

ASPIRING CATHOLIC SCHOOL LEADERS

2021-2022 APPLICATION

Application Process Directions

1. Complete the Application Form.
2. By May 1, 2021, return the Application Form, including the signed commitment statement, and the required documents to the following email address: kckane@catholicaoc.org
 - NOTE: Please scan and email the requirements as ONE SINGLE PDF in the following order:
 - Application with Signed Commitment Statement and Application Question Responses
 - Reference Letters
 - ODE License(s)
3. Required Documents:
 - Copy of all current ODE licenses for teaching and/or administration
 - Two letters of reference, limited to a length of one page each
 - Letters of reference need to include one letter from your current administrator and one letter from a current or former colleague.
4. Potential applicants will be contacted on or before May 20 by email and invited to participate in an interview via Zoom.
5. All applicants will be notified of their acceptance status, by email, on or before June 30.
6. For questions, please contact Kathy Kane at the Catholic Schools Office at kckane@catholicaoc.org.

Requirements for Eligibility

1. Applicants need to be currently teaching or working as an assistant principal in a Catholic School in the Archdiocese of Cincinnati.
2. Applicants need to have a minimum of 3 years of experience in Catholic education.
3. Preferred, but not required: a Master's in Education
4. Applicants are required to hold an ODE License for teaching and/or administration.
5. Each applicant needs to be identified by his/her current administrator as an exceptional aspiring leader – as evidenced by the letter of reference.

Aspiring Catholic School Leaders Application

Background Information

Name:
Address:
Phone Number:
Email:
Current School:
Current School Address:
Current School Phone Number:

Education/Leadership Experience: Please complete the chart below, starting with your most current position.

Position Title	School Name	Year(s) in this Position	Full or Part-time

Application Questions

Please answer the following questions on a separate page.

NOTE: Total length for all responses is limited to 2 typed pages.

- What do you believe are the three most important leadership qualities of a Catholic school principal? How do you see these qualities in yourself?
- What professional book, article, and/or writer best aligns with your thoughts and/or philosophy of education? Why?
- Why should you be selected for this opportunity?

Signed Commitment Statement:

I understand the time commitment for this opportunity, and I understand that attendance at all sessions is required. My signature confirms that, if selected, I will be in attendance at all of the required sessions and will be prepared for each session, as required.

Signature: _____