



DEPARTMENT OF EXECUTIVE SERVICES

CHANCERY OFFICE

OCTOBER COUNT 2015

Please see that the 2015 October Count forms are completed and returned to the Chancery as soon as possible. Please note that the grid may be completed online at:

http://www.catholiccincinnati.org/octobercount/october_count_form_electronic.pdf.

The password for this online version is printed on the October Count Grid that was mailed with the September 2015 edition of *Clergy Communications*, or may be obtained by contacting Ms. Linda Heidi at 513.421.3131x2842 or lheidi@catholiccincinnati.org. Thank you.

THE OFFICIAL CATHOLIC DIRECTORY (OCD) UPDATE SHEETS

Thank you for your cooperation in returning the update sheets from the *P. J. Kenedy Official Catholic Directory*. We still have quite a few parishes/school/institutions that have not returned their update sheets; please return the completed forms as soon as possible, for there is a deadline which the Chancery Office must adhere to. If you have misplaced them and need a duplicate copy, please contact Linda Heidi in the Chancellor's Office at 513.421.3131x2842.

PLEASE NOTE

Important information is needed from parishes regarding the 2016 Religious Vocation Poster. Please see the article in the Office of Religious section.

THANK YOU!

The Chancery Office would like to extend a thank you to our priests for being attentive in completing the required monthly training bulletin from VIRTUS®. It is with your due diligence that we as an Archdiocese can fulfill our obligation to protect those children entrusted to our care.

TRIBUNAL OFFICE

TRIBUNAL CHANGES

In response to the *motu proprio* from Pope Francis, *Mitis Iudex* announced 8 September 2015 which will take effect 8 December 2015, Archbishop Schnurr announced the Archdiocese will no longer charge fees for marriage cases after 14 September 2015. However, there remain a few fees charged by Rome for cases which need to be sent there: Favor of the Faith \$475, a non-consummated marriage \$900, and an appeal to the Roman Rota \$850. Those fees remain in effect until Rome may waive them.

In the coming year, there will be a revision of the TRIBUNAL HANDBOOK. Until that is published, please use the current forms without the fee sheets. If you have suggestions for revision of the current forms in the HANDBOOK, please email them to victoriav@catholiccincinnati.org or send them by regular mail to Sister Victoria at the Tribunal.

There will be a new process for a few rare cases which could be decided before the Archbishop. Access to that process will be determined by the Tribunal. Please submit formal cases as usual. Should one of those cases qualify for the new procedure, the Tribunal will contact you about how to proceed.

OFFICE OF SAFE ENVIRONMENT FOR THE PROTECTION OF CHILDREN AND YOUTH

BACKGROUND CHECK / CHILD PROTECTION TRAINING

All “employees” and “regular volunteers” as defined in the July 1, 2013 *Decree on Child Protection (Decree)* must receive an acceptable background check, and must attend a VIRTUS® Child Awareness Session on the *Decree* before they can have contact with children. **If any employee or regular volunteer has not received an acceptable background check result and / or not attended a VIRTUS® Child Awareness Session on the Decree, that employee or regular volunteer is not approved to have contact with children and may not have contact with children.** In addition, all new employees within the Archdiocese of Cincinnati must complete and sign a B.4 Form and send them to the Office of Safe Environment for Protection of Children and Youth before the new employee can begin having contact with children.

DECREE POLICY REMINDER

A.7 Policy – Clerics, employees and regular volunteers should learn as much as they can about the causes, forms and symptoms of child abuse through reading, participation in workshops, reading all monthly VIRTUS® bulletins as continuing education requirements, and staff discussions. Reminder: To be in compliance an individual must be 2 or less behind on their monthly training bulletins.

OLD VIRTUS® ACCOUNTS

To assist the Local Safe Environment Coordinator (SEC) with maintaining their Master report we will be identifying individuals who registered for a VIRTUS® account and have not completed monthly bulletins on a regular basis. To assist us on this endeavor please review your records to ensure all your employees and volunteers are current on their bulletins. Please identify individuals who are not active at your location and remove them from you master report.

- **If you are the only location listed**, and need to inactivate the person for some reason, in the “Notes” section at the bottom of the page, write a short note as to why they are inactivated, your initials / name, and date. This will give everyone a ‘paper trail’ of information in the future.
- **If you are one of many locations**, and the person is no longer active at your location, simply remove your location from their VIRTUS account. Keep in mind that once you remove your location from their VIRTUS account, you will NOT be able to make any other changes or notes. Make all notations in the “Notes” section at the bottom of the page PRIOR to deleting your location from their VIRTUS account.

Starting in January 2016, we will inactivate any individual who have 30 or more unread bulletins.

VOCATIONS OFFICE

NATIONAL VOCATION AWARENESS WEEK

The Archdiocesan Holy Hour for Vocations is happening in parishes across the Archdiocese on Wednesday, November 4 from 7:00 – 8:00 p.m. If your parish has not yet signed up to participate, please let Wayne Topp know by calling 513.421.3131x2891. There is still time to ask people to pray for vocations before the Eucharist for one hour. Thanks to all the parishes that have joined this year. Please mark your calendars for next year’s Holy Hour on Wednesday, November 9, 2016.

Vocation Lessons will continue to be available throughout the school year and we encourage all parishes and schools to make use of the materials. To access these lesson plans visit www.vocationlessons.com and enter access code: CinciVocations513. Please contact the vocation office with any questions: 513.421.3131.

SPIRITUALLY ADOPT A SEMINARIAN

For the second year in a row, we are looking for parishes and families who are willing to spiritually adopt our seminarians as they enter another year of formation and discernment. Please contact Wayne Topp in the Vocation Office if your parish is interested in this opportunity: 513.421.3131x2891.

NOVEMBER 8: HOLY HOUR FOR VOCATIONS AT THE ATHENAEUM

Seminarians at Mount St. Mary’s Seminary of the West will be praying a Eucharistic Holy Hour for vocations on Sunday, November 8 from 5:00 – 6:00 p.m. in the chapel of St. Gregory the Great. Research shows that prayer plays a critical role in a man’s decision to become a priest. And where you find growing seminaries – you also find steadfast prayer by the faithful. **What can YOU do to promote the priesthood? Pray!** For additional information, you may contact the Athenaeum at 513.231.2223 or www.athenaeum.edu.

NOVEMBER 12: CHOSEN: MONTHLY HOLY HOUR FOR VOCATIONS

Monthly Holy Hour with prayerful music for those discerning a vocation or praying for Vocations - Thursday, November 12 beginning at 8:00 p.m. at Our Lady of the Holy Spirit Center in Norwood OH. Sponsored by the Archdiocese Vocation Office and Children of Mary. Chosen: every second Thursday of the Month. Come and bring a friend!

NOVEMBER 15: COFFEE AND CONVERSATION

The Franciscan Sisters of the Poor welcome you to join them for coffee and conversation on Sunday, November 15 after the 10:00 a.m. Mass at St. Clare Chapel, 60 Compton Rd., 45215 (near Wyoming). This will be a great opportunity to learn more about their community! Hear how you, too, can be a part of their future. For this and other event updates, please like “Franciscan Sisters of the Poor” on Facebook or contact Sr. Jo-Ann at 513.761.9040x156.

