus Center), Wednesday, December 11 from 10:00 a.m. – 11:00 a.m.

WORLD DAY OF PEACE 2020

Since 1968, the Holy Fathers have asked for January 1 to be observed as a World Day of Peace. In lieu of regional celebrations (as in years past), each parish throughout the archdiocese is asked to pray for peace in our world during their liturgical celebrations of the Solemnity of Mary, Mother of God (a holy day of obligation). Resources to assist parish ministers (including music suggestions, sample intentions for the Universal Prayer, homily helps, and more) can be found on the [website of the Office for Divine Worship and Sacraments](#). Contact the [Catholic Social Action Office](#) or [ODWS](#) with any questions or concerns.

THE LIGHT IS ON FOR YOU 2020

This archdiocesan-wide celebration of the Sacrament of Penance will take place on **Tuesday, March 24 from 7:00 p.m. – 9:00 p.m.** in each parish or pastoral region. Look for resources to help you with this Lenten celebration in the coming months, but please **reserve this evening now on your parish/regional calendar to ensure you have confessors available.**

OPTIONAL

INVITE THE DIRECTOR OF VOCATIONS TO YOUR PARISH OR SCHOOL

Fr. Dan Schmitmeyer, Director of Vocations, is willing to come to parishes to talk about vocations. He can celebrate Mass, talk to grade school or high school students, PSR classes, youth groups, young adult groups as well as home school groups. If you would like to schedule a time, please contact him by [email](#) or call 513.263.3390.

GOSPEL WORKSHOP

The Gospel Workshop is scheduled for Wednesday, November 6 at the Athenaeum and Thursday, November 7 at Incarnation Parish from 9:30 a.m. – 3:30 p.m. This year we feature the Gospel of Matthew: *What is Matthew proclaiming to the Church, Then and Now?* The workshop presenter will be Dr. Matthew Genung, S.S.D., Associate Professor of Biblical Studies at Mt. St. Mary's Seminary and the Athenaeum of Ohio. If you haven't registered but would like to attend or would like more information, please contact [Sarah Frohmiller](#) or call 513.263.6651.

ADVENT DAY OF REFLECTION FOR PRIESTS

The Advent Day of Reflection for Priests has been scheduled for Wednesday, December 4 at the Transfiguration Center in West Milton, Ohio. Speaker to be announced.

ADVENT & CHRISTMAS CALENDAR – THE CATHOLIC TELEGRAPH

The Catholic Telegraph is gathering information about Advent and Christmas activities for the print and website editions. If your parish has any special Advent/Christmas spiritual gatherings, pageants, or celebrations upcoming, please let us know. This is a free resource. Deadline for the print edition is Friday, November 8. Please send all information to [Greg Hartman](#).

ADVERTISE WITH THE CATHOLIC TELEGRAPH

To reach 135,000 Catholic households with your message, please contact [Deacon Graham Galloway](#), Advertising Sales Director with *The Catholic Telegraph*, at 513.263.6638. We are happy to collaborate on the right advertising strategy and even create your ad, if needed.

THE NEW ORDER OF BAPTISM OF CHILDREN

DEEP DISCOUNT ON RITUAL BOOKS AND PEOPLE'S EDITIONS

The Office for Divine Worship and Sacraments is pleased to offer deeply discounted pricing on the new ritual books and people's editions for *The Order of Baptism of Children* from two publishers. To save up to 40% off the retail price, please [visit the ODWS website](#) and **place your order by November 23.**

WITH GREAT JOY: WORKSHOPS

It's not too late to register for the November workshops *With Great Joy*, for priests, deacons, musicians, baptism team members, and other pastoral ministers. You can find all the info and [get registered on the ODWS website](#). The Office of Priestly Formation will fund the registration of any priest with an archdiocesan assignment. Priests should [contact Sarah Frohmiller](#) by November 7 to guarantee a seat and lunch.

LOOKING TO SCHEDULE A SPEAKER FOR YOUR PARISH?

The Discovering Mercy Speaker Series focuses on five areas of current concerns and articulates a Catholic perspective and analysis. Email [Maddie Lees](#), Parish Outreach Coordinator for Catholic Charities of Southwestern Ohio, to schedule a presenter.

