GUIDELINES FOR THE PROPER REPORTING OF GAMBLING WINNINGS SUCH AS RAFFLES AND DRAWINGS

Electronic Filing Requirements

Starting tax year 2023, if you have 10 or more information returns, you must file them electronically with the IRS. To determine whether you must file information returns electronically, you must add together the number of information returns (Form 1099-NEC and Form W-2G) and the number of Forms W-2 you must file in a calendar year. If the total is at least 10 returns, you must file them all electronically.

If you are required to e-file but fail to do so, and you do not have an approved waiver, you may be subject to a penalty for failure to file electronically unless you establish reasonable cause. The maximum penalty is \$330 per return.

1. When a Parish or School pays gambling or raffle winnings valued at \$600 (Bingo \$1,200) or more, and at least 300 times the amount of the wager, the winnings are subject to federal income tax withholding, a Federal Form W-2G must be prepared and issued.

Example: Mr. G buys a \$2 raffle ticket from your organization. At the raffle, Mr. G's number is drawn, and he wins \$1,000. Because the winnings (\$998) are greater than \$600 and more than 300 times the amount of the wager, you must report Mr. G's winnings to the IRS.

Example: Mr. S buys a \$2 pull-tab and wins \$600. You may reduce the winnings by the amount of the wager, in which case the winnings are \$598. You do not have to report Mr. S's winnings because the \$600 threshold is not met.

Example: Ms. C plays bingo, wins the game and the jackpot of \$1,200. You must report Ms. C's winnings because the winnings are \$1,200 or more before deducting the amount of the wager.

Example: Mrs. R buys a \$5 raffle ticket from your organization. At the raffle, Mrs. R wins \$1,100. You do not have to report Mrs. R's winnings because the winnings (\$1,095) are not 300 times the amount of the wager. It does meet the \$600 threshold; however, it doesn't meet the 300 times the wager amount.

2. Net winnings in excess of \$5,000 are subject to withholding of federal income tax. State income tax withholding is not required. The amount of federal tax is calculated at 24%

of the NET WINNINGS. Net winnings are the total market value of the prize less the amount spent on purchasing chances.

Example: Your organization conducts a raffle, and Mr. L purchases a \$1 ticket. At the drawing, Mr. L's number is drawn, and he wins \$6,000. Because the proceeds from the wager are more than \$5,000 (\$6,000 prize minus \$1 ticket), you must withhold \$1,440 (\$5,999 x 24%) from the winnings.

A non-cash prize, such as a car, with a fair market value exceeding \$5,000 after deducting the amount of the wager is also subject to withholding. The FMV is the amount for which the good or service would have been sold to a prospective buyer at that time. A good faith estimate of the FMV must be obtained by documentation that validates the FMV of the good or service. The tax is computed and paid under either of the following two methods:

- The winner pays the withholding tax to the organization conducting the gaming activity. In this case, the withholding amount is 24% of the fair market value of the non-cash item less the amount of the wager.
- The organization pays the withholding tax on behalf of the winner. In this case, the withholding amount is 31.58% of the fair market value of the non-cash item less the amount of the wager. (The withholding percentage in this case is higher, because the winner gets not only the value of the prize but also the value of having the taxes paid by the organization.)
- 3. If the amount won is \$600 or more and at least 300 times the wager, a Form W-9 (Request for Taxpayer Identification Number and Certification) must be completed and returned to the parish. (see enclosed sample)
- 4. If a winner of \$600 (Bingo \$1,200) or more does not complete Form W-9, backup withholding tax must be withheld at a rate of 24%, unless the winnings are already subject to withholdings. (e.g. #2 above).
- 5. If you report less than a \$2,500 non-payroll tax liability for the year, you may pay the tax with your annual timely-filed Form 945. If your non-payroll liability is \$2,500 or greater, you must deposit those taxes on a monthly or semiweekly schedule using the Electronic Federal Tax Payment System (EFTPS). Be sure to deposit non-payroll withheld taxes separately from any payroll taxes for which your organization may be liable.
- 6. Raffle withholding taxes must be deposited electronically via the Federal government's EFTPS system. To register for EFTPS, log on to www.eftps.gov if you do not have access to the internet, call 1-800-555-4477 and a registration form will be mailed to you. It can take up to three weeks to receive a form by mail. Be sure to register at least 15 days