NOVEMBER 21: COME FOR PRAYER AND FAITH SHARING

Saturday morning, November 21 from 10:30 a.m. - noon. Join one of the local Congregations of Divine Providence communities in the Mid-West for prayer and faith sharing. Enjoy a light lunch before you head home. Women who are interested, and to learn the location nearest you, please contact Sr. Lynn at lstenkencdp@yahoo.com.

NOVEMBER 25-29: GLENMARY COME & SEE RETREAT

Participants will start at Glenmary Home Missionaries’ headquarters in Fairfield, Ohio and visit with Glenmary priests and brothers. They will travel to a nearby mission and share in the community prayer and reflection of the Glenmary home. In addition to this wonderful experience of the Glenmary community, men will have the chance to meet with other men who are discerning the call to the religious life. To register for the retreat, please contact Glenmary at 513.881.7411 or visit: www.glenmary.org/vocationinfo.

UPCOMING EVENTS

JANUARY 31, 2016: CLOSING MASS FOR THE YEAR FOR CONSECRATED LIFE

The celebration of the Year for Consecrated Life will come to a close with a Mass celebrated by Archbishop Dennis Schnurr at the Cathedral of St. Peter in Chains on Sunday, January 31, 2016 at 11:00 a.m. There will be a reception following the Mass provided by the Serra Club of Cincinnati. All are welcome and encouraged to attend.

MARCH 4-5, 2016: MOUNT ST. MARY’S SEMINARY WELCOME WEEKEND

Mount St. Mary’s Seminary in Cincinnati is hosting a welcome weekend for men who are college age or older who want to learn more about discernment and priesthood. The weekend takes place on Friday-Saturday, March 4-5. Attendees will spend the night at the seminary and participate in the community liturgies as well as additional prayer, social time, and talks about discernment and seminary life. If you would like more information or to register, please call 513.421.3131x2890 or email: vocations@catholiccincinnati.org.

APRIL 30, 2016: DEACON ORDINATION

This year’s Diaconate ordination will take place at Our Lady of the Immaculate Conception Church in Dayton on Saturday, April 30, 2016 at 11:00 a.m., where more than thirty permanent and three transitional deacons will be ordained by Archbishop Dennis Schnurr. If you haven’t already, please mark your calendars to join in this great celebration.

MAY 21, 2016: PRIESTHOOD ORDINATION

This year's priesthood ordination will take place at the Cathedral of St. Peter in Chains on Saturday, May 21, 2016 at 11:00 a.m., when seven men will be ordained by Archbishop Dennis Schnurr. If you haven't already done so, please mark your calendars to join in this great celebration.

DIACONATE OFFICE

FORMED

As part of the Diaconate Office efforts to provide more continuing education opportunities, the Office purchased the online program Formed for all deacons. It is a website with videos, audio recordings, movies and books that do a great job of expanding our knowledge of the faith. It includes Symbolon, a 20 video series that explores the faith and the life of the Church. Bishop Robert Barron's Catholicism series is also included. This is a personal license not to be used by the Parish. However, the deacons are free to use it for teaching within the Parish for adult faith formation, RCIA, marriage prep and other programs. Go to www.formed.org to check out the site.

DEACON LEN BALTES

Deacon Len Baltes passed away on Sunday October the 18. Deacon Baltes was ordained in July of 1979 and served at St. Charles Borromeo Parish in Kettering Ohio. He is survived by his wife Helen of 65 years, their six children, their seventeen grandchildren and sixteen great-grandchildren. Please pray for the repose of the soul of Deacon Baltes, for Helen and all the Baltes family.

2016 DEACON FORMATION CANDIDATES

We are currently gathering all the pertinent documentation for those who are discerning a call to the permanent diaconate. The deadline for consideration was officially October 31 but we have extended it until the end of November to allow completion of the paperwork. If you have any questions, please contact the Diaconate Office at 513.421.3131x2641. Aspirancy sessions will begin in January.

OFFICE OF RELIGIOUS

2016 POSTER OF MEN AND WOMEN RELIGIOUS IN FORMATION

The religious communities are again producing a poster of men and women in religious formation who have ties to the Archdiocese of Cincinnati. As in the past, participation is open to anyone in any step of formation who is either from the Cincinnati Archdiocese or is living/ministering in the Archdiocese. If you know of any person who qualifies, please email their name and congregation to Dave Eck at deck@cppsadmin.org by November 20. For more information, please call 937.274.2707.

RETIREMENT FUND FOR RELIGIOUS

There is a new resource available for parishes this year. There will be a three-minute DVD of Sister Mary Ann Barnhorn, SNDdeN, speaking about the ongoing need for the Retirement Fund

for Religious collection. As it is getting more difficult to find women and men religious to speak in parishes, I am hoping this may fill the gap. To request a DVD for your parish, please call Sister Marilyn Kerber, SNDdeN, at 513.421.3131x2865 or email: mkerber@catholiccincinnati.org.

YEAR OF CONSECRATED LIFE CONCERT

Reverend Fred Link, OFM, is coordinating this concert, made up of women and men religious, for Sunday, January 17, 2016. It will take place at the Cathedral at 3:00 p.m. and a reception will follow the concert. The Committee is planning for a 100 person chorus as well as musicians from our religious communities. This is early notification and I hope you will consider promoting this event in your parish bulletin and/or newsletter as the event gets closer.

DEPARTMENT OF FINANCIAL SERVICES

FINANCE AND ACCOUNTING OFFICE

ANNUAL FINANCIAL REPORT - PARISHSOFT

All parishes and consolidated schools are required to submit an Annual Financial Report each year to the Finance Office. To those locations that have provided their report, we thank you for your cooperation. If your location has not filed the Annual Financial Report, please provide a copy of the following reports from the ParishSoft program for the fiscal year ended June 30, 2015 as soon as possible:

- 1) Statement of Activities – Columnar by Entity
 - Select Only Entities with Activity
 - Under Section 1 Choose “Category”
 - Under Section 2 Choose “Account”
- 2) Statement of Financial Position
 - Under Column 1 Choose “YTD Balance:
 - Under Column 2 Choose “YTD Last Year”
 - Under Column 3 Choose “YTD Change”
 - Under Group Section 1 Choose “Level 1”
 - Under Report Form Choose “Detail”
 - Under Report Options Choose “Suppress Zero Accounts”
 - Under Report Options Choose “Print Shortcuts”
- 3) ParishSoft cover page (available on website under Finance Office Documents)

You must close the fiscal year June 30, 2015 before you submit reports to your pastor, finance council, parish and Archdiocese. The assessments will only be calculated using the “closed” fiscal year.

The Finance Office will utilize the Statement of Activities – Columnar by Entity report to calculate the General Assessment bill. Please note that it is the responsibility of the parishes and consolidated schools to submit complete and balanced reports. The Finance Office may return any report that is out-of-balance or incomplete.

The Financial Report must be examined by either the Finance Committee of the Parish Council or by a Certified Public Accounting Firm. In addition to submitting a Financial Report to the Finance Office, the pastor must publish a Financial Report to the members of the parish, including a separate report of the elementary school operations each year. The report to the parishioners should contain the budget for the year reported, the actual experience, and the budget for the coming year.