NATIONAL NIGHT OF PRAYER FOR LIFE

Each year, the National Night of Prayer for Life takes place from 9:00 p.m. on December 8 until 1:00 a.m. December 9. The National Prayer for Life is a pro-life prayer service consisting of Exposition and Adoration of the Blessed Sacrament, a full 20 decades of the Rosary, a prayer to St. Michael, silent prayer and hymns. We invite all parishes to consider organizing a local prayer event if they can, using resources provided at Nationalnightofprayerforlife.org.

NEED TO TRAIN A RESPECT LIFE TEAM AT YOUR PARISH?

We are offering trainings in five different locations across the Archdiocese on Saturdays, November 2, 9 and 16. Send one representative or a whole team to meet the staff, other parish leaders, and explore ways to re-energize the Respect Life Ministry in your parish. More information can be found [here](#).

KEY WEEKENDS FOR THE 2020 CMA

- Announcement Weekend: January 18/19, 2020
- Commitment Weekend: February 1/2, 2020

2020 CMA – REGIONAL TRAINING WORKSHOPS

The Regional Training Workshops for the 2020 CMA will be taking place in early December. These workshops are for pastors, parish staff, CMA chairs, and anyone helping with the CMA. Each workshop is identical to the others. Dates, times, and locations are listed below:

- Tuesday, December 10, 10:00 – 11:00 AM @ St. Peter, Huber Heights (Dayton Area)
- Tuesday, December 10, 2:00 – 3:00 PM @ Holy Redeemer, New Bremen (North)
- Wednesday, December 11, 10:00 – 11:00 AM @ St. Saviour (Cincinnati Area)
- Wednesday, December 11, 1:00 – 2:00 PM @ Corpus Christi (Cincinnati Area)
- Thursday, December 12, 10:00 – 11:00 AM @ Our Lady of Sorrows, Monroe

Have questions? Contact [Ryan Lopez](#) or call 513.263.3382.

FOR YOUR INFORMATION

CONFLICT OF INTEREST DISCLOSURE STATEMENT

Just a reminder that the Conflict of Interest Disclosure Statements are due by December 1, 2019. Each year responsible individuals who hold decision making or policy setting positions or who purchase equipment, supplies or other goods, must sign the form. All Disclosure Statements must be kept in a confidential file (at your location) under lock and key. If you have any questions regarding this reminder, please contact Rob Reid at 513.263.6611. Please [click](#) for the Conflict of Interest Disclosure Statement.

CENTRAL OFFICE TELEPHONE LIST

Recently, the Central Office of the Archdiocese of Cincinnati upgraded its telephone system. You are now able to call each employee directly. If you do not know with whom to speak when calling, you can call the 513.421.3131 telephone number and be directed to the appropriate office or person. Click [here](#) to download the new telephone list.

RETIREMENT FUND FOR RELIGIOUS COLLECTION

This collection takes place on December 7 and 8. Retired religious count on your support for this much-needed collection. If you would like a fact sheet or a picture of this year's billboard, please email [Maria Reinagel](#) or call 513.263.6683. Or find both of these resources [here](#) along with this year's TV Spot. Questions or need assistance? Please do not hesitate to contact Maria.

LAST CHANCE TO REQUEST TICKETS TO 2020 MASS FOR LIFE

Ticket requests for the Youth Mass and Rally in Washington, DC the morning of the January 24, 2020 March for Life are **due by November 11**, and can now be requested on our [website](#). Please let your respect life leaders know that they have to request their tickets now. Please also find information on the Archdiocesan trip to Washington [here](#).

“SUNDAY OF THE WORD OF GOD”: JANUARY 26, 2020

Pope Francis [has designated](#) the 3rd Sunday of Ordinary Time as the “Sunday of the Word of God”. Pastoral resources will be coming soon to assist parishes, schools, families, and individuals in commemorating this occasion and deepening their connection to the Bible.