- before the tax payment is due to ensure you receive your PIN number. Once you have received a PIN number, call 1-800-555-3453, (EFTPS voice response system) follow the prompts to make your payment.
- 7. The W-2G Form must be issued by the parish and received by the winner or winners, no later than January 31st of the year following the drawings (see sample enclosed).
- 8. File Form W-2G along with Form 1096 on paper (if you have less than 10 information returns) by February 28, 2025, or March 31, 2025, if filing electronically. Do not use the same 1096 that is used to submit Form 1099-NEC (see sample enclosed).
- 9. The parish must retain a signed copy of each Form W-2G and Form 1096 filed.
- 10. Form 945 "Annual Return of Withheld Federal Income Tax" must be completed at year-end for all tax deposits from gambling withholdings. This form must be mailed to each parish by the IRS in December. You must file Form 945 by January 31st following the close of the reporting year.
- 11. Automated payroll companies (such as ADP, Paychex, and ComputerSearch) will not deposit taxes withheld from gambling winnings and will not prepare or file Form 945. This will be the responsibility of each parish.
- 12. Multiple Winners: When the payee is one of a group of two or more winners, or is not the actual winner, he or she must complete and sign a Form 5754, Statement by Person(s) Receiving Gambling Winnings, and give it to you. The payee enters his or her name, address, and taxpayer identification number in Part I. In Part II, the payee enters the name, address, and taxpayer identification number of each person entitled to the winnings, together with the amount won and the amount of any additional winnings from identical wagers. You then prepare a separate Form W-2G for each winner listed in Part II of Form 5754.
- 13. Form 5754 must be signed, dated, and retained on file at the parish. The parish will reference Form 5754 when preparing Forms W-2G.
- 14. Forms may be filled out by hand; however, the IRS encourages using the fillable form and filing electronically.

The following explains the information to be entered on Form W-2G:

- 1. Enter the parish's name, address, Federal ID number and telephone number.
- 2. Enter the winner's name and address.
- 3. Box 1: Enter payments of \$600 or more if the payment is at least 300 times the wager.
- 4. Box 2: Enter date of the winning transaction, such as the date of the drawing of the winning number. This might not be the date the winnings are paid.
- 5. Box 3: Enter the type of wager (such as raffle or 50-50 drawing).
- 6. Box 4: Enter any federal income tax withheld. If nothing withheld leave it blank. Do not enter 0.
- 7. Box 9: Enter the winner's social security number (SSN) or individual taxpayer identification number (ITIN). If the winner fails to give you a TIN, backup withholding applies.
- 8. Box 11 and 12: As verification of the name, addresses, and TIN of the person receiving the winnings, enter the identification numbers from two forms of identification (one must include the winner's photograph). The identification may be from a driver's license, passport, social security card, voter registration card or a completed and signed W-9 Form. Enter the number and the state or jurisdiction. In some instances, the number may be the same number as in Box 9.
- 9. All other numbered boxes on Form W-2G may be left blank.
- 10. Have winner sign and date.

Samples Enclosed:

- Form W-2G (Rev. December 2023)
- Form 1096 (2023)
- Form 5754 (Rev. December 2008)
- Form W-9 (Rev. March 2024)

IRS Resources

Form W-2G, Certain Gambling Winnings:

- Form W-2G (Rev. December 2023) https://www.irs.gov/pub/irs-pdf/fw2g.pdf
- Instructions for Forms W-2G and 5754 (Rev. January 2021)
 https://www.irs.gov/pub/irs-pdf/iw2g.pdf

Form 5754, Statement by Person(s) Receiving Gambling Winnings:

Form 5754 (Rev. December 2008) https://www.irs.gov/pub/irs-pdf/f5754.pdf

Form 1096, Annual Summary and Transmittal of U.S. Information Returns:

Form 1096 (2023) https://www.irs.gov/pub/irs-pdf/f1096.pdf

Form W-9, Request for Taxpayer Identification Number and Certification:

- Form W-9 (Rev. March 2024) https://www.irs.gov/pub/irs-pdf/fw9.pdf
- Instructions for the Requester of Form W-9 (Rev. October 2018)
 https://www.irs.gov/pub/irs-pdf/iw9.pdf

Form 945, Annual Return of Withheld Federal Income Tax:

- Form 945 (2023) https://www.irs.gov/pub/irs-pdf/f945.pdf
- Instructions for Form 945 (2023) https://www.irs.gov/pub/irs-pdf/i945.pdf

More Information:

- 2024 General Instructions for Certain Information Returns (Forms 1096, 1097, 1098, 1099, 3921, 3922, 5498, and W-2G) https://www.irs.gov/pub/irs-pdf/i1099gi.pdf
- Publication 3079, Tax-Exempt Organizations and Gaming (Rev. 10-2018)
 https://www.irs.gov/pub/irs-pdf/p3079.pdf
- Publication 15, (Circular E), Employer's Tax Guide (For use in 2024)
 https://www.irs.gov/pub/irs-pdf/p15.pdf

If you have questions about reporting on Form W-2G, call the Technical Services Operation (TSO) toll free at 866-455-7438 or 304-263-8700 (not toll free).

	city or town, state or province, country,	1 Reportable winnings	2 Date won	OMB No. 1545-023	
and ZIP or foreign postal code			03/09/2024	Form W-20	
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Parish Address		3 Type of wager	4 Federal Income tax withheld	Gambling	
Anytown, OH 45XXX		Raffle 5 Transaction	\$ 6 Race	Winning	
		5 Iransection	6 hace	(Rev. December 2023 For calendar year	
		7 Winnings from Identical wagers	8 Cashler	20 <u>24</u>	
PAYER'S TIN	PAYER'S telephone no.	\$	20 200 200		
		9 WINNER'S TIN	10 Window		
98-7654321	(716) XXX-XXXX	123-45-6789		For Privacy As and Paperwood Reduction As	
WINNER'S name Andrew Green		11 First Identification no.	12 Second Identification no.	Notice, see th	
		123-45-6789	11-11-22-22	current Gener Instructions for	
Street address (including apt. no	.)	13 State/Payer's state identification no.	14 State winnings	Certain Informatio	
				Petan	
123 Center St.			\$		
City or town, state or province, or	country, and ZIP or foreign postal code	15 State income tax withheld	16 Local winnings	100 CO	
Anytown, OH 45XXX				File with Form 109	
		\$ 17 Local income tax withheld	\$ 18 Name of locality		
		17 Local income tax withheld	16 Name of locality	Copy / For Internal Revenu	
		s		Service Cents	
	along that to the task to the task to	and belief, the name, address, ar	nd townsver Identification member	er that I have furnished	
correctly identify me as the recty Signature: Andrew orm W-2G (Rev. 12-2023)	care that, to the best of my knowledge plent of this payment and any payments in w Green Cat. No. 10138V Separate Forms on This Pa	om identical wagers, and that no of www.irs.gov/FormW2G	ther person is entitled to any per- Date: 03/09/2 Department of the Treasury-	t of these payments. O24 Internal Revenue Service	
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www.irs.gov/FormW2G

Cat. No. 10138V

Department of the Treasury - Internal Revenue Service

Form W-2G (Rev. 12-2023)

PAYER'S name, street address, city or town, state or province, country,		1 Reportable winnings	2 Date won	OMB No. 1545-0238				
and ZIP or foreign postal code Parish Name Parish Address Anytown, OH 45XXX		98.3197.319.319.8198.397.33.317.319.815.37	12/28/2024	Form W-2G				
		\$ 5,999.00	12/28/2024	Certain				
		3 Type of wager	4 Federal income tax withheld	Gambling				
		Raffle	\$ 1,440.00	Winnings				
		5 Transaction	6 Race	(Rev. December 2023)				
				For calendar year				
		7 Winnings from identical wagers	8 Cashler	20 24				
PAYER'S TIN	PAYER'S telephone no.	\$						
		9 WINNER'S TIN	10 Window					
98-7654321	(716) XXX-XXXX	ххх-хх-хххх		For Privacy Act and Paperwork Reduction Act				
WINNER'S name Thomas Little Street address (Including apt. no.) 711 Long Ave.		11 First identification no.	12 Second Identification no.	Notice, see the				
		XXX-XX-XXXX	ххххх	current Genera Instructions for Certain Information				
		13 State/Payer's state identification no.	14 State winnings	Returns				
			\$					
City or flown, state or province, country, and ZIP or foreign postal code Anytown, OH 45XXX		15 State income tax withheld	16 Local winnings					
				File with Form 1096				
		\$	\$					
		17 Local income tax withheld	18 Name of locality	Copy A For Internal Revenue				
		\$		Service Center				
Under penaltles of perjury, I de correctly identify me as the rect	eclare that, to the best of my knowledge plent of this payment and any payments for	and belief, the name, address, a om identical wagers, and that no o	nd taxpayer identification numb ther person is entitled to any par	er that I have furnished t of these payments.				
Signature: Thomas	a Lättle		Date: 12/28/2021	4				
Form W-2G (Rev. 12-2023)	Cat. No. 10138V	www.irs.gov/FormW2G	Department of the Treasury -	Internal Revenue Service				