Please contact Tom Twilling in the Finance Office at 513.421.3131x2850 with any questions.

DESIGNATED COLLECTIONS

Parishes should send the monies collected for Archdiocesan Designated Collections shortly after the collection date to the Finance Office, with the exception of the Mission Sunday collection which should go to the Mission Office. These funds are not the property of the parish and should not be used for operating expenses. Thanks for your cooperation. Please contact Tom Twilling in the Finance Office at 513.421.3131x 2850 with any questions.

FLEXIBLE SPENDING ACCOUNTS (FSA) AND DEPENDENT CARE (DC) BENEFIT TIMELINE

It is very important that the annual employee election for the 2015-2016 fiscal year is entered into the Paycor system accurately. The total election should be divided by the number of pay periods for the fiscal year. The monthly FSA and DC deductions are drafted from the parish or school account on the last business day of each month. **Please be sure to reconcile the employee deductions and the amounts drafted by the Finance Office each month. Please be sure to check your payroll deduction amounts for the Plan year for employees who have either terminated their participation or newly elected to participate in the Plan.** Please call Tom Twilling, 513.421.3131x2850, Charlotte Carpenter, ext. 2852, or Annie Zoz, ext. 2853 in the Finance Office with any questions.

NEW RATE ON INVESTMENT NOTES

The interest rate paid on Archdiocesan investment notes for the period September 16, 2015 thru March 15, 2016 is 2.50%. This rate is posted on the Finance Office section of the Archdiocesan website. Please contact Tom Twilling at 513.421.3131x2850 with any questions.

From the Desk of the Senior Auditor

This month our findings relate to 401(k) Plan contributions and supporting documents needed before payments are made.

Finding: 401(k) Plan employee withholdings and/or employer contributions are not sent to the third-party record keeper on a timely basis.

In reviewing the 401(k) data at parishes and schools, we have noted that employer and/or employee contributions have sometimes not been processed. It is important to keep tight control in this area which is regulated by the IRS. Procedures should be established to ensure timely processing of 401(k) employer contributions and employee deferrals following payroll processing. The 401(k) data per the Fifth Third system must be reconciled to the general ledger accounts monthly. We recommend after each payroll is prepared, reconciliation and preparation of the 401(k) monies must be approved and submitted for withdrawal through Fifth Third Direct, the 401(k) record keeper.

Finding: Ineligible employees are included in the 401(k) Plan and eligible employees are not included in the 401(k) Plan. All employees regularly working 20 hours or more per week are eligible and should be included in the 401(k) benefit plan.

We have found employees who are eligible for the 401(k) benefit not properly enrolled as well as employees who are not eligible either making contributions through payroll withholdings or having employer contributions made on their behalf. Individuals processed through the Paycor system are provided the benefits prescribed by law, such as FICA, Worker's Compensation, Unemployment Compensation, and the like. All employees working 20 hours or more per week have the opportunity to contribute to the 401(k) retirement plan and to have employer contributions made on their behalf. Failure to properly process individuals through payroll violates IRS tax laws. The Archdiocesan 401(k) Plan is in jeopardy if locations do not follow the Department of Labor and IRS rules and regulations.

Finding: Supporting documents for payments to vendors, employees or volunteers are not on file or approved.

All payments are to have supporting documentation in the form of a vendor invoice or a check request. We recommend that locations have an invoice approval policy which dictates which staff member should approve certain invoices or check requests. This signature approval will document that someone has inspected and recounted merchandise purchased and that someone with authority has OK'd the invoice or check request for payment. We recommend that the pastor approve with his initials the supporting documentation for all staff reimbursements, all credit card bills with receipts attached, and all nonrecurring invoices over a certain dollar amount.

Equipment or repairs over \$5,000 (except in case of emergency) are to be recommended to the pastor in the Pastoral Council minutes. The Parish must submit all known or anticipated expenditures greater than \$25,000 to the Archdiocesan Director of Financial Services. This review assures the Archbishop that the parish has the necessary funds for the project, has obtained competitive bids and has entered into a fair contract with the vendor/contractor.

In the coming months we will be explaining other findings from our visits to Archdiocesan locations. If you have any questions regarding these or other matters, please contact the Finance Office or the Parish Auditors, Joe Riede and Debbie Wait.

DEPARTMENT OF HUMAN RESOURCES

CONFLICT OF INTEREST DISCLOSURE STATEMENT

Just a reminder that the Conflict of Interest Disclosure Statements are due by December 1, 2015. Each year responsible individuals who hold decision making or policy setting positions or who purchase equipment, supplies or other goods, must sign the form. **The Conflict of Interest Disclosure Statement can be downloaded at:**

<http://www.catholiccincinnati.org/wp-content/uploads/2010/10/Conflict-of-Interest-Disclosure-Statement.pdf>

As in the past, only Disclosure Statements that have potential conflicts of interest listed must be sent to the Director of Human Resources. All other Disclosure Statements must be kept in a confidential file (at your location) under lock and key. If you have any questions regarding this reminder, please contact Rob Reid at 513.421.3131x6611.

EMPLOYMENT VERIFICATION

Please advise your employees that in the event they are required to have an employment verification done for any reason, they should be sure the institution requesting the information has the name of their primary employer, i.e., parish or school. When the Archdiocese of Cincinnati is listed as the employer, the Human Resources Department receives the call and we are unable to verify employment for anyone other than our Central Office employees.

DEPARTMENT OF PASTORAL SERVICES

OFFICE OF AFRICAN AMERICAN CATHOLIC MINISTRIES

2015 NATIONAL BLACK HISTORY MONTH

Please find included with this mailing, a flyer that you may use as a bulletin insert for History of Catholic African Americans in the Archdiocese.

BLACK CATHOLIC HISTORY EVENTS FEATURE BISHOP BRAXTON

The Archdiocese of Cincinnati will celebrate National Black Catholic History Month with three appearances by the Most Reverend Edward Braxton, Bishop of Belleville, Illinois, on two Catholic university campuses.

Bishop Braxton will preside and preach at Mass at 6:00 p.m. Sunday, November 8, at the University of Dayton's newly renovated Chapel of the Immaculate Conception.

He will be the keynote speaker for an invitation-only event, "No One Left on Base: Racial Justice in the United States," from 11:00 a.m. to 1:00 p.m. Monday, November 9, at Xavier University's Cintas Center. A panel discussion among public officials, African-American Catholic leaders, and an ecumenical group will follow.

Bishop Braxton will speak on the "The Racial Divide in the United States" at 7:00 p.m. Monday, November 9 at the University of Dayton's Kennedy Union. He wrote a well-known pastoral letter about this topic for his diocese's World Day of Peace celebration on January 1, 2015.

The appearances are sponsored by the Archdiocese of Cincinnati, Xavier University, and the University of Dayton. For more information, please contact Deacon Royce Winters of the Office of African American Catholic Ministries at 513.421.3131x2640 or rwinters@catholiccincinnati.org. Also, there is a flyer included with this mailing.

