

CLERGY COMMUNICATIONS

100 East Eighth Street Cincinnati, Ohio 45202

ACTION REQUIRED

OCTOBER COUNT 2018

Please return the completed 2018 October Count forms to the Chancery by **Friday, November 9**. Click on October Count 2018 to access the online form. The password to access the form is: **octobercount**. NOTE: The electronic form can be returned by several different methods as described on the form. If submitted electronically, you will receive a confirmation email from Lisa Weber. If you do not receive an email confirmation within 48 hours, please call Lisa at 513.421.3131x2842 or email lweber@catholiccincinnati.org.

OFFICIAL CATHOLIC DIRECTORY (OCD) 2019 ONLINE UPDATES

The website for the OCD online updates is now live. An email notification, along with an instruction letter, announcing the opening of www.ocdedits.com was sent to the OCD Contact email that was listed for your parish, school, or organization on last year's updates. The email was sent from ocdupdates@em.officialcatholicdirectory.com so please look for this email!

If your parish, school, or organization did not receive this email, the Chancery Office can forward it to you by emailing lweber@catholiccincinnati.org. The Official Catholic Directory's deadline for completing your updates is **November 30, 2018**.

TRIBUNAL F-100 QUESTIONNAIRE - NOW AVAILABLE IN SPANISH

The Tribunal F-100 questionnaire has been translated into Spanish. Request a copy from Sister Victoria at the tribunal: <u>victoriav@catholiccincinnati.org</u> *Responses must be submitted to the Tribunal in ENGLISH*. If a priest or procurator/advocate is unable to assist a Petitioner with the translation, Karla Eysoldt, Coordinator of Hispanic Ministry, is willing to assist: 513.448.8994 or keysoldt@catholiccincinnati.org.

PARISHIONER UPDATES FOR THE CATHOLIC MINISTRIES APPEAL (CMA)

To better serve parishioners and the parishes, the Stewardship Department is changing its database. We will no longer be using Letter Concepts (LCI) for our CMA database and mailings, but instead will be managing updates directly in our office. Please send all updates to Ryan Lopez in the Stewardship Department at rlopez@catholiccincinnati.org. To receive a list of your parishioners on file to crosscheck for corrections, please contact Ryan at the email above or call him at 513.421.3131x2882.

REGISTER NOW FOR THE AMAZING PARISH CONFERENCE

The <u>Amazing Parish Conference</u> is coming to Cincinnati May 13-15, 2019. <u>Register</u> before December 15 to take advantage of \$350 in early bird discounts. Questions about who should be on your Parish Leadership Team? Contact <u>Sean Ater</u> or <u>David Kissell</u> for guidance.

LAST CHANCE TO REQUEST TICKETS TO 2019 MASS FOR LIFE

Please let your respect life leaders know that ticket requests for the Youth Mass and Rally in Washington, DC the morning of the January 19 are due by **November 2**, and can now be requested on our <u>website</u>.

MARCH FOR LIFE YOUTH TRIP!

If you want your high school youth to go on Archdiocesan busses to the January March for Life in Washington, DC, forms are due by December 7. For more information, click here.

"TOLTON: FROM SLAVE TO PRIEST"

This powerful stage performance about the life of Fr. Augustus Tolton, the first African American priest whose cause for canonization as a saint is currently in process, kicks off Black Catholic History Month (November). The play is 90 minutes long and there is no admission charge. Performances will be held as shown below. **Please share this information with your parishioners.** For the flyer, click here.

Sat. Nov. 3 at 3:00 p.m. Xavier University, Schiff Family Conference Center

Sun. Nov. 4 at 3:00 p.m.

Tues. Nov. 6 at 6:30 p.m.

University of Dayton, Kennedy Union
Elder High School, Schaeper Center
Wed. Nov. 7 at 6:30 p.m.