MISSION OFFICE WELCOMES SR. EILEEN CONNELLY, OSU, TO OUR STAFF

After 21 years, Teresa Phillips will be moving on from our office to work with the Srs. of Notre Dame de Namur in Reading, Ohio. We are most grateful to God for her many years of amazing and super-dedicated service promoting the mission work of our church. Sr. Eileen Connelly, formally with *The Catholic Telegraph*, is now taking on many of the same tasks that Ms. Phillips had done: Encouraging Catholics of all ages to support mission activities through: prayer, service, and material support, social media, and outreach to donors and especially young adults. You may contact her at 513.263.6682 or econnelly@catholiccincinnati.org. May God bless Sr. Eileen in her service for mission and to you and your parishioners.

PLEASE SEND IN YOUR WORLD MISSION SUNDAY COLLECTION & ENVELOPES

Please mail into the Mission Office your Mission Sunday donations AND your **envelopes** as soon as possible to: Mission Office, Archdiocese of Cincinnati, 100 E. 8th St. Cincinnati, OH, 45202. Any questions or comments? Contact [Melonise Knight](#) at 513.263.6681.

REMINDER FOR MISSIONARY CO-OP PLAN (MCP) COLLECTIONS

Please mail in any remaining MCP collections to the same address, per above. Please indicate for **which year** those funds were collected. New MCP selections are made in January 2020 and we wish to not confuse these collections with last year's donations. Thank you so much for your hospitality and generosity to missionaries, many of whom serve in very difficult situations.

GUIDELINES FOR CHURCH RENOVATION AND RECONFIGURATION

Archbishop Schnurr has approved [new guidelines](#) on how to begin a project of renovating or reconfiguring a church, chapel, or oratory. These guidelines specify what kinds of projects need consultation with the Committee on Sacred Art & Architecture and ultimately approval of the Archbishop. Please contact the [Office for Divine Worship and Sacraments](#) with any questions or concerns.

ANNUAL LITURGICAL PUBLICATIONS

The new liturgical year begins on December 1 – annual liturgical publications (e.g., workbooks for lectors, sourcebooks, calendars, and posters) may be ordered online at [Annual Publications](#). No phone orders, please.

“LAUDATO SI MASS” – ILLICIT LITURGICAL TEXTS

While Pope Francis has called for a “Season of Creation” annually from September 1 to October 4, no new liturgical texts for Mass have been proposed for this observance. At least one prominent international ecumenical group has published on their website liturgical texts (Collect, Post-Communion, etc.) intended for use in this observance: **these are not licit for the Roman Catholic Eucharistic liturgy**. Moreover, these observances should never override the liturgical year and the *Roman Missal*. The USCCB offers approved resources for liturgical prayer during this time, and throughout the year, on care for God’s creation. Click [here](#) to view the resources.

INFORMATION ON FR. GEOFF DREW MATTER

We understand that parishioners have questions regarding the recent matter involving Fr. Geoff Drew. To help you address these, the archdiocesan Department of Communication & Mission Promotion has posted information on its [webpage](#). For questions not answered there, you may contact [Mike Schafer](#) at 513.263.6626 or [Jennifer Schack](#) at 513.263.6618.

BE AWARE! PHISHING SCAM ALERT

The Central Office has been informed that someone has been impersonating our local pastors and asking their staff to wire money. **Please be aware that this is a scam!** As a reminder, some important information to know follows:

- While the “name” on the sender’s email address may match that of your pastor, the actual email address will be different than the pastor’s church email address.
- Any email message that asks for money in any form (including gift cards, banking information, etc.) should be verified by contacting the perceived “sender” directly, in person or by phone, before responding via email.
- Scammers sometimes try to initially engage the recipient with an email (without asking for the above information), trying to get them to reply.
- These scammers continue to target religious organizations because their methods work (people send them money without asking questions).

BULLETIN ENTRIES

FAIR TRADE SALE - The sale will take place on December 7 from 9:00 a.m. – 3:00 p.m. at the University of Dayton's Curran Place. This year we'll have a visit from Santa Clause and he will be available for pictures! Contact Sara Seligmann for more information at sseligmann@catholiccincinnati.org.