FAMILY AND RESPECT LIFE OFFICE (FARLO)

RETIRO MATRIMONIAL/MARRIAGE RETREAT IN SPANISH

Retiro Matrimonial, El 14 de Noviembre del 2015, De 8:30 a.m. – 4:00 p.m. Donde: Iglesia de St. Susanna 616 Reading Rd., Mason, Ohio 45040. Se aceptan parejas que vivan en unión libre,

parejas preparandose para Matrimonio y parejas que estén casadas por lo civil ó por la Iglesia. Para más información contacte a: Padre Ariel Pico Pinon, 914.482.0915, zaaminik@gmail.com - Karla Eysoldt, 513.448.8994, keysoldt@catholiccincinnati.org.

Marriage Retreat in Spanish, November 14, 2015, 8:30 a.m. – 4:00 p.m. at St. Susanna Parish, 616 Reading Road, Mason, Ohio, 45040. This retreat is open to any couple wanting to strengthen their relationship! For more information please contact: Fr. Ariel Pico Pinon, 914.482.0915, zaaminik@gmail.com or Karla Eysoldt, 513.448.8994, keysoldt@catholiccincinnati.org.

GOLDEN JUBILEE – MARK YOUR CALENDARS

The 2016 Golden Jubilee recognition of 50 year wedding anniversaries will be August 27, 2016 at Our Lady of the Immaculate Conception Church in Dayton and the Cathedral of St. Peter in Chains, downtown Cincinnati, at the regularly scheduled 4:30 p.m. Masses.

2016 MARCH FOR LIFE YOUTH BUS TRIP – DEADLINE IS DECEMBER 10

Groups of teens and their adult chaperones interested in attending the March for Life in Washington, DC on January 22, 2016, may travel on buses provided by the Archdiocese of Cincinnati. For more details and to register your group, please consult our website, <http://www.catholiccincinnati.org/ministries-offices/family-life/respect-life/life-issues/abortion/march-for-life-aoc-bus-trip/>.

PROJECT RACHEL RETREAT

Project Rachel is offering a three-day retreat for post-abortive women in Cincinnati on November 20 - 22. The cost is \$125, but scholarships are available and cost should not be a barrier to attend. It's time for a second chance. Choose to accept God's love and forgive yourself. "The women of Project Rachel supported me lovingly, and started me on the path to healing. God forgave me, but I still had to forgive myself. God does not want you to be broken-He wants you to be the Holy Person He created you to be." G., past retreat participant. For more information or to register, please call the confidential hotline at 513.784.0531 or consult our website www.projectrachelcincy.com/.

CHRIST AT THE CENTER: FAMILY AND HOME

The latest Home Edition of CATC is included with this mailing. If you need a copy, you may also find it on the Office of Evangelization and Catechesis page, scrolling down to the "Christ at the Center" icon... <http://www.catholiccincinnati.org/ministries-offices/evangelization-and-catechesis/>.

ARE YOU RECEIVING THE FARLO OFFICE E-NEWS AND SOCIAL MEDIA?

If you have not signed up for the FARLO newsletter, you can do so by visiting: <http://www.catholiccincinnati.org/ministries-offices/family-life/family-and-respect-life-office-newsletter/>. Also, follow us on Facebook at <https://www.facebook.com/AOCFARLO>; on Twitter at <https://twitter.com/AOCFARLO> and on Pinterest at <https://www.pinterest.com/aocfarlo/>.

PRIESTLY FORMATION OFFICE

GOSPEL WORKSHOP

If you are registered: The Gospel Workshop featuring the Gospel of Luke is scheduled for **Wednesday, November 4 (Cincinnati)** at the Bartlett Center at the Athenaeum/Mount St. Mary's Seminary and for **Thursday, November 5 (Dayton) at the Bainbridge K of C Hall**. Please arrive after 9:00 a.m. for coffee. The workshop program will be 9:30 a.m. – 3:30 p.m. both days with a one-hour break for lunch. You should have received a flyer.

ADVENT DAY OF REFLECTION

This year's Advent Day of Reflection for Priests will be on **Wednesday, December 2**, at Transfiguration Center. Fr. Norman Langenbrunner will be our speaker.

WINTER/SPRING RETREAT

The Winter/Spring Retreat for priests has been scheduled for **February 15 through February 19, 2016**. (the first full week of Lent.) at Maria Stein. Our retreat director will be Father Paul Ruwe.

LOOKING TOWARDS THE MORE DISTANT FUTURE

The multi-day Convocation for Priests (two years from now) has been tentatively scheduled for the **week of June 19, 2017**.

WORSHIP OFFICE

JUBILEE YEAR OF MERCY - UPDATE

The Jubilee Year of Mercy begins with the ritual opening of the *Holy Door of Mercy* by Pope Francis on the Solemnity of the Immaculate Conception, December 8, 2015. Following is an update regarding the Archdiocese of Cincinnati plans. It may be helpful to note that the Year of Mercy is not about adding additional programs to your already busy parish schedules, but rather, it's about reflecting on and forming attitudes of mercy towards one another and living mercy everyday of our lives by reaching out to the least among us. If you have not read Pope Francis' papal bull, *Misericordiae Vultus*, you may want to take some time to read and reflect on it (possibly with your staffs).

Web Site: We are in the process of developing a website that will provide information, parish resources, liturgical resources, calendar of Jubilees and events, and much more.

Hymn for the Holy Year of Mercy: The official Year of Mercy hymn was composed by Paul Inwood. He has provided all the music files in Dropbox and can be downloaded at: <https://www.dropbox.com/sh/bui5evlkc3xy3s8/AAB8IM2DIm6pJmpqZA0H7MT1a?dl=0>.

PILGRIMAGE SITES/PLENARY INDULGENCE

Pope Francis will be offering a plenary indulgence for pilgrims who travel to holy sites designated by local ordinaries and fulfill the pious exercises established by the Holy See. We await the *Decree* by the Apostolic Penitentiary for the conditions. In the meantime, Archbishop Schnurr has declared six sites for pilgrims and we are grateful for their willingness to open their doors of mercy:

Cincinnati: Cathedral of St. Peter in Chains, St. Leo Church, Monastery of St. Clare
Dayton: St. Helen Church, St. Mary Church
Northern Area Holy Angels Church, Sidney, Marie Stein Shrine of Holy Relics

More information will be posted on the Jubilee Year of Mercy website.

THE DOOR OF MERCY

There will be celebrations for the opening of the Holy Door of Mercy at the designated Archdiocesan pilgrimage sites. The Cathedral celebration will be on December 13, 2015 at the 11:00 a.m. Mass with Archbishop Schnurr presiding. The dates and times for opening the “doors of mercy” at the designated pilgrimage sites will be published on the Jubilee Year of Mercy website. Also, there is an article describing the history and significance of “holy doors” over the centuries.

MISSIONARIES OF MERCY

The Holy Father will be designating priests to serve as Missionaries of Mercy. Any priest may apply to be a Missionary of Mercy. Part of the application will be a recommendation from the Archbishop (or religious superior). For more information about the role and characteristics of these missionaries, as well as the application, please visit:

<http://www.im.va/content/gdm/en/partecipa/missionari.html>

VATICAN WEBSITE

The Holy See has provided much information on its own Jubilee Year of Mercy website. Go to: www.im.va. Additionally, the Holy See has made available a number of print/catechetical resources distributed by Our Sunday Visitor. Go to: www.osv.com/holydoor.