Do Not Cut or Separate Forms on This Page — Do Not Cut or Separate Forms on This Page

Do Not Staple 6969 OMB No. 1545-0108 orm 1096 **Annual Summary and Transmittal of U.S. Information Returns** 2**023** Department of the Treasury Internal Revenue Service Parish Name Street address (including room or suite number) Parish Address e, country, and ZIP or foreign postal code Anytown, OH 452XXX For Official Use Only me of berson to cont Telephone number Sharon Church XXX-XXX-XXXX schurch@parish.org XXX-XXX-XXXX 5 Total amount reported with this Form 10 98-7654321 1.440.00 8,197.00 below to indicate the type of form being 1DOR-F 1098-1 1099-C 1099-G 86 1099-K 80 79 91 84 83 92 60 81 X 099-LT0 1099-Q 1099-QA 1099-R 1099-S 1099-5/ 1099-58 3921 3922 5498 5498-ES 5498-QA 1099-LE 099-MI 1099-01 98 94 25 26 5498-SA Return this entire page to the Internal Revenue Service. Photocopies are not acceptable. Send this form, with the copies of the form checked in box 6, to the IRS in a flat mailer (not folded). Under penalties of perjury, I declare that I have examined this return and accompanying documents and, to the best of my knowledge and belief, they are true, correct, and complete. Rev. William Priest Date 01/29/2025 Pastor Signature When to file. If any date shown falls on a Saturday, Sunday, or legal holiday in the District of Columbia or where the return is to be filed. Instructions Future developments. For the latest information about developments related to Form 1096, such as legislation enacted after it was published, go the due date is the next business day. File Form 1096 in the calendar year following the year for which the information is being reported, as to www.irs.gov/Form1096. With Forms 1097, 1098, 1099, 3921, 3922, or W-2G, file by February 28.* Reminder. You may be required to electronically file (e-file) Information returns. Go to www.irs.gov/inforeturn for e-file options. Also, see part F in With Forms 1099-NEC, file by January 31. the 2023 General Instructions for Certain Information Returns. • With Forms 5498, file by May 31. Purpose of form. Use this form to transmit paper Forms 1097, 1098, * Leap years do not impact the due date. See Announcement 91-179, 1099, 3921, 3922, 5498, and W-2G to the IRS. 1991-49 I.R.B. 78, for more information. Caution: Form 5498-QA can be filed on paper only, regardless of the number of returns. Send all information returns filed on paper with Form 1096 to the following. Who must file. Any person or entity who files any form checked in box 6 above must file Form 1096 to transmit those forms to the IRS. If your principal business, office or Use the following agency, or legal residence in the case of an individual, is located in: Caution: Your name and taxpayer identification number (TIN) (employer identification number (EIN) or social security number (SSN)) must match the name and TIN used on your 94X series tax return(s) or you may be subject to information return penalties. Do not use the name and/or TIN of your address: Alabama, Arizona, Arkansas, Delaware, Florida, Georgia, Kentucky, Maine, Massachusetts, Mississippi, New Internal Revenue Service paying agent or service bureau. P.O. Box 149213 Enter the filer's name, address (including room, suite, or other unit number), and TIN in the spaces provided on the form. The name, address, Hampshire, New Jersey, New Mexico, New York, North Carolina, Ohio, Texas, Austin, TX 78714-9213 Vermont, Virginia and TIN of the filer on this form must be the same as those you enter in the upper left area of Form 1097, 1098, 1099, 3921, 3922, 5498, or W-2G. Alaska, Colorado, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas,

Michigan, Minnesota, Missouri, Montana, Nebraska, Nevada, North

Dakota, Oklahoma, Oregon, South Carolina, South Dakota, Tennessee,

Utah, Washington, Wisconsin, Wyoming

Internal Revenue Service Center

P.O. Box 219256

Kansas City, MO 64121-9256

om 5754

(Rev. December 2008)
Department of the Treasury
Internal Revenue Service

Statement by Person(s) Receiving Gambling Winnings

▶ Recipients of gambling winnings should see the instructions on the back of this form.

