10 BEST PRACTICES
FOR SCHOOL ADMINISTRATORS TO IMPROVE SAFETY

SAFE SCHOOLS FOR ALEX

1 Staff every school with at least one armed school safety officer.

2 Appoint a dedicated person that is responsible for coordinating and managing emergency preparedness, safety, and security.

3 Implement an anonymous reporting system for the school community to report suspicious activities. Encourage students to report threats to administration or staff.

4 Implement a multidisciplinary threat assessment team to respond to behaviors that create safety concerns.

5 Conduct student and staff surveys or take steps to improve or enhance school climate.

6 Conduct school or district site assessments (including physical security measures such as locks, doors, hardware, safety, security and emergency preparedness technologies).

7 Develop policies and procedures to cover the classroom door windows during an emergency.

8 Train staff to lock doors during hours of operation.

9 Train students and school staff to conduct exercises and drills on the emergency operations plan and safety and security procedures. All training should be developmentally appropriate.

10 Implement emergency preparedness communications technology such as a duress system to notify the campus and law enforcement when emergency situations occur. Conduct an annual test of all emergency preparedness communications technologies such as fire alarm systems, duress button systems, and public address systems.

Interested in having Max Schachter speak with your organization?
Contact info@safeschoolsforalex.org.

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