Purcell Marian High School, Alumni Hall

PLEASE MAIL IN YOUR WORLD MISSION SUNDAY AND MCP COLLECTIONS

Our fellow Catholics and priests in the 1000+ mission dioceses are deeply grateful for your World Mission Sunday (WMS) collection from October 21. Recently, a very grateful Archbishop George Antonysamy from Chennai, India noted that because of the WMS collections that come through the Vatican, he is able to provide each of his 179 priests about \$1400 for their annual stipend. Most of them serve large, low-income parishes with many basic needs. Please mail your Mission Sunday collection and any funds that have been collected this past year or last year to: Mission Office, Archdiocese of Cincinnati, 100 E. 8th St. Cinti., OH, 45202. **Indicate WHICH YEAR those funds were collected and for what purpose.** Questions or comments? Contact Melonise Knight at 513.421.3131x2631 or email mknight@catholiccincinnati.org. Many thanks to your parishioners for their generosity!

BE AWARE! PHISHING SCAM ALERT

The Central Offices have been informed by several parishes that someone has been impersonating the local pastors and asking their staff to wire money. **Please be aware that this is a scam!** Some important information to know follows:

- While the "name" on the sender's email address may match that of your pastor, the actual email address will be different than the pastor's church email address.
- Any email message that asks for money in any form (including gift cards, banking information, etc.) should be verified by contacting the perceived "sender" directly, in person or by phone, before responding via email.
- Scammers sometimes try to initially engage the recipient with an email (without asking for the above information), trying to get them to reply.
- These scammers continue to target religious organizations because their methods work (people send them money without asking questions).

OPTIONAL

RELIGIOUS VOCATION PANEL PRESENTATION FOR JUNIOR HIGH

A team of religious vocation ministers has developed a live panel presentation for junior high students. The presentation is formatted to fit into one 50-minute class period and includes one religious priest, one brother, one contemplative nun and one active sister with time for questions and answers. Any interested school or parish is asked to contact Br. David Henley at 513.881.7411 or dhenley@glenmary.org.

DIOCESAN DISCERNMENT RETREAT RECRUITING

On November 16-18, we are hosting our annual Diocesan Priesthood Discernment group at the Our Lady of the Holy Spirit Center. If you know of a college-aged or older man who is seriously discerning a call to the priesthood, please invite him to join us. Space is limited. Registration is online or by emailing Fr. Schmitmeyer.

GOSPEL WORKSHOP

This year's Gospel workshop on the Gospel of Luke has been scheduled for **Wednesday**, **November 7**, **2018 in Cincinnati (Athenaeum)** and **Thursday**, **November 8**, **2018 in Dayton (St. Peter, Huber Heights)**. Registration starts at 9:00 a.m.; the workshop is from 9:30 a.m. – 3:30 p.m. The presenter will be Father Pablo Gadenz, author of the new volume of the Catholic Commentary on Sacred Scripture entitled *The Gospel of Luke*, which will be on sale for a discounted price at the workshops. You should have received a flyer/registration in the mail. If you would like to register or have any questions, please contact Sarah Frohmiller at 513.421.3131x2651.

SAVE THE DATE - SENIOR CLERGY LUNCHEON

The annual Fall Senior Clergy Luncheon is scheduled for Wednesday, November 28, 2018 in the Bartlett Pastoral Center at the Athenaeum of Ohio. The luncheon begins at 11:45 a.m. If you have any questions, please contact Sarah Frohmiller, 513.421.3131x2651.

ADVENT DAY OF REFLECTIOIN

Transfiguration Center for Spiritual Renewal in West Milton. Father Steve Beseau, STD, Assistant Professor of Moral Theology at Mount St. Mary's Seminary of the West, will be our speaker. Coffee will be available at 10:15 a.m. The program begins with Morning Prayer at 10:45 a.m., and ends at 2:30 p.m. We need an accurate lunch count. If you would like to attend, please contact Sarah Frohmiller at 513.421.3131x2651, or sfrohmiller@catholiccincinnati.org by Wednesday, November 28, 2018.

SPRING RETREAT FOR PRIESTS

The Spring Retreat for priests has been scheduled for Monday, March 25, 2019 - Friday, March 29, 2019 at the Maria Stein Spiritual Center. Our speaker will be Father Robert Robeson, PhD of the Archdiocese of Indianapolis, former rector of Bishop Bruté College Seminary in Indianapolis.

CONFLICT OF INTEREST DISCLOSURE STATEMENT

Just a reminder that the <u>Conflict of Interest Disclosure Statements</u> are **due by December 1**, **2018**. Each year responsible individuals who hold decision making or policy setting positions or who purchase equipment, supplies or other goods, must sign the form.

