



# ARCHDIOCESE OF CINCINNATI

Archives of the Chancery

genealogy@catholicaoc.org  
513.263.3387

## Archives Genealogy Request Form

To submit a request, please fill out the form below and mail to the Archives along with payment. Researchers are limited to asking for 4 sacramental records per submission. The Archives can only search for specific requests and is not able to research general family trees. The payment of \$25.00 is not refundable and if no record(s) is (are) found, we will inform the researcher what was searched. Researchers are asked to be as concise as possible in their request.

### Please print and mail to:

Archdiocese of Cincinnati  
Archives of the Chancery  
100 East Eighth Street  
Cincinnati, OH 45202

Make check payable to "Archdiocese of Cincinnati"

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

\_\_\_\_\_

**Telephone** \_\_\_\_\_

**Email** \_\_\_\_\_

**I would like to receive my response by (select one):**    Postal Mail \_\_\_\_\_    Email \_\_\_\_\_

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**RADIATE CHRIST**

**Sacramental Record Request 1**

**Name** \_\_\_\_\_

**Sacrament** \_\_\_\_\_

**Date** \_\_\_\_\_

**Parish** \_\_\_\_\_

**Parents' Names, if known** \_\_\_\_\_

**Family Address, if known** \_\_\_\_\_

**Sacramental Record Request 2**

**Name** \_\_\_\_\_

**Sacrament** \_\_\_\_\_

**Date** \_\_\_\_\_

**Parish** \_\_\_\_\_

**Parents' Names, if known** \_\_\_\_\_

**Family Address, if known** \_\_\_\_\_

**Sacramental Record Request 3**

**Name** \_\_\_\_\_

**Sacrament** \_\_\_\_\_

**Date** \_\_\_\_\_

**Parish** \_\_\_\_\_

**Parents' Names, if known** \_\_\_\_\_

**Family Address, if known** \_\_\_\_\_

**Sacramental Record Request 4**

**Name** \_\_\_\_\_

**Sacrament** \_\_\_\_\_

**Date** \_\_\_\_\_

**Parish** \_\_\_\_\_

**Parents' Names, if known** \_\_\_\_\_

**Family Address, if known** \_\_\_\_\_