RITE OF ELECTION AND CALL TO CONTINUING CONVERSION

The Rite of Election and Call to Continuing Conversion will take place on the **First Sunday of Lent, February 14, 2016**. The reservation and information forms for the Rite of Election will be posted on the Worship Office and OEC websites on Monday, December 14, 2015. The reservation forms will be due no later than Monday, January 18, 2016.

DON'T FORGET TO ORDER YOU LECTOR WORKBOOKS AND SOURCEBOOKS!

The Worship Office is taking orders for the LTP *2016 Lector Workbooks* and *Sourcebooks for Sundays and Seasons*.

A Workbook of Lectors and Gospel Readers 2016 (Lector Workbooks)

1-49 copies \$ 10.50 per copy*

50 + copies \$ 10.00 per copy*

Sourcebook for Sundays and Seasons 2016 (Sourcebooks)

Single copy \$ 11.50 per copy*

2 + copies \$ 10.50 per copy*

* plus shipping and handling

To see other annual publications please visit our web site:

[2016 Annual Publications for order](#)

To order publications, please contact Lisa Weber in the Worship Office of the Archdiocese at 513.421.3131x6609 or by email at lweber@catholiccincinnati.org.

Upcoming Programs

YOUTH CANTOR WORKSHOP, GRADES 5 – 8

Saturday, November 15, 2015 from 9:30 a.m. – 12:00 noon at St. Maximilian Kolbe Church, Liberty Township. This workshop is designed to train young people in the art of leading an assembly as cantor, psalmist, and leader of song. For more information and registration, please go to: <http://www.catholiccincinnati.org/wp-content/uploads/2015/09/Cantor-Workshop-Youth-Brochure-2015.pdf>.

ADULT CANTOR WORKSHOP

Saturday, November 21 from 9:30 a.m. – 12:00 noon at St. Michael Church, Sharonville. This program will focus on introductory materials and skills for people who are cantors in the parish. It will be of value to those who are beginning to serve in the role of cantor as well as those who have had some experience. For more information and registration, please go to: <http://www.catholiccincinnati.org/wp-content/uploads/2015/09/Cantor-Workshop-Flyer-15.pdf>.

BEREAVEMENT MINISTRY WORKSHOP

November 30, 2015 from 7:00 – 9:00 p.m. at Sacred Heart, McCartyville
December 1, 2015 from 1:30 – 3:30 p.m. at Immaculate Heart of Mary, Cincinnati
December 1, 2015 from 7:00 – 9:00 p.m. at St. Charles Borromeo, Kettering

A workshop for clergy, pastoral ministers, new and existing bereavement teams, or anyone interested in starting a bereavement ministry. More information and registration please go to: <http://www.catholiccincinnati.org/wp-content/uploads/2015/10/Bereavement-brochure-B.pdf>.

ARE YOU RECEIVING THE WORSHIP OFFICE E-NEWS?

If you have not signed up for the Worship Office newsletter, you can do so by visiting: <http://www.catholiccincinnati.org/ministries-offices/worship/join-our-email-newsletter/>.

MISSION OFFICE

MISSIONARIES AND MISSION DIOCESES ARE GRATEFUL FOR YOUR DONATIONS!

The reign of God blossoms when our donations are passed along to bishops, pastors and church members in mission dioceses which enables them to offer physical and spiritual support to millions seeking the life and hope of Jesus. So the Mission Office urges your parish office to mail in both your Mission Sunday and MCP (Missionary Co-op Plan) collections ASAP. You may mail those checks in together **to the Mission Office but please carefully indicate the amount for each of those collections.** Please address them to the **Mission Office and mail directly to 100 E. Eighth St., Cincinnati, OH, 45202** to be properly recorded for the Pontifical Mission Societies. *Please also mail us your parishioners' Mission Sunday envelopes.*

If you are in doubt about your 2014 parish donations, please check the October 2015 issue of the *Catholic Telegraph* that lists all parish donations sent to the Mission Office. Any questions or problems about mission collections please contact Melonize Knight at the Mission Office at 513.421.3131x2631.

THE MISSION OFFICE INVITES YOUR PARISH TO JOIN THE YEAR OF MERCY SOJOURNERS

The Mission Office is excited to announce we are helping to sponsor a special program in honor of the Holy Father's Year of Mercy. The office is collaborating with several other Catholic communities in the Archdiocese of Cincinnati over the coming Year of Mercy to host monthly sojourns. The goal is to highlight the various Catholic cultural communities and build relationships around the Archdiocese of Cincinnati. The events will mostly be at a Sunday Mass with a reception to follow with structured conversation. Any parish is welcome to form a delegation to attend these events starting with 11:00 a.m. Mass on November 15 at Resurrection Church in Cincinnati, and then on to the Indian, Vietnamese, Filipino, and other parishes around the archdiocese. Please see our website for more dates, locations and details at: www.catholiccincinnati.org/mission or contact Teresa Phillips at: mission@catholiccincinnati.org / phone 513.421.3131x2632.

OFFICE OF YOUTH & YOUNG ADULT MINISTRY (OYYAM)

Important: There is far more information on youth and young adult opportunities on our website than we are able to include here. Visit our websites:

- Young Adult Ministry: <http://www.catholiccincinnati.org/ministries-offices/young-adult>
- Youth Ministry: <http://www.catholiccincinnati.org/ministries-offices/youth-ministry>

CHOSEN 2016 (for middle school and junior high youth)

If you missed October's event or are looking for a follow-up, a completely different Chosen event for 6-8th grade is coming, featuring [Paul J. Kim](#). This one-evening event includes prayer, music, and engaging presentations to help your young people better understand what it means to be called by Jesus as a disciple today. Make it a part of your Confirmation preparation. **April 16, 2016**. More information forthcoming.

WORLD YOUTH DAY 2016, KRAKOW, POLAND

The Archdiocese of Cincinnati has teamed up with Mission Youth to offer a pilgrimage package for World Youth Day 2016. This World Youth Day pilgrimage will be a special one, in the homeland of Saint John Paul II, who began the first WYD experiences. There are just eighty spots reserved for this pilgrimage, so all are encouraged to sign up soon. The group will be staying at the AGH University of Science and Technology – a beautiful campus and excellent location within walking distance to many of the official WYD events, optimizing logistics and enabling an incredible experience for the pilgrims. All details for the pilgrimage can be found at the Mission Youth website. If you would like to schedule an information session for youth and parents at your parish or school, please contact Maria Gaviria at gaviria.mm@pg.com. More info and forms are available here: <http://www.missionyouthmissions.com/> and follow the link to WYD 2016.

CATHOLIC YOUTH ATHLETICS INITIATIVE AND CHARTER IMPLEMENTATION

Here's a snapshot of Youth Athletics Initiative developments (please forward to your athletics leaders):

1. **Great resources for Spiritual Liaisons and others:** Visit the Archdiocesan Youth Athletics website for "Victory Gear" for players, parents, coaches and boosters organizations: http://www.catholiccincinnati.org/ayatf/victory_gear/
2. **Boosters' compliance materials:** The Commission continues to review and respond to boosters' compliance materials and anticipated full compliance across the Archdiocese by October 15.
3. **Spiritual Liaisons:** The Charter requires every boosters' organization to have a Spiritual Liaison, appointed by the pastor or principal (in the case of a non-parish school). Contact msellers@catholiccincinnati.org if your organization has not appointed one yet, or if your Spiritual Liaison was unable to attend any of the recent orientations.
4. **Compliance:** During the month of November all organizations who have been found in compliance with the *Charter* will receive a Certificate of Compliance.