The Department of Human Resources will be using a different protocol when dealing with the Conflict of Interest Disclosure Statement. In the past, Disclosure Statements that had potential conflicts of interest have been sent to the Director of Human Resources. Going forward, when a parish or parish school employee or non-parish school employee identifies a potential conflict of interest, the disclosure statement should be given to the Pastor, Principal or his/her designee to address. Certainly, if the Pastor or Principal would like assistance in addressing the potential conflict, we encourage them to contact Human Resources. All other Disclosure Statements must be kept in a confidential file (at your location) under lock and key. If you have any questions, please contact Rob Reid at 513.421.3131x6611.

HAVE A GREAT PARISH STORY?

20% of the One Faith, One Hope, One Love capital campaign funds collected go back to local parishes to help renew, expand, and enhance parish life. We want to highlight how parishes are using the rebate money and share the great work going on in parishes. Submit your parish rebate story idea to Jennifer Schack, Director of Media Relations, at jschack@catholiccincinnati.org.

AWAKE RALLY: NOVEMBER 10 IN CINCINNATI, NOV. 17 IN DAYTON

In partnership with NET Ministries, this Jr. High youth rally seeks to accompany 6-8th graders through an event that will provide opportunities for fellowship, worship, and encounter. Future Awake Dates: 2/10 (Ft. Loramie), 3/2 (Cinti.), 3/16 (Dayton). Visit here for more information.

PARISH BEREAVEMENT TEAM TRAINING: NOV. 17 AT OUR LADY OF SORROWS, MONROE

For staff and volunteers, *After the Funeral* is a workshop to help your team improve their outreach to the bereaved in your parish community. More information can be found here.

NATIONAL NIGHT OF PRAYER FOR LIFE

Each year, the National Night of Prayer for Life takes place **from 9:00 p.m., December 8 until 1:00 a.m., December 9**. The National Prayer for Life is a pro-life prayer service consisting of Exposition and Adoration of the Blessed Sacrament, a full 20 decades of the rosary, a prayer to St. Michael, silent prayer and hymns. We invite all parishes to consider organizing a local prayer event if they can, using resources provided <u>here</u>. If your parish cannot organize a special event, please use the paragraph in the bulletin entry section to invite parishioners to pray a rosary on their own.

RENEWAL: DEC. 19, ST. MARY OF THE ASSUMPTION, SPRINGBORO

Renewal is a day retreat for youth ministers, campus ministers, and volunteers. Fr. Dave Pivonka will give talks on the Holy Spirit. Mass will be celebrated by Archbishop Dennis Schnurr. Renewal is a chance to rest in the Lord through silent prayer, talks, Mass, Adoration, Confession, and fellowship. Visit <a href="https://example.com/here-talks-new-align-release-

FOR YOUR INFORMATION

MAJOR COLLECTION DATES 2019 - 2022

The listing for the special collection dates and major feasts for the years 2019 - 2022 is now posted on the Chancery Office website. Click <u>here</u>.

DEACON GRANTED FACULTIES

Deacon Raymond Lyons has been granted faculties in the Archdiocese of Cincinnati by Archbishop Dennis Schnurr effective October 15, 2018. Deacon Lyons was ordained in the Diocese of Toledo in 1996 and most recently was incardinated in the Diocese of Venice, Florida. Deacon Lyons will be serving at the St. Leonard Senior Living Community in Centerville, where he and his wife are now residing.

POLICY GUIDELINES FOR PARISHES

An updated copy of the Human Resources Policy Guidelines for Parishes can be found on our website. Click on the Human Resources home page; it is listed under the Handbook Section.

CENTRAL OFFICE TELEPHONE LIST

If you need to contact an employee of the Central Offices, the Department of Human Resources publishes an up-to-date Central Office Telephone List. This can be found on our website. This list includes the office name, job title and 4-digit phone extension of each Central Office Employee along with their email link. Click to see the most recent list.

THE CATHOLIC TELEGRAPH – REMINDER & REQUEST

Please recall that there is no charge to parishioners for a subscription to *The Catholic Telegraph*. We have recently received some special collection envelopes earmarked for *The Catholic Telegraph* – this practice needs to stop, as we do not accept these. Also, please keep us updated regarding additions/deletions/changes to your parishioner roster by emailing Karen Cromer at kcromer@catholiccincinnati.org.