Payers of gambling winnings should see the separate Instructions for Forms W-2G and 5754. OMB No. 1545-0239 Return to payer. Do not send to the IRS.

Machine number Race number Game number Type of winnings Date won Raffle 03/09/2024 Person to Whom Winnings Are Paid Name Address 123 Main ST, Anytown OH 45XXX Allison Jones Taxpayer identification number Other I.D. Amount received Federal income tax \$ 9,995.00 321-54-9876 2,398.80 Part II Persons to Whom Winnings Are Taxable (continued on page 2) (e) Winnings from (b) Taxpayer identification number (d) Amount won (a) Name (c) Address identical wagers 4,995.00 Joseph Smith 789-56-1234 \$ 123 Main ST, Anytown OH 45XXX 123 Main ST, Anytown OH 45XXX 5,000.00 **Allison Jones** 321-54-9876 \$

Under penalties of perjury, I declare that, to the best of my knowledge and belief, the names, addresses, and taxpayer identification numbers that I have furnished correctly identify me as the recipient of this payment and correctly identify each person entitled to any part of this payment and any payments from identical wagers.

Signature Allison Jones

Date > 03/09/2024

Form WW = 9 (Rev. March 2024) Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before	 be you begin. For guidance related to the purpose of Form W-9, see Purpose of Form, below. Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's re 	ame (on line	a 1 an	d	enter	the h	uelr	in/sso	creas	hehre		
	entity's name on line 2.)	asi io i	JII III I	, an		niior i	uio L	Juon	1000/ (1)	siogo	1000		
	Andrew Green												
	2 Business name/dlsregarded entity name, if different from above.												
Print or type. See Specific Instructions on page 3.	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. Individual/sole proprietor					4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) (Applies to accounts maintained outside the United States.)							
Sea	5 Address (number, street, and apt. or suite no.). See instructions. Request 123 Center St.	ter's	name	e and address (optional)									
	6 City, state, and ZIP code												
	Anytown OH 45XXX												
	7 List account number(s) here (optional)												
Par	Taxpayer Identification Number (TIN)				_								
Enter	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid	So	cial s	ecurit	y r	umb	er						
backu	p withholding. For individuals, this is generally your social security number (SSN). However, for a nt alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other	1	2	3 -	-	4	5	-	6	8	9		
	s, it is your employer identification number (EIN). If you do not have a number, see How to get a	or		_				ı		-			
TIN, la	ter,	Employer identification number									7		
Note:	If the account is in more than one name, see the instructions for line 1. See also What Name and	\Box		Г			T			T	ī		
Numb	er To Give the Requester for guidelines on whose number to enter.			-									
Par	II Certification												
Under	penalties of perjury, I certify that:												
2. I an Ser	number shown on this form is my correct taxpayer identification number (or I am waiting for a numb n not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have vice (IRS) that I am subject to backup withholding as a result of a failure to report all interest or divid- longer subject to backup withholding; and	not b	een	notifie	ed	by th	ne In	ten	nal Re ed me	venu that	ie I am		
3. I an	n a U.S. citizen or other U.S. person (defined below); and												
4. The	FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is co	rrect											
becau acquis	ication instructions. You must cross out item 2 above if you have been notified by the IRS that you are se you have falled to report all interest and dividends on your tax return. For real estate transactions, iter sition or abandonment of secured property, cancellation of debt, contributions to an individual retirement than interest and dividends, you are not required to sign the certification, but you must provide your corr	n 2 c arra	ioes i ngen	not ap nent (li	pl R/	y. For	r mo d, ge	rtga	ige int ally, p	erest aym	ents		
Sign Here		0	3/	09	/	20	24	1					
Ge	neral instructions New line 3b has been ad required to complete this line.												

Section references are to the internal Revenue Code unless otherwise

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they