DEPARTMENT OF EDUCATIONAL SERVICES

OFFICE OF EVANGELIZATION AND CATECHESIS

CHRIST AT THE CENTER...

The infusion bulletin for Advent – The Epiphany of the Lord, November 29, 2015 – January 3, 2016, is included with this mailing. The **Spanish** edition is also included.

NCEA IFG:ACRE ASSESSMENT

Catholic school principals and catechetical leaders, and parish catechetical leaders are reminded that the **NCEA ACRE Assessment must be administered in every parish and school annually**. Religious Education & Catechetical Policies #2108.02 NCEA ACRE INVENTORIES, see: http://www.catholiccincinnati.org/wp-content/uploads/2012/01/OEC_Policies2012.pdf.

Please schedule the NCEA ACRE Assessment with consideration for potential inclement weather school and building closures, so that you can meet the deadlines below. If you have questions or concerns about administration of the IFG:ACRE assessment, please consult your regional consultant in the Catholic Schools Office or the Office of Evangelization and Catechesis. 2015-16 Deadlines for submitting answer sheets to CALtesting for scoring:

- Friday, **November 20, 2015**, for Catholic High Schools
- Friday, **February 19, 2016**, for Catholic Elementary Schools and all parish religious education programs.

For more information, please link to: <http://www.catholiccincinnati.org/ministries-offices/evangelization-and-catechesis/resources/ncea-acre/>

OFFICE OF THE NEW EVANGELIZATION

FOOD FOR ALL: BE MULTIPLIED

We made an impact. We mattered. Thanks for #beingmultiplied! Inspired by Pope Francis, we set some lofty goals for Food for All and together we made a big difference in our own backyard!

1,059,350	Food Items pledged to local food pantries
10,709	Food donations at Defeat Hunger Obstacle Run
615	Runners participated in Defeat Hunger Obstacle Run
88,571	Families were fed
12,147	Letters to Congress advocating for protection of Food programs
140+	Parishes, schools and organizations participated
500+	Gathered on Fountain Square for Coffee with the Pope
2	Pope Francis Houses built with Habitat for Humanity

Food for All also presented us with the opportunity to tell our story and we did...

- Our multi-faceted campaign kept the media interested. Over a span of 3 weeks all the major news outlets covered the campaign multiple times (upwards of 20)
- Social media posts were shared and favored at an all-time high.
- 150+ Selfies with the Pope were taken
- 50+ Feet of notes to Pope Francis were written by hundreds of fans
- 25% increase of new subscribers to www.stirintoflame.com, our Evangelization outreach

The Defeat Hunger Run was truly an Inter-generational family event. Ages of participants span generations, the run truly was a family event and donations averaged 4 food items per person! Many schools showed off their colors, hundreds wrote a note to Pope Francis, and more than sixty stopped by the “Stir” booth and told their story. It was a successful, fun, Catholic event that attracted the age demographic most likely to not practice their faith. Here’s a look at who attended the Defeat Hunger Obstacle Run: Ages 5-14: 159; Ages 15-18: 70; Ages 19-30: 70; Ages 30-50: 172; Ages 50-60+: 79.

DYNAMIC CATHOLIC PARISH BOOK PROGRAM

We have had many inquiries into the Parish Book Program. Please note that the Archdiocese of Cincinnati **will not** be offering free books for distribution this coming Christmas. Dynamic Catholic has been our vendor for our previous book programs. They are offering a wonderful deal of \$1 a book (plus .50 cents shipping) on an order of 500 books or more for a new book by Matthew Kelly called “Rediscover Jesus.” If you are considering giving away books this Christmas we recommend using Dynamic Catholic and the book “Rediscover Jesus.” For more information, please go to: <http://dynamiccatholic.com/rediscoverjesus/book-program/>.

ARE YOU READY TO BUILD A CONTAGIOUSLY CATHOLIC PARISH?

The Office of the New Evangelization, in partnership with the Evangelical Catholic, is looking to create alliances with a few parishes committed to becoming completely mission-oriented. Pastors, staff, and key leaders from interested parishes are invited to attend an informational meeting to begin to discern the commitment involved in this alliance. Parishes that are ready to

commit to an Alliance will be equipped to implement the evangelization and discipleship methods being introduced at the Contagiously Catholic Evangelization Workshops. There will be no cost for a Parish Alliance, but it will require a significant commitment of time, energy, and personnel. We can only work with a select number of parishes at this time, so it will be very important that parishes are prepared and informed. We will be able to work with three to five parishes in 2016. If you are interested, please contact Sean Ater. For more information, please go to: www.contagiouslycatholic.com/evangelization-training/parish-alliance/.

WEB RESOURCES FOR THE NEW EVANGELIZATION

www.ContagiouslyCatholic.org this webpage will offer ways for pastors, parish leadership, and parishioners to become informed and equipped as Missionary Disciples. The site will highlight resources, workshops, blogs, and events sponsored by the Office of the New Evangelization and partner offices and organizations working to build a culture of witness in the Archdiocese of Cincinnati.

www.Stirintoflame.org this is an outreach webpage sponsored by the Archdiocese of Cincinnati and managed jointly by the Office of Evangelization & Catechesis and the Office of the New Evangelization. This webpage is a resource for reaching those who are curious about the Catholic faith or are open to growing in their Catholic faith.

NEW EVANGELIZATION REFLECTION

The New Evangelization has been described as being new in ardor, new in methods, and new in expression. Consider having Sean Ater facilitate a conversation with your parish leaders on how your parish will respond to the call for a new evangelization. The format of this reflection is flexible but will lead participants to consider new methods and expressions for evangelization. The goal of this reflection is to inspire a new ardor for evangelization for those in parish ministry. This reflection would be appropriate for parish staff, Pastoral Council, Evangelization Committees, or other key parish leaders.

ENCOUNTER CINCINNATI

All high-school youth are invited to attend Encounter Cincinnati taking place at the Underground (1140 Smiley Ave. Cincinnati, OH) on Saturday, December 5, 2015 from 6:30 – 10:00 p.m. The speaker this month will be Alex Venturato, Youth Minister at St. Ignatius Parish. Encounter gathers teens from parishes and schools from across the Cincinnati area (and beyond) for an evening of worship, dynamic talks, Eucharistic adoration, and the opportunity for confession, and fellowship. For more information about Encounter, please visit:

www.encountercincinnati.org.

DEPARTMENT OF COMMUNITY SERVICES

CATHOLIC CHARITIES OF SOUTHWESTERN OHIO

MENTAL HEALTH COUNSELING

Catholic Charities, Delhi Office, moved to a newer and better location at 5340 Rapid Run Pike, Suite 6, Cincinnati, OH 45238. The phone number is 513.672.3750 or the main intake line is 866.635.9716.