ALPHA AND EVANGELICAL CATHOLIC INTEGRATION TRAINING

On Tuesday, November 27 and Wednesday, November 28 from 8:30 a.m. – 4:00 p.m., the Archdiocese is hosting an exciting training for those interested in learning more about integrating the principles of Alpha and Evangelical Catholic into their evangelization efforts. Facilitating this crucial conversation on the future of the evangelizing Church will be two leaders in the new evangelization: Josh Danis (Nat'l. Dir. for Alpha Catholic) and Peter Andrastek (Sr. Consultant for The Evangelical Catholic). Locations: Cincinnati: Immaculate Heart of Mary (November 27), 7820 Beechmont Ave., Cinti., OH 45255; Dayton: St. Mary of the Assumption (November 28), 9579 Yankee Rd, Springboro, OH 45066. Click HERE to register. For more information, please contact Ryan Mahle, Managing Dir. for the New Evangelization, mahle@catholiccincinnati.org, 513.348.9192.

WORLDWIDE MARRIAGE ENCOUNTER

Team Couples are looking for two minutes to speak with your parishioners on an upcoming Sunday. They will briefly discuss the ministry of Worldwide Marriage Encounter and invite your married parishioners to an upcoming weekend. For more information or to schedule a WWME

couple for an upcoming Sunday, please call Michael Burke at 513.623.9464 or email mb19571@gmail.com.

ENCUENTRO MATRIMONIAL MUNDIAL

Worldwide Marriage Encounter (Spanish) has upcoming weekend retreats for Spanish speaking married couples: **November 30 – December 2, 2018**; March 1 - 3, 2019; June 28 – 30, 2019; Nov. 8 – 10, 2019. Please encourage Spanish speaking married couples in your parish to attend one of these weekends. For more information or to register, contact Alfredo and Maria Guadalupe Barajas at 513.227.0536 or shalomalfredo@yahoo.com.

TOTUS TUUS APPLICATIONS NOW AVAILABLE!

Spots are filling up quickly for the summer of 2019 Totus Tuus program. Totus Tuus, which means Totally Yours, is a summer catechetical program for youth entering grades 1-12. When the program began in 2017, the Archdiocese served 12 parishes. Last summer there were 24 parishes registered, and in 2019 we plan to serve up to 30 parishes! Parishes interested in hosting Totus Tuus can find out more information about this week-long program HERE. Registration deadline is November 30, 2018. Register HERE!

GENESIS (PRE-CANA 2019)

We are finalizing the Pre-Cana dates for 2019. Engaged Couples may now register for available 2019 dates at engaged-couple-programs. The 2019 Pre-Cana Saturdays will run from 9:00 a.m. – 7:00 p.m. and include breakfast, lunch, and dinner, the opportunity for the Sacrament of Reconciliation, as well as Sunday Anticipatory Mass. Please note that the cost per couple remains the same as in 2018. For more information, contact the Office for Marriage & Family Evangelization & Discipleship at 513.421.3131x2621 or familylife@catholiccincinnati.org.

MARK YOUR CALENDARS:

- Gospel Choral Festival, November 17 & 18, 2018 at St. Maximilian & Resurrection Parishes. Click Here
- The Light is On for You, Tuesday, March 19, 2019, from 7:00 p.m. 9:00 p.m. More information to come in January.

EVENINGS OF REFLECTION FOR EXTRAORDINARY MINISTERS OF HOLY COMMUNION

For the schedule of events with links to each flyer <u>click here</u>. To register as an individual, <u>click here</u>. Parishes may register their ministers as a group to attend the same event through <u>this link</u>. It is important that everyone registers ahead of time so that we have enough materials. Any questions, contact Monica Sellers at <u>msellers@catholiccincinnati.org</u>.

ANNUAL PUBLICATIONS (WORKBOOKS FOR LECTORS, SOURCEBOOKS, ETC.)

Orders are now being taken for these 2019 liturgical year publications. For more information and to place an order online <u>click here</u>. Direct any questions to Monica Sellers at msellers@catholiccincinnati.org.