SUPPORT GEM CITY MARKET - We're encouraging everyone to support Gem City Market. With your support you will be helping to ensure that more people in Dayton can access the healthy foods that they need. Go to <https://tinyurl.com/catholicgoal> to purchase/donate your (supporting) membership. Or go to <http://www.gemcitymarket.com/SUPPORTER> for more information or contact Sara Seligmann at sseligmann@catholiccincinnati.org.

"PARIS TO PITTSBURGH" - The Archdiocese of Cincinnati Care for Creation Task Force invites you to attend a screening of this powerful documentary on Monday, November 18 at 6:30 p.m. in the Kennedy Auditorium at Xavier University. This 2018 documentary looks at all of the wonderful and inspiring ways people in the U.S. are working to address our global environmental crisis with local solutions.

FOOD FOR ALL - Every county in the Archdiocese of Cincinnati is home to people who struggle with food insecurity. Interested in reducing food insecurity, volunteering or learning more about hunger in our area? Contact April Hoak, Food for All coordinator at 513.672.3720 or ahoak@ccswoh.org.

NOVEMBER IS NATIONAL CAREGIVER MONTH - With over 65 million family caregivers in the US, there are many caregivers in your community. Thank them for their efforts this month - whether they contribute 10 minutes a week with a check-in phone call, or 24 hours a day with round the clock care - appreciate their contribution. Caregiving is a community effort and we are here to help! If you know of a caregiver who needs encouragement and support, please tell them about Caregiver Assistance Network with Catholic Charities of Southwestern Ohio, and have them call Angie Homoele at 513.672.3834 or visit www.ccswoh.org/caregivers.

THANKS FOR YOUR WORLD MISSION SUNDAY DONATIONS! - Our fellow Catholics, priests, sisters and catechists in the 1000+ mission dioceses are deeply grateful for your World Mission Sunday (WMS) collection from October 20. These donations will help, for example, sisters serving at the St. Therese of the Child Jesus Home in Burkina Faso to provide food, shelter, safety, love, and especially hope for struggling families. These sisters also supply education and medical care as well as the comforting presence of the Lord. So THANK YOU!

BEING PRO LIFE - Each month an important respect life topic is **covered in an engaging interview with someone personally affected by a particular issue**. You can find each *Being Pro-Life* column in *The Catholic Telegraph*, and can watch the video or listen to the podcast by going to www.catholiccincinnati.org/Being-Pro-Life. This month's topic is Foster Care. Invite parishioners, family and friends to check out the link.

SOLEMN VESPERS AND CHORAL CONCERT, SUNDAY, NOV. 3 AT 7:00 PM: MUSIC & LITURGY AT THE ATHENAEUM - The Athenaeum Chorale and Mount St. Mary's Seminary Latin Schola will lead sung Vespers in St. Gregory the Great chapel on Sunday, November 3 at 7:00 p.m. Following Vespers, the choirs will present a concert of sacred music commemorating the faithful departed, featuring the *Officium defunctorum á 6* by Tomás Luis de Victoria, Gregorian chants from the *Requiem* Mass, and motets by Felix Mendelssohn and Thomas Tallis. There is no admission charge. All are welcome! Located at: 6616 Beechmont Ave. Cincinnati, OH 45230.

MINISTRY TO SURVIVORS OF ABUSE (REPORTING) - The Archdiocese of Cincinnati regards child abuse in all its forms as gravely sinful and criminal. Anyone who knows of or suspects child abuse by a legitimate member of the clergy or hierarchy, employee, or volunteer of the Archdiocese should first report the abuse to the appropriate secular legal authority and then to Ms. Teresa Maley, Coordinator of Ministry to Survivors of Abuse of the Archdiocese, at 513.263.6623 or 1.800.686.2724 ext. 6623.

Clergy Communications is a monthly publication of the Archdiocese of Cincinnati at 100 East Eighth Street, Cincinnati, OH 45202 - Chancery Office. Tel: **513.263.3342** Fax: **513.421.6225**.
Website: www.CatholicCincinnati.org Email: Communications@CatholicCincinnati.org.