There are 9 different locations around the Archdiocese where people can access mental health care. Several sites offer therapy in Spanish.

REFUGEE RESETTLEMENT WELCOMES SYRIANS:

Catholic Charities Faith Based Initiative

Catholic Charities welcomed its first family fleeing from the violence in Syria in October. This family of nine will find a safe haven here in Cincinnati. We are having an event in November that will invite people of all faiths to come together to learn about what we are doing and help us welcome the stranger and guide these families to self-sufficiency. Go to our website www.ccswoh.org for event location and details. We hope many parishes will join us in this effort.

WHITE MASS: NOVEMBER 8

Please plan to join us at the White Mass as we honor caregivers throughout the Archdiocese. The Mass will occur on November 8 at 11:00 a.m. at the Cathedral. Archbishop Schnurr will be the presider.

SU CASA: SPANISH CLASSES

Is learning Spanish on your list of "things to do"? Su Casa Hispanic Center offers weekly Spanish classes for English speakers that are engaging and enjoyable! Classes take place on Saturday afternoons from 1:00 – 3:00 p.m., immediately following our language exchange. Classes are \$20 for a full year. For more information, please contact Nina Bosken at 513.672.3734.

YEAR OF MERCY

Catholic Charities will be offering workshops for parishes on the papal bull, *Misericordiae Vultus* in order to engage parish staffs and the faithful in a deeper understanding of what it means to testify to the mercy of God and to become “an oasis of mercy”. If you would like to schedule a presentation, please contact Scott D. Stephens at 513.672.3714 or sstephens@ccswoh.org.

CATHOLIC SOCIAL ACTION OFFICE

JOIN US FOR FAITHFUL SUSTAINABILITY: Best Practices For Facilities And Homes In The Northern Region Of The Archdiocese Of Cincinnati!

Attention church and school facility managers, grounds keepers, finance leaders, and homeowners: Responding to Pope Francis’ encyclical, *Laudato Si’: On Care of Our Common Home*, how can we, as a community of faith, more fully answer the call for sustainability?

Saturday, November 7, St. Joseph Church & the Petersburg Parishes

(101 West Pearl Street, Wapakoneta, Ohio 45895)

8:30 a.m. to 1:00 p.m. (Light breakfast and lunch included)

Through a morning of workshops and discussions with local experts, we will explore how the local Church can reduce our environmental footprint, lower utility bills, nurture nature, and increase our commitment to energy efficiency in our homes, schools and parishes. All are welcome, but space is limited to the first 45 facility leaders and 45 parishioners who register. Don’t miss out, and bring your own mug or beverage container! The event is \$5, and

includes lunch. Please register by contacting the Catholic Social Action Office at csa@catholiccincinnati.org, 513.421.3131x2660 or online at: www.catholiccincinnati.org/socialaction.

DEATH PENALTY EVENT: VOICES OF EXPERIENCE

Terry Collins oversaw 33 executions from 2001 to 2011. Now, he is a strong advocate for repeal of the death penalty. Derrick Jamison sat on death row for over twenty years before he was finally freed... because he was innocent. The death penalty is at the forefront of national politics, especially in Ohio. Pope Francis recently called us to "advocate at different levels for the global abolition of the death penalty," and the Ohio Catholic bishops are urging us to pass legislation now to curb the use of capital punishment in our State. What does this mean for us as people of faith? Bring your questions to this unique panel discussion:

Monday, November 9, 7:00 - 8:30 p.m.

Nativity of Our Lord Church (5935 Pandora Ave., Cincinnati)

Visit www.catholiccincinnati.org/socialaction for more information.

CATHOLIC CAMPAIGN FOR HUMAN DEVELOPMENT (CCHD): WORKING ON THE MARGINS

Thank you for your promotion of the annual collection: November 21-22, 2015. In announcing the upcoming Year of Mercy, Pope Francis invites into the experience of "opening our hearts to those on the fringes of society" (*Miserericordia Vultus*, no.15). In his appeal letter this year, Archbishop Dennis Schnurr informs us that one of the best ways we can heed this call is to support the Catholic Campaign for Human Development. The U.S. Catholic bishops founded CCHD to end the cycle of poverty in the United States by funding organizations that help people to help themselves. Parishioner contributions last year made it possible for our 15 funded agencies in the Archdiocese to directly benefit over 3,400 poor and vulnerable members of our communities. CCHD organized them to create and sustain jobs, reenter society after prison, improve communities, advance education, invest in youth, and overcome poverty. You can help us be a Church of mercy to those on the fringes.

All parishes received CCHD promotional resources from the U.S. Conference of Catholic Bishops' Office of National Collections as well as the Archdiocesan Catholic Social Action Office. Thank you for all you do to promote this important opportunity to help those on the fringes. Visit www.usccb.org/cchd to learn more. Also check out the Archdiocesan CCHD website for more local information: www.catholiccincinnati.org/socialaction.

UD TO HOST REGIONAL FAIR TRADE SALE THIS YEAR!

The popular regional Fair Trade Sale moves south of town this year. The University of Dayton will host the sale at its River Campus at 1700 S. Patterson Blvd. Saturday, December 5, from 9:00 a.m. to 4:00 p.m. The sale features exquisite, handcrafted items made by international artisans from over 20 countries. All items are fairly traded. Fair trade recognizes the dignity of the work of artisans and farmers and ensures that they earn fair wages. Fair trade producers care for God's creation by treating the environment with respect. When you purchase fair trade products you are standing in solidarity with the poor and vulnerable. To volunteer to work at the sale or for more information contact the Catholic Social Action Dayton Office at csadayton@catholiccincinnati.org or 937.2243026.

WORLD DAY OF PEACE MASSES: JANUARY 1, 2016

The Archdiocese will again celebrate two Masses on the Solemnity of Mary in commemoration of the World Day of Peace on New Year's Day. Archbishop Dennis Schnurr will preside at the Cathedral of St. Peter in Chains and Bishop Joseph Binzer will preside at St. Albert the Great Church (3033 Far Hills Ave., Kettering), both Masses are at 11:00 a.m. The theme designated by the Holy Father for this upcoming World Day of Peace is "Overcome Indifference and Win Peace." At these Masses, in recognition of the Jubilee Year of Mercy, we will also celebrate those who live out the corporal and spiritual works of mercy through service and social justice.

DEPARTMENT OF STEWARDSHIP

CMA STATISTICS & PARISH PROGRESS

Totals for this year's CMA continue to be available at www.CatholicAppeal.info under the "Info for Parish Staff" link – **the password to access this section is: cma2007.**

To date, \$5.4 million has been pledged to the 2015 appeal – of the amount pledged, just over \$5.1 million has been received in pledge payments. The majority of families still making payments are on schedule to complete their pledge by the end of the year. Thank you for your continued support of the CMA!