2019 CMA – REGIONAL TRAINING WORKSHOPS

The Regional Training Workshops for the 2019 CMA will be taking place in early December. These workshops are for pastors, parish staff, CMA chairs, and anyone helping with the CMA. Each workshop is identical to the others. Dates, times, and locations are listed below:

- Monday, December 3 10 a.m. @ St. Peter, Huber Heights (Dayton Area)
- Monday, December 3 2 p.m. @ Holy Redeemer, New Bremen (Northern Area)
- Wednesday, December 5 10 a.m. @ St. Saviour (Cincinnati Area)
- Wednesday, December 5 1 p.m. @ St. Ignatius (Cincinnati Area)
- Tuesday, December 11 10 a.m. @ Our Lady of Sorrows, Monroe (Middletown area)

Have questions? Contact Ryan Lopez at 513.421.3131x2882 or email rlopez@catholiccincinnati.org.

BULLETIN ENTRIES

INFORMATION FOR EACH OF THE FOLLOWING EVENTS IS POSTED ON THE **VOCATION OFFICE WEBSITE**:

November 7: Statewide Day of Adoration for Vocations

November 7-15: Serra Club Bible Reading Novena

November 8: CHOSEN: Monthly Holy Hour for Vocations with the Children of Mary

November 10-11: Discernment Retreat with Dominican Sisters of Mary Mother of the Eucharist

November 11: Holy Hour for Vocations at Mount St. Mary's Seminary of the West

November 11: Parents of Seminarians/Priests Social at Mount St. Mary's Seminary of the West

November 16-18: Discernment Retreat for Men with the Missionaries of the Precious Blood

November 16-18: Diocesan Discernment Retreat at the Our Lady of the Holy Spirit Center

November 22-25: Come and See Mission Trip with Glenmary Home Missioners

THE CATHOLIC TELEGRAPH ONLINE - For the latest in Catholic news and events on the local, national, and global levels, be sure to visit http://www.thecatholictelegraph.com.

CAREGIVER SUPPORT - November is National Family Caregiver Month! Do you know someone caring for an aging or disabled loved one? One of the hardest things about caregiving is being unable to get out and take time for yourself. Show your appreciation by offering to take the caregiver to a support group meeting or staying with their loved one so they can get out. There is a group in your area. Please see http://www.ccswoh.org/cansupport/ for our support group calendar and educational presentation locations. Call 513.869.4483 if you have any questions, would like a presenter to come to your parish, or have caregivers needing help.

14TH ANNUAL CAREGIVER RECOGNITION MASS AT ST. PETER IN CHAINS CATHEDRAL - Caregiver Mass will be held on November 11 at 11:00 a.m. at the Cathedral.

15TH ANNUAL ETHICAL FAIR TRADE SALE - Join us at the Ethical Fair Trade Sale, sponsored by the Catholic Social Action Office in partnership with Weavers of Justice, Saturday, December 1, from 9:00 a.m. to 4:00 p.m. at the University of Dayton's River

Campus, 1700 S. Patterson Blvd. The Ethical Fair-Trade Sale is a great way to buy beautiful Christmas gifts while making a difference in families' lives around the globe. For more information contact Sara Seligmann at 513.546.3143 or sseligmann@catholiccincinnati.org.

CATHOLIC CAMPAIGN FOR HUMAN DEVELOPMENT (CCHD) ANNUAL COLLECTION: NOV. 17-18, 2018 (WORLD DAY OF THE POOR) - On November 18, the universal Church will recognize the World Day of the Poor, the same weekend as our annual collection for the Catholic Campaign for Human Development (CCHD), the national anti-poverty campaign of the U.S. bishops. Just this past year, the agencies funded by CCHD have empowered more than 2,500 low-income people to break the cycle of poverty through such feats as finding jobs, responsibly reentering society after prison, educating youth, and securing decent housing and public services for their communities. Please encourage your parishioners to prayerfully and generously give on Collection Weekend, November 17-18. Visit www.usccb.org/cchd to learn more. Promotional resources for the CCHD Collection can be found at https://www.catholiccincinnati.org/ministries-offices/catholic-social-action/cchd/.

FARM / FAITH / HARVEST / HOPE - Please join us on November 18 at the Maria Stein Shrine for Mass at 1:00 p.m., with Rev. Tom Hemm presiding. Following Mass, Sr. Christine Pratt will use scripture, Catholic Social Teaching, and the Sacrament of Eucharist to reflect on the vocation of the agricultural community and its challenges and graces present in the lives of rural people today. The event is sponsored by the Archdiocese of Cincinnati, Catholic Social Action, and Maria Stein Shrine of the Holy Relics. *All Are Welcome!!* The event is located at 2291 St. Johns Road, Maria Stein, Ohio 45860. For more information, contact Becky Kunkler at 937.281.4125.

WORLDWIDE MARRIAGE ENCOUNTER – UPCOMING WEEKENDS - Looking to revitalize & rejuvenate your marriage? Consider attending an upcoming worldwide Marriage Encounter Weekend: October 12-14 in Cincinnati or November 2 - 4 in Maria Stein. For more information or to register, call Andy & Jeanne Folfas at 937.886.5196 or visit www.wwme.org.

PROJECT RACHEL - A ministry of the Archdiocese that serves anyone who has experienced the loss of a child due to abortion. Persons can engage in this ministry for healing through one-on-one conversation with a peer, consultation with a priest (including in Spanish), support groups and retreats for mothers who lost a child, or a day of reflection for any related party (father, grandparent, friend, etc.). Go to www.catholiccincinnati.org/project-rachel or call the Project Rachel Help Line at 513.784.0531 for information. All conversations and emails are confidential. **Upcoming: Day of Reflection on November 17**.

PARISH BEREAVEMENT TEAM TRAINING - Do you want to learn more about how to help your fellow parishioners who are grieving? Sometimes it is simply improving your ability to listen or starting a card-writing ministry. Gather some friends from your community or come by yourself to *After the Funeral* on **November 17**, a workshop to help anyone improve their outreach to the bereaved in your parish community. Held at Our Lady of Sorrows in Monroe. More information can be found at www.catholiccincinnati.org/griefworkshop.

NATIONAL NIGHT OF PRAYER FOR LIFE - Each year, the National Night of Prayer for Life takes place **from 9:00 p.m., December 8 until 1:00 a.m., December 9**, bridging the Feast of the Immaculate Conception and the anniversary of the appearance of Our Lady of Guadalupe (patroness of the unborn). The National Prayer for Life is one means of responding to Our Lady's call to pray the rosary for peace, which includes leading our nation away from a culture of death and toward respect for all life from conception until natural death. Please join this national effort by praying the rosary (a full 20 decades if you are able), sometime between 9:00 p.m., Friday, December 8 and 1:00 a.m., Saturday, December 9. Learn more at https://sites.google.com/site/nationalnightofprayerforlife/index.

ST. RITA SCHOOL FOR THE DEAF - has been providing educational opportunities to children with special communication needs in a safe, values-oriented environment for over 100 years. For more information, please visit www.srsdeaf.org or call 513.771.7600.

SOLEMN VESPERS AT THE ATHENAEUM WITH MUSIC IN HONOR OF THE FAITHFUL DEPARTED - The Athenaeum Chorale will sing Solemn Vespers on **Sunday, November 4 at 7:00 p.m.** in the Chapel of St. Gregory the Great at the Athenaeum of Ohio, 6616 Beechmont Avenue, Cincinnati, OH 45230. Come sing the hymns, psalms, and canticles of Sunday Vespers and listen to music from the *Requiem* Mass, including Gregorian chants and a setting by Jehan Alain. The evening will also include works by Palestrina and Richard Webster. There is no admission charge. All are welcome.

HOLY HOUR FOR VOCATIONS TO THE PRIESTHOOD - We invite you to join us for a Holy Hour for vocations to the priesthood at **5:00 p.m., Sunday, November 11** at Mount St. Mary's Seminary. Research shows that prayer plays a critical role in a man's decision to become a priest. And where you find growing seminaries – you also find steadfast prayer by the faithful – and WE ARE GROWING! The Holy Hour will take place in the Chapel of St. Gregory the Great at Mount St. Mary's Seminary, 6616 Beechmont Avenue, Cincinnati, OH 45230.

Clergy Communications is a monthly publication of the Archdiocese of Cincinnati at 100 East Eighth Street, Cincinnati, OH 45202 - Chancery Office. Tel: **513.421.3131x2842**. Fax: **513.421.6225**.

Website: www.CatholicCincinnati.org Email: Communications@CatholicCincinnati.org.