2016 CMA – REGIONAL TRAINING WORKSHOPS

The Regional Training Workshops for the 2016 CMA will be taking place in early December. These workshops are for pastors, parish staff, CMA chairs, and anyone helping with the CMA. Each workshop is identical to the others. Dates, times, and locations are listed below:

Tuesday, December 1, 2015 (*Dayton & Northern Area*)

10:00 – 11:00 a.m., St. Peter Parish, Huber Heights

2:00 – 3:00 p.m., Holy Redeemer, New Bremen

Wednesday, December 2, 2015 (*Cincinnati Area*)

10:00 – 11:00 a.m., St. Ignatius Parish

1:00 – 2:00 p.m., All Saints Parish

2016 CMA – KEY APPEAL WEEKENDS

- **Announcement Weekend:** January 16/17, 2016
- **Commitment Weekend:** January 23/24, 2016

For more information or for questions, please contact David Kissell at 513.421.3131x2881 or email david@CatholicAppeal.info.

**Please submit articles for the December *Clergy Communications* before November 18, 2015.
Thank You.**

Clergy Communications is a monthly publication of the Archdiocese of Cincinnati at
100 East Eighth Street, Cincinnati, OH 45202 - Chancery Office. Tel: **513.421.3131x2842**. Fax: **513.421.6225**.
Website: www.CatholicCincinnati.org. Email: Communications@CatholicCincinnati.org

BULLETIN ANNOUNCEMENT SHEET

MINISTRY TO SURVIVORS OF ABUSE (REPORTING) - The Archdiocese of Cincinnati regards child abuse in all its forms as a serious matter. If you are or have been abused by an employee or volunteer of the Archdiocese, or are aware of abuse currently taking place, please contact Ms. Cherie Groman, Coordinator of Ministry to Survivors of Abuse, at 513.263.6623, or 1.800.686.2724x6623. **This is a confidential, dedicated line to accept calls related to child abuse by employees or volunteers.** In addition, be sure to notify the survivor's secular legal authorities.

REPORTING FINANCIAL MISCONDUCT - In a spirit of good stewardship, the Archdiocese of Cincinnati has instituted a financial misconduct hotline to allow employees, volunteers, vendors and other interested parties to report what they believe to be financial misconduct at any level – parish, deanery or Archdiocese. As an additional safeguard, the hotline is administered by an independent third-party company, EthicsPoint. You may report a concern on this hotline either by calling one of EthicsPoint's trained specialists at 1.888.389.0381 or by visiting the website www.ethicspoint.com. There is also a link on the Archdiocesan website, www.CatholicCincinnati.org, under Ministries and Offices > Finance Office > "To Report Financial Misconduct." (on menu on left-hand side of page) > "File a Report" (at top of page).

HOLY HOUR FOR VOCATIONS TO THE PRIESTHOOD - Sunday, November 8, 5:00 – 6:00 p.m. in the St. Gregory the Great Chapel at Mount St. Mary's Seminary, located on the Athenaeum campus in Cincinnati (6616 Beechmont Avenue, Cincinnati, OH 45230.) Research shows that prayer plays a critical role in a man's decision to become a priest. And where you find growing seminaries – you also find steadfast prayer by the faithful. **What can YOU do to promote the priesthood? Pray! If you need additional information, please contact the Athenaeum at 513.231.2223 or www.athenaeum.edu.**

EVER CONSIDER MISSIONARY WORK? - Our Holy Father Pope Francis invites us all to be joy-filled missionary disciples locally and globally, sharing and learning of God's love. Some of us may feel a tug from God to serve beyond our homes, somewhere else in the United States or overseas. We might be called for a short or long term assignment in one of hundreds of different kinds of work and ministry. There are over seventy Catholic mission organizations looking for volunteers fifty-five and up, who may be seeking something meaningful in part time or full time retirement. Another 130 mission groups are looking for married couples with or without children, youth, or church groups. For a WIDE range of possibilities, please go to: www.catholicvolunteerneetwork.org and contact Dr. Mike Gable for advice at: mission@catholiccincinnati.org.

EVER CONSIDER VISITING A MISSIONARY OR A TWINNING PARISH OR SCHOOL? - Many of our parishes and schools are opened to have you join them to travel to support our missionaries or visit their partners. St. John the Baptist in Harrison, St. Margaret of York in Loveland, St. Michael's in Ft. Loramie, and others welcome fellow travelers. Please contact Dr. Mike Gable for advice at: mission@catholiccincinnati.org

ENCOUNTER CINCINNATI - All high-school youth are invited to attend Encounter Cincinnati taking place at the Underground (1140 Smiley Ave. Cincinnati, OH) on Saturday, December 5, 2015 from 6:30 – 10:00 p.m. The speaker this month will be Alex Venturato, Youth Minister at St. Ignatius Parish. Encounter gathers teens from parishes and schools from across the Cincinnati area (and beyond) for an evening of worship, dynamic talks, Eucharistic adoration, and the opportunity for confession, and fellowship. For more information about Encounter, please visit www.encountercincinnati.org.

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500+	Gathered on Fountain Square for Coffee with the Pope
2	Pope Francis Houses were built

FAITHFUL SUSTAINABILITY: BEST PRACTICES FOR FACILITIES AND HOMES IN THE NORTHERN REGION OF THE ARCHDIOCESE OF CINCINNATI! -

Responding to Pope Francis' encyclical, *Laudato Si': On Care of Our Common Home*, how can we, as a community of faith, more fully answer the call for sustainability? Through a morning of workshops and discussions with local experts, we'll explore how the local Church can reduce our environmental footprint, lower utility bills, nurture nature, and increase our commitment to energy efficiency in our homes, schools and parishes. All are welcome, but space is limited to the first 45 facility leaders and 45 parishioners who register. **Saturday, November 7, 8:30 a.m. to 1:00 p.m. (Lunch included), St. Joseph Church & the Petersburg Parishes**, (101 West Pearl Street, Wapakoneta, Ohio 45895.) Don't miss out, and bring your own mug or beverage container! The event is \$5.00. Register by contacting the Catholic Social Action Office at csa@catholiccincinnati.org, 513.421.3131x2660 or online at www.catholiccincinnati.org/socialaction.

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CARE FOR GOD’S CREATION - *The Archdiocese Climate Change Task Force is providing sample bulletin announcements once a month that include a sample prayer/reflection, quote from the Holy See, and energy-saving/care for creation tip. Please feel free to use these as appropriate. Prayer/Reflection: Most generous, most merciful God, help us to model our lives in your love and bounty to the benefit of others. Open our eyes to the needs of the brothers and sisters who are struggling with life issues. Bless us in our endeavors, we pray. Quote from the Holy See: "Let the Church always be a place of mercy and hope where everyone is welcomed, loved and forgiven." @Pontifex. Care for Creation Tip: Reflect upon this passage from Laudato Si' as we consider our Christian calling to protect the Earth and care for the poor... This sister (Mother Earth) now cries out to us because of the harm we have inflicted on her by our irresponsible use and abuse of the goods with which God has endowed her. We have come to see ourselves as her lords and masters, entitled to plunder her at will. The violence present in our hearts, wounded by sin, is also reflected in the symptoms of sickness evident in the soil, in the water, in the air and in all forms of life. This is why the earth herself, burdened and laid waste, is among the most abandoned and maltreated of our poor; she "groans in travail" (Rom 8:22). We have forgotten that we ourselves are dust of the earth (cf. Gen 2:7); our very bodies are made up of her elements, we breathe her air and we receive life and refreshment from her waters. Nothing in this world is indifferent to us. Pope Francis, *Laudato Si: On Care of Our Common Home*, no. 2*